

**REGULAR COUNCIL MEETING
November 12, 2024**

PRESIDING: Wilson

PRESENT: Temple, Darcy, Cox, Hiner, Smith & Beech

ABSENT: Donnalley

The regular meeting on November 12, 2024, was called to order at 6:30 with Mayor Wilson presiding.

Rev. Donna Shuman, Lisbon Assembly of God, opened the meeting with prayer followed by the Pledge of Allegiance.

Mayor Wilson started the meeting by reading a thank you note from the Sutton's on North Market St, thanking the street department for the blacktopping they have done on N Market St, citing they wanted the department to know it does not go unnoticed.

MINUTES' REGULAR MEETING OCTOBER 22, 2024

Hiner made the motion to approve the minutes of the 10/22/24 regular meeting

Darcy 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$62,572.51 and PPE 10/26/24 in the amount of \$65,172.38

Temple

All Ayes

Motion Passed

GUEST (S):

Marie Keller and her family were present seeking permission to do their Christmas Play prior to the Christmas Parade on December 7th. Council man Cox reminded those in attendance that Tina Cutright was given permission to use the Gazebo on the same day from 2:00 pm to 4:00 pm. The Keller family would like 4:00 pm, they do not need the sound system but would need to plug into electric. Mayor Wilson mentioned there is also Mennonite Group wishing to sing the same day, if they are confirmed they would need to perform prior to Mrs. Cutright. The parade starts at 4:45 pm. Council had no issue with the Keller family performing again this year.

Cora Lewis and Donna St Clair were both present to show their support for the rental property regulations the mayor has on the agenda for new business. Both live on Sherman St and cited the house across from Mrs. Lewis and beside Mrs. St. Clair, the house has been an issue for years costing Mrs. St Clair over \$10,000.00 in various repairs from rodents that came from the house. She also says she has been harassed over and over by the resident. They both ask council to consider the idea of rental registry.

Pat Kronenberg was present not out of malice but to voice her concerns that have come out of the meetings for the zoning rewrite. She believes that doing away with the Board of Zoning appeals and giving those duties to the Planning Commission will cause cost issues for residents during an appeal process. The new way proposed is the zoning inspector if denied the appeal is the Planning Commission if denied at this level the next step is to the court. She also believes that Council should have more say in the appointments on the Planning Commission not the proposed way in the first draft. Mayor Wilson reiterated this is only the first draft and that there will be more changes made during the process. Ms. Kronenberg stated she feels that council needs to be aware of and participate in these meetings.

OLD BUSINESS:

RE: CROSSWALK SIGNAGE E LINCOLN WAY AND PRITCHARD AVE

Mayor Wilson reported that ODOT has not finalized the procedure in which the signage for the cross walk will be ordered and paid for. This prompted Traci Dixon from the audience to comment she thought these have already been ordered, they have not. Once ODOT finalizes the procedure it could be they order and purchase or it could be a reimbursable purchase made by the Village.

RE: GRANT ST BRIDGE UPDATE

One lane is currently open, and the old bridge has been demolished. The pier in the creek is being demolished now and the drilling for the new pylons will be starting by the end of this week. The project is on schedule for the completion date of May 2025. To date there has only been one change order during the project.

RE: RESOLUTION NO. 2213-2024 - WILLOW GROVE BRIDGE TAP GRANT

The TAP grant resolution was discussed in detail from the estimated time line for reimbursements, according to the mayor this is anywhere from 4-6 weeks. To how the money would be encumbered, Fiscal Officer Wonner stated that with the project being in the Willow Grove Bridge Capital improvement fund the two ways would be transfer or advance. A transfer is not ideal because this money would be forgone from the general fund an advance would allow the reimbursements to be put back into the general fund, the advance would work like a loan from the general fund to the willow grove bridge capital improvement fund. These two topics were questions brought up by Council President Hiner at the last meeting, the other is if an escrow account similar to the one required for the Grant St bridge would be needed. It should not the state capital funds being used are like the ones used for the walking path at the Cedar St park there was not an escrow required for that project. Ms. Hiner stating that this is good project, and she is not against it, but she is cautious of committing the required funds at this time of \$74,257.00 of the estimated \$930,140.00 total cost with a project scheduled for 2027. Ms. Wonner went a little further with the project date, saying those on council need to be cautious of the fact they are approving a project in where there could be a lot of different components when the project starts and to take this commitment of funds into consideration when planning for other projects. Council considered tabling this, however the deadline for application is November 30th. Council woman Temple ask how big the bridge is, this bridge per Mayor Wilson is a pedestrian/bicycle bridge approximately 9 foot wide.

Temple made the motion to approve Resolution No. 2213-2024.
Smith 2nd

Temple, Cox and Smith approved
Hiner and Darcy were both against only because of the project time line

Council man Cox made it clear he is for the project now based on these figures however if the project cost changes increasing the village match by an amount detrimental to other projects, he will be the first to go against it.

Motion Passed

Mayor Wilson thanked everyone for their support of the project.

RE: QUOTES MULCH FOR PLAYTOWN

The village received four quotes for mulch at Playtown ranging from \$10,180.27 to \$41,595.00 in addition to 100 yards to 285 yards of mulch. After some discussion it was decided that Street Supervisor Oliver will measure the area of Playtown and the existing mats the village acquired from the school when they put the new playground in at McKinley to determine how much mulch is needed for the required thickness. The quotes for mulching Playtown were tabled until the next meeting.

RE: ZONING CODE REWRITE UPDATE

Mayor Wilson reported during the zoom meeting last Friday those in attendance were able to discuss two thirds of the first draft, the draft being 193 pages. A second meeting is scheduled for Friday November 15th at 4:00 pm. The mayor apologized for a 4:00 pm meeting on a Friday but this time worked best for Zoning Inspector Barkley. The mayor encouraged those who have not read the draft to take the time to and if possible, attend the meeting.

RE: INTERNSHIP

Mayor Wilson reported that Ms. Emmerling is waiting for council approval before registering for the internship class at Ohio State. Council President Hiner ask if the job description had been completed, there are a few things to be added according to the mayor. Once complete he will send it to everyone.

Hiner made the motion to approve the village offering an internship program.
Temple 2nd

All Ayes
Motion Passed

NEW BUSINESS

RE: 1ST READING ORDINANCE NO. 2214-2024 – 2025 ANNUAL APPROPRIATIONS

Fiscal Officer Wonner went over in detail the first certificate of resources provided by the county and the annual appropriation ordinance. Ms. Wonner said with the current carryover balances the ordinance will have to be adjusted prior to the third and final reading, there are some funds which are lower than what she estimated when the process started in July. The intent is to have the second reading in December with a temporary appropriation ordinance being passed at that time and the final reading the first meeting in January.

Hiner made the motion to approve the first reading of Ordinance No. 2214-2024.

Temple 2nd

All Ayes

Motion Passed

RE: CODIFICATION OF ORDINANCES WITH OHIO STATE STATUTES THROUGH FEBRUARY 2024

Council received in their packets a quote from American Legal publishing for codification of the ordinances and state statutes through February 2024. Solicitor Beech explained the importance of the codification for the statutes, these determine what the village can do when the police departments cites per village ordinance.

Hiner made the motion to approve the codification of village ordinances not to exceed \$9,300.00.

Temple 2nd

All Ayes

Motion Passed

RE: STATE CAPITAL BUDGET

Mayor Wilson asked council to consider any projects they may want to nominate for state capital budget. He referenced Willow Grove Bridge, walking path at Cedar St park and the fire department have been funded in the past, it does not hurt to ask again. Sidewalks, landscaping and repaving the streets in the square are a few the mayor mentioned.

RE: RENTAL PROPERTY REGULATIONS

Mayor Wilson said he has been trying since he was first elected to council for some kind of rental property regulations. Salem has something similar to what he would like to have, he has begun to write an ordinance and would like council's approval to have Solicitor Beech review what he has written and add what is needed. He estimates with the 400 rentals in the village at a nominal fee this could be self-funding for a part time position. He would like to start with 100 rentals being inspected per quarter and move from there. Council man Cox questioned what certification is needed for this position, Council President Hiner said the position in Salem does not require any certifications. She also mentioned that the village may want to consider more than just an inspector for rentals that a housing inspector might be a good idea. A position of this kind would consider all kinds of housing, not just rentals. Mayor Wilson did not object to the idea, stating that it is something which needs to be done the village has more restrictions on chickens than properties. Council agreed they mayor could send what he has to the solicitor for review.

FISCAL OFFICER'S REPORT

The following financial statements were distributed to council in their packets: October bank reconciliation, October month end fund summary and most current November month end fund summary. Ms. Wonner reported the monthly transfer for 5% of income tax collections with the additional \$7,500.00 totaled \$13,777.55. Ms. Wonner has requested a quote for an additional 5 microphones including installation for the recording system. She also mentioned several items from the OML Legislative bulletin that council and the mayor need to be aware of and, if possible, mention to state elected officials. Changes to home rule is a hot topic in the legislation that are not positive for local municipalities, income tax centralization and the proposed increase in employer contributions to Police and Fire Pension fund from 19.5% to 24%.

MAYOR'S FINANCIAL REPORT

The Mayor's financial report was distributed to council in their packets.

STREET DEPARTMENT REPORT

Vehicle inspection reports were distributed to council in their packets. Street Supervisor Oliver reported there are five more streets to finish before the first round of leaf pick up is completed. He feels this should be done by Thursday. Council man Cox questioned what was going to be done with the old bucket truck, the snow plow and pick up truck no longer in use. Mr. Oliver indicated he would like to take the pony motor off the bucket truck and put in the ¾ ton pick up bed to use, keep the plow because in an emergency it could be used and sell the bucket truck.

CEMETERY REPORT

Cemetery Board Member Wendell Cole reported the work on the chapel is moving forward. It has slowed down some because of a leak that was found when working on the ceiling, the area around the sky lights had a leak. The estimated cost to repair the leak is \$5,000.00.

BPA REPORT

BPA Chair Bill Hoover reported that Sr Plant Operator Peterson has been working with the engineer for Pritchard Ave bridge on the location of the water line. The hydrant flushing has been completed. Board member Barb Bailey is attending the Center Township Trustee meeting this evening to update the trustees on the NE Pressure project. The project itself has slowed down but is still on schedule. Sr Plant Operator Chris Peterson reported the engineer continues to look for funding opportunities for the line extension project for SR 45/Adams Rd. The N. Market St sewer line replacement cost continues to increase with some items that have been discovered during the design phase.

ZONING APPLICATIONS

The most current approved zoning applications were distributed to council in their packets.

EXECUTIVE SESSION – EMPLOYMENT OF A PUBLIC EMPLOYEE

Hiner made the motion to adjourn into executive session for the employment of a public employee, inviting Chief Abraham. Smith 2nd All Ayes with a roll call vote
Motion passed

The regular meeting adjourned at 7:54 pm

Hiner made the motion to reconvene from executive session at 8:00 pm.
Cox 2nd All Ayes with a roll call vote
Motion Passed

Hiner made the motion to promote FT Officer O'Rourke to detective and PT Officer Greenlief to FT Officer.
Cox 2nd All Ayes
Motion Passed

With nothing further to come before the council, Mayor Wilson adjourned the November 12, 2024, meeting at 8:01 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer