

Board of Public Affairs Meeting September 26, 2023

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the September 12th, 2023, meeting, Minutes accepted as written.

GUESTS: None

OPERATORS REPORT:

Regulatory Compliance

1. We have submitted our Aug OEPA Sewer Reports.
2. NPDES permit renewal; Jon and I continue to work with the EPA.
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS and OTCO.
5. Our staff continues to work on our Cross Connection Survey's.

Projects

1. North End Pressure Project – Xpress Underground continues to work on Lisbon -Canfield Rd installing the new line extension. Chris did attend the last Fair board Meeting last week and answered all their questions. They were also good with the new easement for the booster Station. We continue to work on easements and with Ohio Edison for the new booster station.
2. St Rt 45 and Adams Rd Line extension – In a holding pattern
3. North Market St Sewer- Pam has submitted the OEPA funding application.
4. 9177 St Rt 45 water line repair easement- Howells and Baird, and Alec have been finishing this up. Still waiting for final approval from Jon and Alec.

Infrastructure Maintenance

1. We will begin exercising our main line valves. This is on hold until the sewer line is repaired. (We are required to exercise 20% of our valves per year according to OEPA rules)
2. We are currently working on the Sparkle Sewer Lift Station. We have ordered the necessary parts to do the repair and are still waiting for them to come in.
3. We did have a contractor hit our sewer main in the parking lot beside Geronimo's. It has been repaired.
4. I was notified today that our 5/8 meters have finally come in.

Curb Stops

Ongoing Responsibilities

1. Our crew delivered 66 Red Cards
2. Everything went good with the Johnny Appleseed Festival. We will be installing a new place for the water boxes in the next couple of weeks.
3. Our crew continues to trim and mow our grounds.
4. As soon as our schedule allows, we will be digging in front of Huntington Bank for a possible water leak.
5. Our staff has been out landscaping our previous digs.

Time Off

Chris will be on vacation for the rest of this week.

Jason will be off September 28th.

Clerk's Report – Monthly billing was mailed out today and included the magnet with the QR code and the information for the Backflow prevention per EPA requirements.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – Application has been submitted.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No new updates.
- D. Vac-con Lane at plant – (As funds allow)
- E. Agreement between Columbiana County Agricultural Society and Lisbon BPA for the parcel #09-02749.003 – See operators report.
- F. Waterline easement for parcel #08-00437.00, 9177 ST RT 45 – Still being reviewed by the engineer and Alec Beech, Solicitor.

New Business

- A. Easement with the County is being presented to council as resolution #2167-2023 to be passed at their meeting.

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
