

**REGULAR COUNCIL MEETING**  
**August 10, 2021**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, DeCort, Solicitor Beech

**ABSENT:** Thomas

The regular meeting on August 10, 2021 was called to order at 6:30 with Mayor Peter Wilson presiding.

Pastor John Hersch Tobin Center Chaplain opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING JULY 27, 2021**

DeCort made the motion to approve the minutes from the 7/27/21 regular meeting.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount of \$11,444.65 and payroll for PPE 7/24/21 in the amount of \$47,888.41.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Marti Leake, from the Retired Senior Volunteer program with her assistant Jillian were present at the meeting to explain the volunteer program to Council. The program is a new program to help seniors who are shut in with delivers for homebound individuals 55+ on the first and third Thursdays of each month. Ms. Leake is recruiting volunteers to both drive and reach out to those in need of this type of service.

Mayor Wilson reported that Philip Campbell, S. Lincoln Ave who had ask to be put on the agenda as a guest but did not show wanted to speak about a car accident in front of his home. He lives near the intersection of S Lincoln Ave (SR 164) and Maple St, this area is a busy area which also is an intersection for the bike trail. The other morning someone hit his fence in the front yard coming into the yard. Mayor Wilson reminded Council that he had requested the speed limit be reduced and more signage be put at the intersection. This accident is more proof that something needs to be done, Council man Darcy asks Chief Abraham if speed was the cause of the accident. Chief Abraham reported the accident was earlier in the morning and the driver was on his way home from work where he works midnights, the believed cause is that he fell asleep at the wheel.

**OLD BUSINESS:**

**RE: RESOLUTION #2098-2021 – FIRE SERVICE AGREEMENT**

This resolution was tabled until the next meeting.

**RE: 2nd READING ORDINANCE #2099-2021 – 2021 PAYROLL ORDINANCE**

Ms. Wonner verified with Council that the changes made from the first reading, police department wages, parking meter wages, Sr. Plant Operator and Working Street foreman wages were correct and intended to start with the retro date of August 1 as indicated in the ordinance. The wages are correct the Working Street foreman additional \$2,000.00 per year for supervising the parks will begin August 1<sup>st</sup>, the \$1,500.00 increase in the Sr. Plant Operator for supervising the chemicals/pool is intended for when the pool reopens. Ms. Wonner explained her concern on the 21% increase the original 3% on the first reading and the additional 18% from the Council of the whole committee, she explained the parking fund has not been generating enough revenue the last several years to sustain this type of increase for an extended period. There were questions on what that fund can be used for and how it has been used, she explained it is an enterprise fund which is expected to be a self-supporting fund, in the past the monies have been used to purchase a piece of land for parking, pave the back parking lot and down payments for police cruisers. The parking attendant is supervised by the Police Chief and in the past with both the two part time employees and now with a full-time employee with benefits the cruisers have been used to transport coin to the bank from collections and transporting meters or parts when needed. The cruiser funding has decreased over the last several years with the decrease in

collections. Council woman Donnalley indicated it was her who suggested the increase from the Committee of the Whole meeting thinking the parking attendant was paid from police department funds. She believes this should be looked at again before the third reading after this explanation.

Donnalley made the motion to approve the 2<sup>nd</sup> reading of Ordinance #2099-2021 as written.

Jeff Snyder who was present during the meeting ask if he could ask a question, Mayor Wilson indicated that he could. Mr. Snyder ask if this increase in the police department wages reflects the 75% increase in income tax collections as was to happen with the passage of the additional ½ % income tax. The wage does reflect a portion of the 75% increase Mayor Wilson stated but not all with some of the increase also being able to be used for additional police department expenses including the new cruiser being purchased and possibly the body cams he would like to see the department have.

DeCort 2<sup>nd</sup>

Without a roll call vote there were three ayes, Temple,  
Donnalley and DeCort  
The no's were Darcy and Cox  
Motion Passed

#### **RE: MAYOR UPDATE ON VARIOUS PROJECTS IN VILLAGE**

Mayor Wilson updated Council on the following projects:

The ODOT Grant Street bridge project estimated at 1.88 million, received a 1.46 million ODOT bridge grant, Columbiana County Commissioners granted the Village \$103,500 from American Rescue Plan monies, the remaining \$309,000.00 will be Village portion. OPWC funding will be applied for with the possibility of SIB loans during the gap in OPWC funding with application deadlines. The project is scheduled to be completed in 2024. The engineering statement of qualifications have been received; these will need to be graded by the Village prior to an Engineer being selected for the project. There were 11 companies submit statement of qualifications.

The paving of for the Lions Club Road is almost ready to be sent for bid, this project is \$99,980.00, the Village was awarded a \$99,000.00 CDBG grant from the County. The Village is responsible for the \$980.00.0

The exercise path to be built at the Cedar St Park which the Village was awarded \$75,000.00 from State Capital Investment monies. The studies are nearing completion this project should be ready for bid in 2-3 weeks.

#### **NEW BUSINESS**

#### **RE: APPROVAL FOR MAYOR TO APPLY FOR DEPARTMENT OF JUSTICE AND OTHER BODY CAM GRANTS**

Mayor Wilson reported that he reviewed the information given to him from Council man Darcy regarding Department of Justice grants for body cams, initially it looks like there is no matching funds required the mayor will verify this. The deadline for application is August 29<sup>th</sup> Mayor Wilson ask Chief Abraham to let him know which system he prefers so he can complete the application. Council man Darcy indicated he is in favor for applying for this grant if the match is not too much for the village to afford.

Temple made the motion to authorize the mayor to apply for the Department of Justice body cam grant.

DeCort 2<sup>nd</sup>

All Ayes  
Motion Passed

#### **RE: UPDATE ON MEETING WITH SOLICITOR REGARDING DELINQUENT INCOME TAX COLLECTIONS AND NON-FILING**

Income Tax Administrator Barb Crane, Mayor Wilson, and Fiscal Officer Wonner met with Solicitor Beech to discuss delinquent income tax collections and enforcement of non-filing. Ms. Crane has been working with Tri Cota members on how they handle these issues and has reached out to the Ohio Attorney General with the information Council man Darcy had provided several years ago to previous Income Tax Administrators. The Attorney General's office will handle municipal collections, any cost related to the collection is added to the debtors outstanding balance. The payments are made through the AG office than sent to the municipality. The office can also handle non-filing however the office would need an estimated amount of unpaid tax to start the proceedings. The income tax administrator has a three-step statement process consisting of a 1<sup>st</sup> notice, 2<sup>nd</sup> notice than the 3<sup>rd</sup> and final notice stating this account will be sent to the Ohio State Attorney General's office for collections. The administrator has continued to put all zero-dollar owed filers in the software system; this will show who is in compliance with the required Village ordinance. The Post Office box has been closed and all mail will be sent directly to the village hall address from this point.

Several years ago, the Village stopped mailing income tax forms and envelopes to those in the system who are required to file each year, the income tax administrator feels it is best to start mailing just the income tax form. The more we educate our residents about having the income tax the less non-filing there will be. The office has also utilized the cross referencing of water customers, yard sale and zoning applications to verify those who are responsible to file taxes in the Village are complying.

**RE: DATES TO SWEEP STREETS PRIOR TO JOHNNY APPLESEED FESTIVAL**

Everbrite will be contacted to sweep the downtown squares and four blocks around the downtown prior to the Johnny Appleseed Festival, the first choice of dates is around September 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup>. Council man Cox will contact Everbrite.

**RE: VILLAGE WEBSITE**

Mayor Wilson indicated he would like to have the Village website updated and outsource the management of the website. Donnalley made the motion to solicit quotes for the management of the Village website.

BPA members Hoover and Dilullo mentioned Mike Miller who configured the tablets the Village is using or even someone from the Career Center might be interested.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: ORDINANCE #2100-2021 – 2021 AMENDED ANNUAL APPROPRIATION ORDINANCE AS AN EMERGENCY**

Donnalley made the motion to suspend the rules and regulations for passing an ordinance.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

DeCort made the motion to pass Ordinance #2100-2021 an amended 2021 Annual Appropriation Ordinance as an emergency.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

Darcy made the motion to transfer \$50,000.00 from the General Fund (1000) to the Swimming Pool Fund (5501).

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: RESOLUTION #2101-2021 – A RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONEOHIO SUBDIVISION SETTLEMENT**

Temple made the motion to pass Resolution #2101-2021 a resolution to accept the material terms of the OneOhio Subdivision settlement.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: DECALS FOR STREET DEPARTMENT VEHICLES**

Donnalley made the motion to update the decals on all the street department vehicles to match the same logo as used on the Ford Explorer for the parks at a cost of \$462.00.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: COUNCIL OF THE WHOLE COMMITTEE PRIOR TO THE NEXT MEETING**

Council scheduled a committee of the whole meeting for Thursday August 19<sup>th</sup> 4:30 pm at Village Hall.

**FISCAL OFFICER'S REPORT**

A copy of the most recent fund summary and July month end bank reconciliation were presented to Council in their packets.

## **STREET DEPARTMENT REPORT**

A copy of the reports was presented to Council in their packets. Council man Darcy ask if there were plans to continue to repair manholes on E Lincoln Way, there are still some that rattle when driven on, Council man DeCort mentioned that he has seen where some the concrete is broken. Mr. Oliver indicated he is planning on repairing them at some point. Mr. Oliver also ask Council that instead of replacing the concrete on Dickey Dr if they had an issue with drag patching with blacktop instead of concrete replacement. Mr. Oliver stated this should only take approximately 12 tons of blacktop however it is not a permanent repair it would need to be maintained and done again. Council had no issue with the drag patching asking when he planned on having this done, before the snow flies is the plan according to Mr. Oliver.

## **PARKS DEPARTMENT**

Council woman Donnalley reported that while doing repairs at the pool a large leak was found near the deep end of the pool, this leak has been capped, the hope is that this is one of the major causes of the water loss issue. The grills have been installed. The job description for the pool manager is almost complete.

## **APPROVED ZONING APPLICATIONS**

The approved zoning applications were included in the Council packet. Council man Cox questioned the application for a fence on the property behind village hall owned by Strong Investments, where the fence is proposed for in front of the house. The fence will be on the side of the house facing the alley and is a small picket fence at that point according to Zoning Inspector Barkley.

## **MISCELLANEOUS**

Bill Hoover BPA Chairperson reported that from all the leak detection the Village has decreased from an average of 480,000 gallons pumped a day of water to an average of 250,000 gallons a day.

The cemetery collected approximately \$3,500.00 from donations for parking during the fair, this money is deposited into the building and maintenance fund where it is used for equipment.

Mayor Wilson and Jason Leggett will be attending an upcoming County Commissioner meeting asking for permission to rename the Village squares in honor of Lewis B Kinney.

The RCAP meeting is scheduled for Thursday August 12<sup>th</sup> 6:00 pm in Village Hall, the group will be meeting to discuss the focus group results and action plan on marketing the Village.

The Chamber has a concert on the square scheduled for August 13<sup>th</sup> and 20<sup>th</sup>.

A weekly Farmer's Market on the Square for each Saturday in August is scheduled.

The annual Numbers Block party is scheduled for Saturday August 21<sup>st</sup>.

With nothing further to come before Council the meeting on August 10 , 2021 adjourned at 7:24 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner Fiscal Officer