

**REGULAR COUNCIL MEETING  
NOVEMBER 28, 2023**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Hiner, Thomas & Beech

**ABSENT:**

The regular meeting on November 28, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Pastor Shuman opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING NOVEMBER 14, 2023**

Thomas made the motion to approve the minutes from the 11/14/23 regular meeting.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$12,888.67

Dawn 2<sup>nd</sup>

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 11/11/23 in the amount of \$71,255.85 with the First Responder Retention Grant in the amount of \$30,871.52 total \$102,127.37

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Pastor Shuman distributed information explaining how the Lisbon Assembly of God Church is partnering with Father's Heart a group for support to teens in foster care. In Columbiana County alone there are 24 teens in foster care. Father's Heart will be giving 2 gift cards to each teen in foster care, the preferred cards are Walmart, Target, and Amazon. If anyone is interested in contributing, they can get a card to her by December 6<sup>th</sup>, anything is appreciated. Council woman Donnalley expressed she would have something for her.

**OLD BUSINESS:**

**RE: ELECTRICAL AGGREGATION PLAN UPDATE**

The letters have been sent out to Village residents. The pricing takes affect with the January 2024 meter reading.

**RE: STATE CAPITAL BUDGET PROGRAM UPDATE**

Mayor Wilson stated he spoke with our State Representatives aide yesterday, he is trying to set up a meeting prior to the December 15<sup>th</sup> deadline for the application. The program is not set up to be the sole funding source, applicants should have some kind of match. He would like some clarifications on the application, he will also let council know what he finds out and when the meeting will be. The mayor stated the County Parks District is applying for funds to purchase the stone quarry land.

**RE: PROPERTY ON SR 154 OWNED BY BILL CATLETT – PROPOSED DOLLAR GENERAL**

Mayor Wilson reported after the last meeting he went to the County Commissioners and County Engineer; the Engineer especially is concerned about building on the sewer line located on the property. The county has asked to be included with all the details for the project. ODNR and ODOT will also need to be consulted. Council agreed all of this should be done by the developer and not village responsibility.

**NEW BUSINESS**

**RE: CHRISTMAS BANNER REQUEST**

Mary Beth Boso was present at the meeting to distribute the Merry Christmas banners she donated to be hung at Village Hall. She indicated there were 2 new businesses in town the new motorcycle shop and Lisbon Nutrition who will be hanging signs. If the village is willing to keep the banners and use again next year, she has no problem with that, the village will be keeping the banners to rehang in the future.

**RE: PICTURES WITH SANTA REQUEST**

Tina Cutright is requesting permission to set up including signage for the day in the square on Saturday December 2<sup>nd</sup> from 2:00 to 4:00 pm for pictures with Santa. The only way she would not be there is if it is really windy that day. This is something she has done for several years and with the decorations on the square which she loves she would like to use the gazebo as a setting. The mayor questioned if she would be done by 4:00 since the Keller family is using the gazebo for a singing program at that time. Ms. Cutright indicated she would not be in there way and unless real busy already be taking her stuff down for the day.

Cox made the motion to allow Tina Cutright to use the gazebo and square as described above for her pictures.

Darcy 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: RELOCATION OF THE KEVIN FERRO FOOD PANTRY**

Council man Cox reported that Ms. Blackburn from the Ladies Auxiliary at the Eagles contacted him regarding moving he Kevin Ferro food pantry box currently on the square to the Eagles property. The Eagles feel this would allow for it to be filled on a regular basis and better utilized.

Cox made the motion to allow the Ladies Auxiliary to move food pantry box as presented.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: LISBON AREA CHAMBER OF COMMERCE AWARD**

Mayor Wilson informed council and presented the proclamation from the Lisbon Area Chamber of Commerce annual dinner recognizing the Village for 220 years of service.

**RE: RESOLUTION NO. 2174-2023 – A RESOLUTION TO COMPLETE THE OHIO WATER/WASTEWATER INFRASTRUCTURE GRANT FOR THE NORTH MARKET ST SEWER LINE REPLACEMENT**

Sr. Plant Operator Chris Peterson explained this is part of the funding for the sewer line replacement on North Market St.

Thomas made the motion to approve Resolution No. 2174-2023.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: DECEMBER COUNCIL MEETINGS**

Prior to deciding on the December meetings Finance Committee Chair Hiner ask about the appropriation ordinance, Ms. Wonner indicated she has that ready and will be bringing it to the finance committee meeting later in the week. The appropriation increase ranges from 5 to 15% percent increase depending on the line item. The finance committee will be given a line item by line item break down; the ordinance will be in presented in shorter format allowing for line item changes without amended ordinances.

Thomas made the motion to have one meeting on December 12<sup>th</sup> unless an issue arises where a second meeting would be needed.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**FISCAL OFFICER'S REPORT**

The following reports were submitted to council in their packets: the most current November month end fund summary All vouchers were presented prior to the meeting for review and signatures.

**MAYOR'S FINANCIAL REPORT**

The Mayor's financial report was submitted to council in their packets.

**STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets. Council man Cox updated council on the progress of the street garage maintenance, the gutters should be completed the week of the 11<sup>th</sup>. Mr. Cox would like to proceed with the electrical work in the cold storage side of the garage, the wires are all there it is the lights and install.

Thomas made the motion to proceed with the electrical in the cold storage of the garage as long as it stays within the approved cost of the estimate.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**FIRE DEPARTMENT REPORT**

The fire department open house is Sunday December 10<sup>th</sup> 4:00 – 6:00 pm, pictures with Santa and Mrs. Clause will be available. The department is again participating in the under wraps program where an unwrapped gift can be donated if desired.

**PARKS REPORT**

Council woman Donnalley ask Street Supervisor Oliver and Sr Plant Operator Peterson if everything has been done for winterization at the parks and pool. They indicated it has been. She would like to have a meeting in February is she is on the committee next year to start with the 2024 plans.

**BPA REPORT**

Bill Hoover, BPA Chairman reported the base for the new water tower has started and moving along nicely. The department had leaks on Washington St in the past week where approximately 350,000 gallons of water was lost. The department worked for 36 hours straight to repair these leaks with the help of the street and police department. Mr. Hoover wanted to publicly thank everyone for all the help, stating they all went above and beyond with no complaints.

**ZONING DEPARTMENT**

The most current zoning applications were submitted to council in their packets.

**MISCELLANEOUS**

The annual Christmas parade is Saturday December 2<sup>nd</sup> at 4:45 with the lighting of the tree and squares following. The police staff a cruiser event is Saturday December 2<sup>nd</sup> 2:00 – 4:00 pm at Dollar General. The tree will be decorated on the gazebo Thursday November 30<sup>th</sup> at 1:00 pm. The purple bag program sponsored by Crowne Royal for military personnel stationed outside of the US is happening again this year, information can be found on their website. The program sends snacks and such to soldiers.

With nothing further to come before council, Mayor Wilson adjourned the November 28, 2023, meeting at 7:20 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer