

**REGULAR COUNCIL MEETING
November 8, 2022**

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Thomas and Beech

ABSENT: Hiner

The regular meeting on November 8, 2022 was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING OCTOBER 27, 2022

Thomas made the motion to approve the minutes from the 10/27/22 regular meeting.

Donnalley 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$32,947.43

Temple 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 10/29/22 in the amount of \$54,099.47.

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

There were no guest present at this meeting.

OLD BUSINESS:

RE: GOVERNOR'S APPALACHIAN INITIATIVE UPDATE

Council received an update on the Appalachian initiative from Mayor Wilson, various county officials met October 31st to discuss project ideas on a county level. Mr. Wilson put forward on behalf of the village the following project ideas: downtown revitalization, the bridge connecting the bike trail and Willow Grove Park, and funding for the Lepper Library at their request. If anyone on council has other ideas Mayor Wilson ask them to let him know, he will bring them up at the next meeting for the program.

RE: T-MOBILE GRANT

Mayor Wilson spoke about the application for the T-Mobile grant he was approved to apply for in July, he is working on the application now and even though matching funds are not required he would like council's approval to say the village will contribute \$5,000.00 to \$10,000.00 towards the \$50,000.00 grant. Mr. Wilson believes the village has a better chance to be awarded with putting some funds towards the project. The ideas discussed for the grant if awarded are fencing around the playground area, planting of more flowers, shrubs, and trees, or even drinking water availability all at Willow Grove Park. Council President Thomas, Council man Darcy and Council woman Donnalley all expressed they would rather not commit to local contributions to the grant with all the other projects and funding the village has in the upcoming year. Mayor Wilson will complete the application without any commitment to local funding.

NEW BUSINESS:

RE: RCAP TRAINING – Required Council Training for EPA funding eligibility

As part of the process for the WSRLA loan for the NE Pressure Project (Water Tower) at least 50% of council is required to take the RCAP 101 and 201 on-line courses. Council President Thomas reported she completed her registration today, saying it was an easy process. Our RCAP representative Pam Ewing would like council members to have the courses completed by early spring, however the deadline is June 2023. Council women Donnalley and Temple along with Mrs. Thomas committed to completing the courses. The link will be sent to all council members for any other who wish to take the courses.

RE: AMERICA IN BLOOM

Mayor Wilson reported that while visiting Lewisburg WV, they are a small town like the village who has revitalized their town. He spoke with the Village Manager who told him about the America in Bloom Program, a link for council to review was provided on the agenda for this meeting. The mayor explained this is a three phase process, activate your community at a cost of \$99.00, this phase provides the village with a mini self-assessment, monthly newsletter, an online resources; build your community is the next phase \$299.00 cost, this is a full self-assessment, 1 hour consultation with an America in Bloom Advisor and free monthly newsletter, celebrate your community is the final phase, this phase also includes the monthly newsletter, 2 America in Bloom Advisors, unlocked free online access to recourses, a full community improvement report and eligibility to national awards. There was discussion not all members of council had time to review the website however they will take a look.

Temple made the motion to approve the village registration to Phase 1 of America in Bloom at a cost of \$99.00.

Cox 2nd

All Ayes

Motion Passed

RE: PURCHASE OF 2 DEE CONCRETE 8X10 STEEL FLEXIBLE CONCRETE FORMS

Street supervisor Oliver asks for approval to purchase 2 8x10 steel flexible concrete curb forms. The street department will pay for one and the water department with Chair Bill Hoover agreeing the BPA would pay for the other each cost \$275.50.

Thomas made the motion to purchase 2 8x10 steel flexible concrete curb forms as presented.

Darcy 2nd

All Ayes

Motion Passed

RE: ORDINANCE NO. 2138-2022 AMENDED 2022 APPROPRIATIONS, AS AN EMERGENCY

Thomas made the motion to suspend the rules and regulations for passing an ordinance.

Temple 2nd

All Ayes with a roll call vote

Motion Passed

Thomas made the motion to approve Ordinance No. 2138-2022, as presented as an emergency.

Temple 2nd

All Ayes

Motion Passed

RE: 1ST READING ORDINANCE NO. 2139-2022 – 2023 ANNUAL APPROPRIATIONS

It was reported to those in attendance a committee of the whole meeting was held Tuesday November 1st where the 2023 appropriation ordinance was discussed in detail.

Thomas made the motion to approve the 1st reading of Ordinance No. 2139-2022, the 2023 Annual Appropriation Ordinance.

Temple 2nd

All Ayes
Motion Passed

RE: KELLER FAMILY REQUEST TO USE GAZEBO

The Keller family requested use of the gazebo December 9, 10 and 11 for a Christmas performance. Council has no issue with them using the gazebo again this year.

FISCAL OFFICERS REPORT

The following report was submitted to council in their packets: the October bank reconciliation, October month end fund summary and most current November month end summary. All vouchers were presented prior to the meeting for review and signatures.

STREET DEPARTMENT REPORT

Street department reports were submitted to council in their packets. Street Supervisor Oliver reported the leaf pickup has started. The department will be split into 2 crews in the morning with the help of the water department, for leaf pickup and preparation work on riser repairs on E Lincoln Way. The international truck is at Brothers Mechanical for repairs once it is back the Ford 1 ton will be taken out. The new pony motor has been installed on the big leaf machine; Mr. Oliver has another coat of paint to finish than the machine will be ready for use.

MAYOR'S FINANCIAL REPORT

A Mayor's Financial report was submitted to council in their packets, showing the deposit from the account being rolled into the consolidated account.

FIRE DEPARTMENT REPORT

The fire committee put together with the new service agreement met earlier this week discussing several items at their meeting. Chief Hall at this meeting presented the committee with the quote for turnout gear, the total cost to be split 3 ways for 5 sets of turn out gear is \$14,212.50. Chief Hall reported how the state capital grant funds have been used by the village. The command vehicle which was ordered as a 1 ton was cancelled by the manufacture, a ¾ ton with more features has replaced the order at the same cost. The truck will be delivered the dealership in Youngstown sometime this upcoming week. The department's open house where pictures with Santa will be taken is scheduled for December 11th from 4:00 – 5:00 pm. The association plans on hosting a dinner for all elected officials of the village and each township. The committee discussed at length the declining members of the department and ways to increase membership. The department is planning on visiting local schools and attending events to educate younger individuals about being a firefighter. The committee discussed completing 2 projects in one year at the station because there were not any improvements/repairs made to the station this year as required by the service agreement. The projects being planned for the next 2 years are repairs to the ceiling in the garage area, repairs to the bathroom in the station and new garage doors. With the upcoming change in minimum wage to \$10.10 and firefighter wages at \$10.00 the committee approved new wages presented by Council woman Hiner from the village as follows Chief \$15.00, Asst Chief/Inspector \$13.50, Captain \$12.50, Lieutenant \$11.50, and Firefighter \$10.50. These recommended changes will be presented to village council for approval as an updated payroll ordinance at the next meeting.

PARKS DEPARTMENT REPORT

The parks committee had no report this meeting.

BOARD OF PUBLIC AFFAIRS REPORT

Chair Bill Hoover reported the department is doing EPA required backflow/cross connection surveys of all consumers expect residential. This is an ongoing process by the department, with surveys to be completed every 5 years. Mr. Hoover and Sr Plan Operator Chris Peterson have been working with the County Fairboard regarding a possible land swap of a 50x50 piece of land where a booster pump will be located for the NE Pressure project, this is almost complete.

ZONING DEPARTMENT

The reports for the approved zoning applications were submitted to council in their packets.

MISCELLANEOUS

Council President Thomas reminded those who have Gmail supported emails the village .org emails are rejected, google has made changes to what emails they will accept. She is concerned that the communication is not efficient with not everyone getting emails when sent. Mayor Wilson said he used the fix sent so the emails would not be rejected it worked for awhile than started again.

Council woman Donnalley informed those in attendance that Saturday November 26th is Small Business Saturday, the Chamber is sponsoring Shop and Skate at the square from 11:00 am – 5:00 pm. The chamber has rented a 20x40 ice skating rink that will be free to use in the courthouse parking lot.

Council discussed having one or two meetings in December, this will be on the upcoming agenda.

With nothing further to come before council, Mayor Wilson adjourned the meeting on November 8, 2022 at 7:16 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer