

**REGULAR COUNCIL MEETING
November 11, 2025**

PRESIDING: Mayor Wilson

PRESENT: Darcy, Cox, Temple, Donnalley, Hiner, Smith

ABSENT:

The regular meeting on November 11, 2025 was called to order at 6:30 with Mayor Wilson presiding.

Prior to the prayer Mayor Wilson thanked all Veterans for their service.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING OCTOBER 28, 2025

Hiner made the motion to approve the minutes of the regular meeting 10/28/25.

Donnalley

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$21,344.27 and to approve payroll for PPE 10/25/25 in the amount of \$69,198.18

Temple 2nd

All Ayes

Motion Passed

GUEST (S):

Peter Patel, owner of 126 W Lincoln Way, was present regarding council's decision on not allowing curb cuts on W Lincoln Way as requested for his proposed drive through window on the side of the building where he is proposing a convenience store. Council voted at the special meeting on October 24th to not permit any curb cuts on W Lincoln way due to traffic issue and the elimination of parking spots near the intersection and in front of the Republican headquarters. Council President Hiner mentioned also that when trucks come for deliveries there would be no place to park along the street with the elimination of parking spaces, they would stop on the street, there is no law that prohibits them stopping on the main street. Mr. Patel says the curb cut on W Lincoln Way is essential to the drive through window operating properly for all traffic in addition to still allowing parking in the vacant lot, citing how the Barber Shop on the other side of the street has curb cuts on both Lincoln Way and Beaver St. Mr. Patel said that all his deliveries will come in the back door off the current ramp at the back of the property and that the window would not have more than 4 vehicles at any time. Mr. Patel does not believe that allowing traffic to enter off of W Lincoln Way would be a detriment to traffic in any way. Council man Cox feels that traffic traveling West on Lincoln Way that stops to make a left hand turn into the parking lot could potentially cause a back up of traffic during certain hours of the day, there is more traffic than some realize in that intersection. Council woman Temple questioned if the current cut out on Beaver St would be both in and an out for store traffic. Mr. Patel said it would. Zoning Inspector Barkley suggested that a right turn only when coming from the west, curb cut. This would prevent cars traveling east making a left turn. Council said an application with a curb cut only permitting a right turn from traffic traveling west were submitted they may reconsider the no curb cut.

OLD BUSINESS:

RE: TREBEL ENERGY – ELECTRIC AGGREGATION PROGRAM

There was no information at this meeting.

RE: 1ST READING ORDINANCE NO. 2240-2025 – REPEALING CHAPTER 146 AND REPEALING CHAPTERS 1160 THROUGH 1182 ZONING CODE

Hiner made the motion to approve the first reading of Ordinance No. 2240-2025, an ordinance that repeals Chapter 146 and Chapters 1160-1182 in the codified ordinances

Donnalley 2nd

All Ayes

Motion Passed

RE: 1ST READING ORDINANCE NO. 2241-2025 – ENACTING CHAPTERS 1160-1190 ZONING CODE

Hiner made the motion to approve the first reading of Ordinance No. 2241-2025, an ordinance enacting Chapters 1160-1190 Zoning Code

Temple 2nd

All Ayes

Motion Passed

RE: RESOLUTION NO. 2242-2025 – RESOLUTION TO PURCHASE REAL PROPERTY PRITCHARD AVE BRIDGE PROJECT

Hiner made the motion to approve Resolution No 2242-2025, a resolution to purchase real property for the Pritchard Ave bridge project.

Cox 2nd

Mayor Wilson explained this is one of three pieces of property the village will need to accommodate the moving of the current bridge to the east for the new bridge. Kim and Stevie Halverstadt own this piece, and Ohio Edison owns the other two.

All Ayes

Motion Passed

RE: TAP GRANT LINCOLN PLACE SIDEWALKS UPDATE

Mayor Wilson said he spoke with Jon Vollnogle from Howells and Baird regarding a cost analysis for the sidewalks at Lincoln Place and extending the analysis from Saltwell Rd north to McDonalds on SR 45. Per the mayor the cost would not exceed \$1,000.00. These sidewalks are part of the TAP grant application the Port Authority is working on; they need an updated cost for the application asking the village to pay this cost. The mayor said the Port Authority will be asking area businesses to contribute the 20% match for the grant.

Cox made the motion to approve at a cost not to exceed \$1,000.00 an updated cost analysis for sidewalk project at Lincoln Place and extending sidewalk from Saltwell Rd north to McDonalds on SR 45

Temple 2nd

All Ayes

Motion Passed

RE: WILLOW GROVE PARK BANK REMEDIATION

Mayor Wilson reported that about a month and a half ago he said the County Soil and Water office was willing to do bank remediation at Willow Grove at a cost of \$2,500.00. After speaking with them again there is a grant available for up to \$5,000.00 for this type of project that requires an engineer to look at the area. The representative from Soil and Water asked if the village would pay for an engineering estimate, saying it should not cost more than \$500.00.

Temple made the motion to authorize \$500.00 for engineering for Willow Grove Park bank remediation.

Donnalley 2nd

All Ayes

Motion Passed

RE: URBAN FORESTRY GRANT UPDATE

Mayor Wilson reported the village was awarded \$25,00.00 on the Urban Forestry grant applied for. A few of the eligible cost are an arborist, tree remediation, and software for tree inventory. There is nothing that council needs to do at this time.

RE: WESTERN RESERVE LAND CONSERVANCY OFFER

Mayor Wilson reported that Jacob Pries from Western Reserve Conservancy was present if anyone had any questions. Also, he had put this information on Facebook and even though social media is not an indicator the post had 59,000 hits with the majority of those saying they are in favor of the sale. Fire Chief Hall asked what happens to the mineral rights if sold, the mineral rights would transfer to upon the sale of the property. Council woman Donnalley said that she would like to have a decision tonight because council has been talking about this for years. Mayor Wilson reminded those in attendance that the current offer from Western Reserve is \$9,500.00 meaning the village would clear \$359,000.00 he believes. Council woman Donnalley saying she sees no negatives in this makes a motion to accept the offer by Western Reserve Conservancy. Council President Hiner questioned if a motion in that way could be made since the Village can not sell property to anyone without it going out to bid, the land would need to be put into a CIC the way she understands the process to forgo public bidding. After consulting Solicitor Beech, he confirmed the village would need to enter into an agreement with a CIC, since the Village does not have a CIC the County Land Bank has offered to function as the CIC for the village. There is a process that requires certain legislation to be approved by council, the first question though would be is does the village want to sell the property in question? If council agrees to sell the property the village would need a resolution to enter into an agreement with the Land Bank to function as CIC for the village, then legislation would be needed to transfer the property, sell the property, and allow the CIC to transfer the proceeds back to the village. At this time, it is not known what any other cost may be associated with the process and if this is all approved Western Reserve is asking for 2 years to obtain the funding to purchase, during this time the village is still liable for property. Mayor Wilson stated that all the village is doing tonight, saying if they want to sell the property or not, Ms. Hiner said she understood that, but she wants to make sure everything is done the right way. Mayor Wilson said we need a motion to proceed to sell the property and start the sales process.

Donnalley made the motion to sell the property and start the sales process

Temple 2nd

Motion tied with a roll call vote as follows:

Ayes – Temple, Donnalley, Smith

No's – Darcy, Cox, Hiner

Mayor Wilson voted in favor of breaking the tie

Motion Passed

Solicitor Beech will reach out to the Land Bank on the next step. Council President Hiner also ask that we find out exactly how the CIC works and what other cost may be associated with the process.

RE: ACTIVE TRANSPORTATION PLAN REQUEST

Mayor Wilson reported the request has been submitted. The village should know in the spring if it was approved.

RE: DOWNTOWN SIGNAGE UPDATE

Mayor Wilson showed those in attendance one of the signs that will be placed at various locations in the downtown, he said there are 10 signs to be hung. The map indicates the businesses in the village and their locations so when walking downtown a person can see where they want to go to next. He reminded council the village had no cost associated with the signage.

RE: SWIMMING POOL UPDATE

Council man Smith reported the parks committee met last week to discuss the pool; all agreed it did not look like the pool would open in 2026. The pool filtration and pump need replacement and there is a significant leak that needs to be repaired. Sr Plant Operator Peterson has been talking with a few companies regarding the filtration and pump, with no exact price quote as of yet. Mr. Peterson reported that he had been talking with companies about both a sand filter and remaining with the DE as the village has now. After some discussion on maintenance cost associated with the sand filter he suggests staying with the DE, a sand filter is estimated to cost about \$7,000.00 a year in maintenance alone. When ask the cost on DE that is with the other chemicals, it is not too thought to be as much. The village will be looking into grants. The deadline for the ODNR grant is Nov 14th, however without a quote it would be hard to meet that deadline. The mayor said he feels the leak is in the East wall and after speaking with Columbiana regarding the stainless they put on their pool they still have issues with leaking. When asked by Council man Cox about the stainless, this was talked about at the committee meeting where the mayor was asked to contact Columbiana if putting it on their walls helped. Columbiana did suggest the village have a pool analysis done giving him an individual to contact in Slippery Rock Pa who has completed analysis for the city. The cost after speaking the individual would be less than \$750.00. It was also reported that Street Supervisor Oliver has contacted JP Plumbing to do the standpipe test Mr. Morenz suggested at an earlier meeting.

Darcy made the motion to approve up to \$750.00 for the pool analysis
Temple 2nd

All Ayes
Motion Passed

NEW BUSINESS**RE: 1ST READING ORDINANCE NO. 2243-2025 – 2026 ANNUAL APPROPRIATIONS**

Hiner made the motion to approve the first reading of Ordinance No. 2243-2025 the 2026 annual appropriations
Darcy 2nd

The appropriations had been sent to the finance committee and Mayor prior to the council packet being prepared. Mayor Wilson questioned why such a difference from 2025 to 2026 appropriations in governmental personnel cost and the overall total appropriations. Fiscal Officer Wonner explained that when doing these appropriations, considering what has been spent in 2025 to date and adjusted based on those, she is also concerned with the current carry over balances. At the moment the current carryover balances are \$151,699.34 less than what was estimated in July when the estimated revenues and expenditures were approved. Ms. Wonner also explained she took into consideration the possibility of property tax changes that have been discussed and if those go away as the ballot incentive suggest. She reminded everyone that these appropriations can always be amended if needed as long as the revenue to support the amendment is available. She does not anticipate making any changes to these appropriations until later in 2026 if needed.

All Ayes
Motion Passed

RE: RESIGNATION STEVE BOYD

Cox made the motion to accept the resignation of Steve Boyd from the police department as submitted in the packet
Donnalley 2nd

All Ayes
Motion Passed

RE: HIRING OF ADMINISTRATIVE ASSISTANT/ZONING CLERK – ZACKARY MAYER

Mayor Wilson reported there were 7 applications for the Administrative Assistant/Zoning Clerk, 4 of those were those were contacted with some saying the pay was too low to consider the position. Council woman Donnalley, Council man Darcy and Mayor Wilson conducted the interviews, and they are recommending Zach Mayer for the position. The mayor said the one reference he contacted provided by Mr. Mayer gave a particularly good recommendation. Council man Cox asked where Mr. Mayer was from, he is from East Palestine. Zoning Inspector Barkley also reviewed the applications.

Donnalley made the motion to hire Zachary Mayer as the Administrative Assistant/Zoning Clerk

Darcy 2nd

All Ayes

Motion Passed

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting: current month end fund summary All vouchers were presented to the council prior to the meeting for signatures. Ms. Wonner ask for approval to transfer \$75,000.00 from the General fund to the Street fund.

Hiner made the motion to approve a transfer of \$75,000.00 from the General fund to the Street fund

Temple 2nd

All Ayes

Motion Passed

STREET DEPARTMENT REPORT

Street department quadrant reports were submitted to the council in their packets. Council man Cox questioned why the street department was driving the roller around town and not hauling it on the trailer council approved to have modified to haul it. The hauling of the roller was to save the bearings. Mayor Wilson said he would find out.

PARKS REPORT

Council man Smith ask if the pickle ball nets had been taken down yet. Mayor Wilson said he would check on this, Mr. Cox said as of Monday they were still up.

FIRE REPORT

Mayor Wilson asked how the search for a new truck was going. Chief Hall and Council man Cox both said it was going, the issue they are having is the height of the current garage doors compared to the height of the trucks they are finding. However, they are not concerned in time they will find what they are looking for, it is just going to take a little bit.

BPA REPORT

Chris Peterson Sr Plant Operator reported that Logan Hall and Laura Wilson have both passed their CDL test. He wanted to thank the Street department for all of their help while waiting for them to complete the class and pass the test. He also thanked the street department for their help on the leak the other day. The water tower is still on schedule for November 20th.

ZONING REPORT

The most recent zoning reports were submitted to council in their packets. A copy of the new zoning code is available in Village hall for anyone who would like to see it.

With nothing further to come before the council, Mayor Wilson adjourned the November 11, 2025, council meeting at 7:28 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer