

**Board of Public Affairs Meeting
June 9th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor and Susan Temple, Councilperson.

The meeting was called to order by Chairperson Hoover.

Prayer: Bob Garwood, 1st Christian Church

No corrections or additions to the minutes of the May 26th meeting. They were accepted as written.

Recognize Guests from the floor.

None in attendance

Regulatory Compliance

1. We submitted our May Water Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – No new update.
6. Source Water Protection- No new updates. Waiting on OEPA to set meeting.
7. We are just waiting for the contractor's availability to block off the CSO on South Market. This should be completed in the next few weeks.
8. Chris continues to work on our CCR's for 2025. We will have them up on the website next week.

Projects

1. North End Pressure Project – No new updates.
2. St Rt 45 and Adams Rd Line extension – Construction is expected to start soon.
3. North Market St Sewer- We are still waiting for final plan approval from OEPA. Once we receive this, we can go out to bid.
4. Industrial Lift Station Replacement- We are meeting with RCAP on June 10th to discuss this project.
5. Pritchard St Bridge- No new updates.
6. Chris met with a couple of the workers from Thayer that will be installing the fiber lines to connect the schools and the school board office. Installation is expected to start this week.

7. Chris has spent a considerable amount of time in the square regarding the county archives building project to investigate the reason that our residual pressure is low in that area.

Infrastructure Maintenance

1. We have been monitoring our holes and adding 304, as necessary.
2. We have not been able to get back to Hydrant Flushing due to our current workload. We will get on this as soon as we can.
3. We expect to have the Chlorine room updated this month.
4. Air compressors are being serviced this month.
5. All taps have been completed for the new homes in the village.
6. The county highway department hit our 10 in. main in Pondi's parking lot on May 27th while replacing a drainage line. We did have to depressurize the area and issue a boil order. Once we received 2 negative results back, we lifted the boil order.
7. Chris met with Shawn from the Vista Center last week due to their sprinkler company getting on our village hydrants. While they were on the hydrant in the front, they broke it and Chris took it out of service. We are currently tearing it apart to find out what parts it needs.

Curb Stops

Ongoing Responsibilities

1. Our crew performed 7 shut offs.
2. We have finally caught up with our mowing and trim work.

Time off

1. Logan will be off June 12th to June 17th.
2. Chris will be off from June 17th to June 21st. He will still be in to meet our OEPA obligations.
3. Jim was off sick June 2nd and 3rd.
4. Jim will be off for vacation from June 15th to June 26th.

Clerk's Report: Reviewed verbiage on the back of our monthly statements and made a few minor changes.

Unfinished Business:

- A. Sand Filter Rehabilitation – No update.
- B. Backflow and updating the plumbing in the Water Dept. garage. No Update.
- C. Public Outreach –No update.

New Business

- A. Motion by Mr. Hoover to approve the additional repairs to our backhoe at a cost not to exceed \$2,200.00 by Chris Shivers. Second by Mrs. Lewis.

Motion Passed

- B. Motion by Mr. Hoover to purchase restock items from Bluebook at a cost not to exceed \$2,263.34. Second Mrs. Lewis

Motion Passed

- C. Motion by Mrs. Lewis to approve \$8,000.00 for Leak Seekers' services. Second by Mr. Hoover.

Motion Passed

- D. Motion by Mr. Hoover to purchase meters and antennas from EJP at a cost not to exceed. \$4,980.00. Second by Mrs. Lewis.

Motion Passed

- E. Motion by Mrs. Lewis to have R & R Asphalt seal parking lot at the plant at a cost of \$1,000.00. Second Ms. Bailey.

Motion Passed

- F. Motion by Mr. Hoover to split the cost of renting a backhoe with the street dept. until one of the backhoe's returns. Second Mrs. Lewis.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mr. Hoover.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
