

**REGULAR COUNCIL MEETING  
SEPTEMBER 12, 2023**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Hiner, Thomas & Beech

**ABSENT:**

The regular meeting on September 12, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Jim Moore Nazarene Church opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING AUGUST 22, 2023**

Temple made the motion to approve the minutes from the 8/22/23 regular meeting.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$51,485.86.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 9/2/23 in the amount of \$71,000.53.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

There were no guest present at this meeting.

**OLD BUSINESS:**

**RE: ORDINANCE NO. 2168-2023 – AN ORDINANCE TO AMEND CHAPTER 146.03 OF THE CODIFIED ORDINANCES – TITLE PURPOSE OF BOARD (AHRB)**

Council woman Donnalley ask if council members had the opportunity to review the proposed changes and if they had any questions. At the request of Mayor Wilson Ms. Donnalley reviewed the changes, the majority of the design standards have been adjusted with the exception of the bureaucratic building and outdoor furniture. The signage portion has been removed from design standards except for the location of the sign. All other requirements revert back to the zoning code. The building materials now need to be historically correct not the exact material. Paint colors have been removed since there are so many historically correct colors available for the architectural styles in the downtown. Ms. Donnalley stated she personally feels business/property owners in the downtown area need to have the ability to be creative and still maintain the historical integrity of the village. The design standards will no longer be a standalone document, they will become an addendum of the ordinance if passed. Mayor Wilson opened the floor to all in attendance for comments. John Diechler chair of the AHRB stated the board was only given these changes August 31<sup>st</sup>, speaking on behalf of the board he is upset they were not given the opportunity to be part of the process. He feels the board will no longer have much of a role so the board should just be done away with. It does not take long for the historical buildings to go away if there are there not historical standards to be followed. Council man Cox wanted to take the time to thank Ms. Clark for coming forward with her concerns and congratulate her on her new baby.

Donnalley made the motion to suspend the rules and place the proposed changes on final reading.

Hiner 2<sup>nd</sup>

All Ayes, with roll call vote

Motion Passed

Thomas made the motion to pass the final reading of Ordinance No. 2168-2023, an ordinance to amend Chapter 146.03 of the Codified Ordinances.

Darcy 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: PRITCHARD AVE BRIDGE UPDATE**

ODOT representative Dan Lorenz was present to discuss the Pritchard Ave bridge project. He started by explaining the genesis of the municipal bridge program. He went over the rating of the bridge with the majority of the issues with Pritchard being the substructure. Also explaining that prior to 2020 the program was an 80/20 match with ODOT providing the 80% and municipalities being responsible for the 20%. The program than when 90/10 and 95/5 before the current 100% for construction and design. He is not sure how long this will last, but with the current guidelines the village would only be responsible for the environmental, survey/right of way portion, his estimate at this time is \$60,000.00. The \$30,000.00 estimated for environmental would be needed as quick as possible to move forward with the project. ODOT has capped the construction cost currently at the \$691,349.00, Mr. Lorenz is confident if needed this cap would be raised, it just cannot be raised until the actual construction estimates are completed. He also explained that he and ODOT would never leave a municipality in a position where the funding for the municipal portion could not be afforded, they would do everything possible to help secure the funding. Council woman Hiner ask if the bridge was going to be moved or widening? The bridge will be approximately 4 foot wider than now to accommodate the proper walkway. She also questioned if the public utility lines would need to be relocated and if so, who is responsible for those cost. Mr. Lorenz will confirm but those cost are included in the construction, once he confirms he will send an email to Mayor Wilson who will forward his comments to the rest of council. Council President Thomas questioned the Grant St bridge rating compared to Pritchard, Grant St substructure is a 5 where Pritchard is a 4, the deck is a 4 and the super structure is also a 4 for Grant St, the overall appraisal for Grant St is a 4. Ms. Thomas again voiced her concern on making sure the village is fiscally responsible and able to commit the needed monies or the cap be raised if needed. Mr. Lorenz said again ODOT will not put the village in a position where they cannot get funding, he cannot guarantee anything, but he is confident the cap would be raised. Council woman Donnalley commented the bridge is not getting any better if the village can afford, we need to move forward. Mayor Wilson explained his position again on how he feels this should be a priority noting the bridge has not had any significant repairs since the 1960's. Council man Cox questioned if a culvert could be installed instead of a new bridge, Mr. Lorenz replied in 2021 when the village completed the initial application for the municipal bridge program this was requested. ODOT preferred a bridge be built instead. Council woman Hiner explained American Rescue Plan monies could be used for the survey portion.

Hiner made the motion to move forward with the \$30,00.00 for the surveying contingent that the public utility cost will be included in the construction cost of the municipal bridge program.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

The mayor can move forward with contacting survey engineers when Mr. Lorenz can confirm the public utility cost.

**RE: GRANT ST BRIDGE PROJECT**

The project is still on schedule, with construction scheduled to begin in April 2024 and completed in November 2024. Mayor Wilson reported the piece of property needed for the Right of Way has been sold, the previous owner is who agreed to the acquisition, the County Engineer is the new owner who is set to close on September 25<sup>th</sup>. They have indicated they will cooperate with the engineer on the right of way acquisition.

**RE: UPDATE ON ELECTRIC AGGREGATION**

Mayor Wilson stated the PUCO registration has been completed and approved. Trebel will be requesting a customer list from Ohio Edison, this list will be reference with the in town water/sewer list of the village. The mayor reported that Treble said the most current rate was \$0.065.

**RE: RISERS ON E LINCOLN WAY**

The quote for risers will be provided at the next meeting.

**RE: BOARD OF ZONING APPEALS VACANT SEAT APPOINTMENT**

Pat Kronenberg Sunset Drive was the only person to submit a letter of interest for the BZA seat, she was present at this meeting. Council woman Hiner commented she was impressed with her letter and background.

Hiner made the motion to appoint Pat Kronenberg to the vacant seat

Cox 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: RESOLUTION NO. 2166-2023 – SALE OF JOINTLY OWNED 2002 CHEVY SUBURBAN**

Council woman Hiner explained the original resolution needed to be updated after review by the township's attorney, with the wording jointly owned.

Hiner made the motion to approve Resolution No. 2166-2023, the sale of the jointly owned 2002 Chevy suburban.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

The GovDeals training is scheduled tentatively for the first part of October, the vehicles will be added at that time.

**NEW BUSINESS**

**RE: PURCHASE OF BARRICADE AND STREET CONES MUNICIPAL SIGNS**

Cox made the motion to approve \$1,224.00 for cones and barricades from Municipal Signs.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

This cost will be split with the water department.

**RE: LED LIGHTS AT PARK**

Mayor Wilson reported that after the vandalism back in July he contacted Ohio Edison about replacing the current street lighting with LED lighting at Cedar St Park. Ohio Edison stated that 10 lights needed to be included for a conversion, the area will be along Cedar St to the pool, into the parking lot and back down E Chestnut St. Ohio Edison is preparing an estimate.

**RE: STREET CLEANING PRIOR TO JOHNNY APPLESEED FESTIVAL**

The cost to sweep the streets if wanted prior to the festival is \$165.00 per hour, either in a 4 hour window or 8 hour window.

Thomas made a motion to have the streets cleaned at \$165.00 per hour for 8 hours.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: GREENWAY TRAIL CROSSING SR 164 (S LINCOLN AVE) PAINTING AND BETTER SIGNAGE**

Mayor Wilson asked council to reconsider placing signage and painting a cross walk for the bike trail at Maple and S Lincoln Ave, he has seen times where someone has been hit. Street Supervisor Oliver reported he has talked with ODOT with S. Lincoln Ave being SR 164, the village can paint and place signage. Council woman Hiner and Council man Darcy both said there is still signage needed at the fire department and it does not need to be anything extravagant. Council agreed that the street department can paint a crossing indicating bike trail at Maple and S Lincoln Ave, however any lighting or signage needs to be the responsibility of the parks district, just as at the fire department.

**RE: CHANGING FORMAT ON GUEST SPEAKING AT COUNCIL MEETINGS**

Mayor Wilson indicated to council that he would like the format for guest speaking at council meetings to be changed, there was discussion if this can be done since a public meeting. Council woman Temple stated she agrees with the mayor. Council agreed there should be something but would like to research a little further. This was tabled until a future meeting.

**RE: SNOW PLOWS – STUDENTS PAINTING**

Mayor Wilson reported he had talked to the art teacher at the high school, the students are interested in painting 2 of the snow plows the village has, they are each 3x8. The village would be responsible for the cost of paint, Geronimo Supply will provide a cost the mayor said he is getting a quote. He feels 5 quarts would be enough, the colors are white, black, blue, yellow and red. Council man Cox said he is against having the plows painted, he feels this would only cause distraction to those driving towards the plows on the village streets, it is hard enough to plow as is. Council woman Hiner said she would be fine with whatever was decided.

**RE: WORK PROGRAM FEDERAL CORRECTION INSTITUTE ELKTON**

Mayor Wilson reported during a meeting he attended at the prison; it was reported the prison is reinstating the work program. This is a program the village utilized in the past. He will keep council updated.

**RE: REQUEST TO DEDICATE A TREE IN THE SQUARE**

Mayor Wilson reported he had a business owner in town whose father who was a veteran pass way, there is a dogwood in the square that is dying needing to be replaced. She would like approval to purchase a new tree and dedicate it to him. The mayor stated there are other trees dedicated in the squares to individuals and sees no problem if council would approve. The trees in question which are donated is a tree in memory to Floyd Lower and Cheryl Mills, both long time members of the Village Shade Tree Commission. Council woman Hiner thinks something in the park instead of downtown. Council woman Temple stated if we let one person do this, we would need to let everyone.

**RE: STREET GARAGE ROOF REPAIR**

Council man Cox reported the roof is in worse than anticipated when the siding and top plate was taken back. There was rot under the siding and the top plate was not installed correctly. The work to correct should not be more than \$500.00 and still is under the approved amount for the work. He did say though the work is just starting so there could be more issues.

**FISCAL OFFICER'S REPORT**

The following reports were submitted to council in their packets: The August bank reconciliation, August month end fund summary and the most current September fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported the 5% previous income tax collection and additional \$7,500.00 transfer totaled \$14,851.65. Ms. Wonner requested approval to make a \$15,000.00 transfer from the General Fund (1000) to the Street Fund (2011).

Thomas made the motion to approve the transfer as requested.

Hiner 2<sup>nd</sup>

All Ayes

Motion Passed

**STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets.

**FIRE DEPARTMENT REPORT**

Chief Hall reminded those in attendance the All you can eat pancake breakfast is this Saturday from 7:00 to 11:00 am, \$8.00 for adults with 5 and under free. The breakfast is sponsored by the Firefighters Association. The associations golf outing was a success, he will report on it later when the totals are completed. Two of the three new hires will be starting their 36 hour required training on Oct. 7<sup>th</sup>, the cost is \$850.00 each. The third will go to the class in the spring. The new bathroom is complete at the station. Chief Hall also reported Asst. Chief Flory is recovering from his surgery and doing well. He has a long way to go but has been at the station to visit.

**PARK'S REPORT**

Council woman Donnalley reported on the revenue and expenditures for the 2023 pool season. The revenue from pool passes/gate entrance/rentals and concession stand totaled \$32,801.00. This is the highest revenue in last several years. She cautioned though when you add the expenditures, the deficit is around \$29,000.00 for the year. Council man Cox requested that the pool is not drained, let it drain on its own this will help determine where the leak is located. The pool at the beginning of the year was losing approximately 8,000 gallons a day at the end of the season it was between 18,000 to 20,000. He also reminded both the street and water department when the pool is winterized to blow all the lines of everything out, the winterization will be sometime after the Appleseed Festival.

**BPA REPORT**

Bill Hoover, BPA chair, reported the sewer line repair on N. Market St has been repaired, the curb and sidewalk is the only work remaining. The department will begin exercising valves after the festival. They have been setting up the water service for the festival, there should only be one hose ran at Washington and Jefferson. The intent is to have a service next year where they do not have to run any hoses. There had been a leak on W Washington St it is now repaired, and the boil order has been lifted.

**ZONING REPORT**

The most current approved zoning applications were distributed to council in their packets. Council woman Donnalley ask when the update to the zoning code and Architectural Design and Review Board will begin, there are things Mr. Barkley is finalizing than the process will begin.

With nothing further to come before council, Mayor Wilson adjourned the September 12, 2023, meeting at 8:00 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer