

**REGULAR COUNCIL MEETING
March 8, 2022**

PRESIDING: Mayor Peter Wilson

PRESENT: Cox, Darcy, Donnalley, Hiner, Thomas & Beech

ABSENT: Temple

The regular meeting on March 8, 2022 was called to order at 6:30 with Mayor Wilson presiding.

Father Wassi, St George Catholic Church opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING FEBRUARY 22, 2022

Thomas made the motion to approve the minutes from the 2/22/22 regular meeting.

Donnalley 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the payment of the bills in the amount of \$51,841.68 and payroll for PPE 2/19/22 in the amount of \$48,429.68

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

Rachel Ketterman Columbiana County Job and Family Services was present to request the pinwheels be placed in the square in observation of April being Child Abuse Prevention Month. Ms. Ketterman distributed material explaining wear blue to work day April 13th and statistics for 2021. Children Services received 2201 calls related to abuse, neglect and parents looking to receive voluntary services. 519 calls were directly related to child abuse and neglect rising to the level of an investigation. 519 pinwheels are the number of pinwheels being requested to be placed in the square.

Cox made the motion to approve 519 pinwheels be placed in the square in observation of Child Abuse Prevention Month.

Darcy 2nd

All Ayes

Motion Passed

Crystal Siembada Boggs was present at council regarding a 5K and half marathon to start and end in the Village on May 22nd. A staggered start at the train station proceeding out the bike trail and back to the train station. Ms. Siembada and her husband sponsor these runs in other communities and would like to add Lisbon to the schedule, the goal is to have 100 runners this first year. Council has no objections for these runs, Ms. Siembada was asked to meet with Chief Abraham no later than 30 days prior to the event with route information the police will direct traffic at certain cross walks along the route in the village.

Gene Krotky on behalf of the cemetery board in attendance reported to council the cemetery will no longer be contracting out the laying of foundations in the cemetery. April 1, 2022 the board will return to the former policy of all foundations being poured by a cemetery employee.

Chris McLaughlin, McLaughlin Martial Arts, reported the tournament in February had 162 competitors, the lower attendance was attributed to the winter weather that weekend prohibiting travel from some states on the east coast. The sanctioning body next year is permitting the tournament in Lisbon to be a double certification points even in 2023 because of the circumstances in 2022 with the weather. Mr. McLaughlin thanked council for the continued support, presenting council tournament t-shirt with council's sponsorship listed on the back.

OLD BUSINESS:

RE: 2022 CHIP AND SEAL

Four different alleys; the alley behind Village Hall, an alley near Heim Sheet Metal on Chestnut St, the alley from Jerome to High St that runs behind the plaza on corner of Market and Pine St and an alley that goes from Spruce St to Lee Ave. The parking lot at the water and street garages were also discussed. Each will require some kind of preparation, the parking area requiring the most. All of these will be presented at the meeting with the county on March 15th at 1:15 pm. It is anticipated chip and seal could be much higher than last year, the original estimate from the county was \$10,000.00 with the rising prices in stone, gasoline, and emulsion the last week this could be even higher. Budgetary concerns could decrease what the Village is able to have done this year.

RE: AUTHORIZATION TO ADVERTISE TO ACCEPT BIDS FOR THE WALKING/EXERCISE PATH

Donnalley made the motion to authorize the required legal advertisement to accept bids for the park walk track/trail project.

Cox 2nd

All Ayes

Motion Passed

RE: 2022 CDBG PRE – APPLICATION PROJECT

Council discussed possible projects for the 2022 round of CDBG (Community Development Block Grant) projects: resubmitting Maple St paving, construction cost on the S Market (Grant) St bridge. The deadline for pre-application is April 15th.

RE: MONARCH BUTTERFLY WAY STATION

Mayor Wilson suggested the NE corner of the Cedar St Park (backside of the tennis courts) near the right of way off of Thomas Rd, this is still an open alley in the village. He would like to put a 10x10 plot in this area planting milkweed seeds to attract the butterflies. Mayor Wilson intends on seeking the help of volunteers to put the plot in and plant the seeds.

Donnalley made the motion to approve the monarch butterfly way station as presented.

Cox 2nd

All Ayes

Motion Passed

RE: BROADCASTING OF VILLAGE MEETINGS

Mayor Wilson expressed interest in broadcasting the village meetings as the City of Salem does, if the village does not broadcast on tv he would like to see the meetings on radio. He feels broadcasting the meetings will benefit those who are unable to attend in person. Council President Thomas ask two individuals who usually do not attend meetings if the availability was there to listen to or watch meetings would they take advantage of this, both indicated no they would not. Four council members agreed there was not enough interest in broadcasting meetings, therefore they do not see any reason to pursue this further.

NEW BUSINESS

RE: PURCHASE OF WORK BOOTS

Thomas made the motion to purchase work boots not to exceed \$150.00 from J Sabatini Shoes for maintenance employees.

Hiner 2nd

All Ayes

Motion Passed

RE: RESOLUTION NO. 2112-2022 A RESOLUTION AUTHORIZING THE MAYOR TO APPLY AND ACCEPT OWDA DESIGN LOAN AGREEMENT FOR THE NORTH END PRESSURE PROJECT

Cox made the motion to approve resolution 2112-2022 as an emergency as indicated in the language of the resolution.

Thomas 2nd

This project if completed would increase the current capacity of the tower from 300,000 gallons to 500,000 gallons with the new tank. The OWDA is for a design loan agreement, RCAP is assisting the village in obtaining other funding.

All Ayes

Motion Passed

RE: ORDINANCE NO. 2113-2022 AN ORDINANCE ACCEPTING THE CODIFICATION OF VILLAGE ORDINANCES

Thomas made the motion to approve the first reading of Ordinance No. 2113-2022, an ordinance accepting the codification of village ordinances.

Cox 2nd

All Ayes

Motion Passed

RE: JOB DESCRIPTION STREET/PARKS DEPARTMENT LABORER, PARKING ENFORCEMENT

Council woman Hiner explained this job description was drafted for approval as a position to assist the street and parks department with jobs that are not the same as the maintenance positions. The intent of this position being created is to allow the maintenance I and II positions the availability to do more detailed jobs.

Cox made the motion to approve the job description for streets/parks department laborer, parking enforcement.

Thomas 2nd

All Ayes

Motion Passed

RE: REPLACEMENT STREET LIGHT GLOBE CORNER W LINCOLN WAY AND N BEAVER ST

The globe on the decorative street light pole at the corner of W Lincoln Way and N Beaver St appears to have been shot with a bb gun a replacement globe from Hawkins Sales of Ohio is \$774.00. There was discussion on some of the lights not working correctly, Mr. Oliver indicated he has spoke with Columbiana about where they buy the bulbs they use. Mr. Oliver will be contacting that company to try those bulbs instead of what the village has been using.

Cox made the motion to purchase one replacement globe from Hawkins Sales of Ohio.

Hiner 2nd

All Ayes

Motion Passed

RE: REMOVAL OF TREE AND STUMPS AT CEDAR ST PARK PAVILION

Council man Cox spoke with Rydar Tree service regarding the quote to remove two trees and some stumps near the pavilion at the Cedar St Park. The trees in question are blocking the roof of the pavilion from the sun to prevent mold and such on the roof. The original quote was \$3,800.00, Mr. Cox stated that since Rydar will not have to remove the wood the cost has been adjusted to not to exceed \$3,200.00. Village employees will be removing the wood.

Cox made the motion to approve the quote from Rydar not to exceed \$3,200.00 for the removal of trees and stumps.

Thomas 2nd

All Ayes

Motion Passed

RE: APPROVAL TO COMPLETE GRANT APPLICATION FOR SIGNAGE AT THE POOL

Mayor Wilson would like approval to complete a PEP grant application up to \$1,000.00 for signage at the pool. The door signs Council man Cox reported are only \$28.00 each where we need ten for a total of \$280.00. The depth tiles could cost more, therefore the mayor will apply for those if approved.

Donnalley made the motion to approve a PEP application up to \$1,000.00 for depth tile signage at the pool.

Cox 2nd

All Ayes

Motion Passed

RE: COMMITTEE OF THE WHOLE MEETING

A work session committee of the whole meeting has been scheduled for Thursday March 24th at 5:30 pm. The work session will focus on personnel issues including vacation/comp time accrual.

FISCAL OFFICER'S REPORT

The February bank reconciliation and month end fund summary was presented to council in their packets. A copy of the most recent fund summary was presented to council in their packets. The most recent warrant vouchers were presented for signatures prior to the meeting. Ms. Wonner reported the additional American Rescue Plan deposit has been received from unallocated monies in the state, the new deposit was \$552.01.

STREET DEPARTMENT REPORT

A copy of the street department report was distributed to council in their packets. Council man Cox reported the fourth truck the 2005 F250, which is in the worst condition of all the trucks, is at the garage. A quote to service universal joint, wheel bearing hub assembly, axle seal on both front center and outer, tie rod end both outer and inner, shock, exhaust adapter, and water pump totaled \$2,674.51. Mr. Cox indicated this truck should not be a full service truck and can not be used to plow. There was discussion on the total repair monies spent already in 2022, the appropriations do not allow for the purchase of a new vehicle at this time.

Donnalley made the motion to authorize the above repairs on the 2005 F250.

Hiner 2nd

All Ayes

Motion Passed

FIRE DEPARTMENT REPORT

Chief Hall updated council on the paperwork for the \$150,000.00 individual equipment appropriation through the state it has been completed and submitted as needed. This is a reimbursable appropriation that needs to be spent before October. The truck which will serve as a command vehicle is on order from Diehl Auto, they are requesting a \$1,000.00 down payment. Chief Hall went over the list of equipment on the application including scene lights. April 23rd is the association will be sponsoring a Night at the Races.

Cox made the motion to approve the \$1,000.00 down payment on the command vehicle to Diehl Auto.

Darcy 2nd

All Ayes with Thomas abstaining

Motion Passed

PARKS DEPARTMENT

Council woman Donnalley reported the pool has been drained and the walls are being marked for cuttings. Ms. Donnalley distributed a written report of what area pools pay their manager/lifeguards with requirement they may have in addition. Council man Cox has spoke with Donnie Miller (Miller Multi Services) the materials have been ordered and on will call to hold prices. Mr. Cox has also spoke with Salem Structures and D&R Doors, all down payments have been made accordingly. The \$20,000.00 anonymous donation has been received and deposited for the project.

BOARD OF PUBLIC AFFAIRS REPORT

Chair Bill Hoover reported the board has approved a service agreement with invoice cloud, this will allow residents to set up auto pay for their water/sewer bills the ability to enrolling in paperless billing and notices on their account for payment due dates. The board is working on funding options for the NE pressure project. The employees are beginning repairs on the hydrants. The annual BWC kickoff luncheon is scheduled for March 18th at noon, everyone is invited. Mayor Wilson stated he read in the paper that both Salem and Leetonia are raising their rates.

APPROVED ZONING APPLICATIONS

The approved zoning applications were distributed to council in their packets.

EXECUTIVE SESSION – EMPLOYMENT OF A PUBLIC OFFICIAL

Thomas made the motion to adjourn into executive session for the employment of a public official, the cemetery board and solicitor ask to join.

Cox 2nd

All Ayes with a roll call vote
Motion Passed

The regular meeting adjourned into executive session at 7:55 pm.

Thomas made the motion to reconvene from executive session.

Donnalley 2nd

All Ayes with a roll call vote
Motion Passed

Hiner made the motion to move Lesa Gray into the street/parks department laborer, parking enforcement position at a rate of \$15.50 per hour.

Darcy 2nd

Ms. Gray will not be supervising the Goodwill Employee, this is still Mr. Oliver’s responsibility. The payroll and appropriation ordinances will be adjusted and presented for approval at the next meeting, to reflect these changes.

All Ayes
Motion Passed

Hiner made the motion to hire Rod Sechrist as an intermittent maintenance II employee at 100% of the base.

Thomas 2nd

All Ayes
Motion Passed

With nothing further to come before Council the meeting on March 8, 2022 adjourned at 8:25 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer