

Board of Public Affairs Meeting July 9th, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Head Clerk Heidi Grimm, Fiscal Officer Tracey Wonner and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the June 25, 2024, meeting, Minutes accepted as written.

Recognize Guests from floor

Ms. Wonner informed the board that their first ½ year appropriations were in their packets. There will be a mandatory safety meeting for Fraud training on August 8th at Noon.

Operator's Report

Regulatory Compliance

1. We have submitted our June OEPA Water reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
4. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Our crews have completed compiling all the information that they know, and Heidi is working on inputting it into Muni-Link. Once that is completed, we will sit down and compile a list of how many we need to pothole.

Projects

1. North End Pressure Project – The painting company has begun setting up and are looking to start the week of July 8th. Chris and Chad continue to work with Ohio Edison and Columbiana Gas on service for our new booster station.
2. St Rt 45 and Adams Rd Line extension – We continue to wait to hear if we will receive the grant from ARC.
3. North Market St Sewer- Design engineering continues.
4. 9177 St Rt 45 water line repair easement- No new updates.
5. Grant St Bridge – Work continues the new bridge. Chris has spoken multiple times regarding questions with ODOT, the contractor, and our engineer on this project.
6. Prichard St Bridge- No new updates.
7. Chris continues to work with Biz Net and the contractors on the rehab. of the Sand Filter. Chris met with Tracey last week to discuss funding options.

Infrastructure Maintenance

1. We assisted the Street Department blacktopping our holes at Cherry and High St. We also assisted them for 1 day blacktopping on Race Rd.

2. We will be scheduling the repair of the 4 in valve behind the Street Department the week of July 22nd.

Curb Stops

Ongoing Responsibilities

1. Our crew performed 7 shutoff's
2. We currently have no updates for the proposed new sewer tie in at 960 N Market St.
3. Chris continues to work with ACI on our SCADA upgrade and repair. The electrician will be running the new Cat 6 line the week of July 1st. Per Vik once this is completed, he can finish his part.
4. We fielded 3 after hour callouts over the past couple of weeks.
5. We continue to mow and trim our holdings.
6. We received a phone call from 425 W Chestnut St. twice regarding a sewer backup. The first time was on a weekend and Jim checked our manhole and everything was flowing good. The second one was after they had called out a company to check their line. They believe it is from the village splash pad that is causing them to back up. Chris has called out Salem Sewer and Drain to camera the line this week to verify the issue is not on our side.

Time Off

Chris will be on Vacation July 8th to July 18th. Mike and Jason will be covering what hours and visits for what Chris cannot cover.

Chris will be at an OTCO Class and Board meeting July 24th thru July 26th.

Jason was off July 2nd

Clerk's Report

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funding allows)
- E. Sand Filter Rehabilitation – See operators report.
- F. Grant for lead service lines – No Update.
- G. Reservoir Roof Maintenance – on hold

New Business:

- A. Motion by Mr. Hoover to give a credit of \$1,000.00 to Jodie Graham of 7381 St Rt 45 as a thank you for the inconvenience caused by the new water tower. Second by Mr. Snyder.

Motion Passed

- B. Motion by Ms. Bailey to purchase the Noise Correlator for \$11,747.00 with the expectation of being reimbursed \$10,000.00 in a grant. Second by Mr. Snyder.

Motion Passed

- C. Quote for third party Electrical charge for Scada upgrade. –Has not been received.
- D. Quote for Best Equipment for yearly service. Quote has not been received. Motion by Mr. Hoover to move forward with the yearly service once quote is received. Second by Mr. Snyder.

Motion Passed

- E. Meetings for July, August and September. The board decided to eliminate the second meeting of each month unless they decide it is necessary at the 1st meeting. Following Councils lead.
- F. Motion by Ms. Bailey to have a tune up for the Dump Truck at Corner Auto up to \$1,000.00. Second by Mr. Hoover.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
