

Board of Public Affairs Meeting August 22, 2023

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the August 8th, 2023, meeting, Minutes accepted as written.

GUESTS:

OPERATORS REPORT:

Regulatory Compliance

1. We have submitted our July OEPA Sewer Reports.
2. NPDES permit renewal; Jon and I continue to work with the EPA.
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS and OTCO.
5. Our staff continues to work on our Cross Connection Survey's.

Projects

1. North End Pressure Project – We had our preconstruction meetings on August 16th. Alex has looked over the easements for the fair board and has approved them. The next fair board meeting is August 23rd and they have been sent to them for their consideration. X-Press Underground will start work in the next couple of weeks.
2. St Rt 45 and Adams Rd Line extension – In a holding pattern
3. North Market St Sewer- We are working with Pam and Jon on lining up the funding for this project. Funding application should be in by the end of this month.
4. 9177 St Rt 45 water line repair easement- Howells and Baird and Alec have been finishing this up. Hoping to have it to the board for your approval by the next meeting.

Infrastructure Maintenance

1. Chris is working with the property owner at 960 N Market St who has been having issues with their sewer backing up. No new updates currently. Jon is going to be working on this as soon as his schedule allows.
- 2.
3. We will begin exercising our main line valves. This is on hold until the sewer line is repaired. (We are required to exercise 20% of our valves per year according to OEPA rules)

Curb Stops

1. We repaired a curb stop at 130 Prichard Ave
2. We repaired a curb stop at 120 N Beaver St
3. We repaired a curb stop at 609 N Beaver St

Ongoing Responsibilities

1. Our crew handed out 69 red cards.
2. North Market St. Sewer – On Friday, August 18th we heard that the Post Office had some sewer issues. We checked the area and found that there was a backup on our side. After we jetted the line, we saw that we were bringing back gravel and rocks with the jet. This means that the line collapsed. We contacted Gary Daily to set up a dig due to the depth of the line (14ft Deep) and set up a bypass to stop the backup (run a Hose from one sewer main to another). We have been working for the last couple of days and now have a plan put together for the repair. We have put Laura on the afternoon shift and Logan on midnight to staff the bypass pump. Everything has been flowing good the past couple of weeks south of Family Recovery.
3. Our crew continues to trim and mow our grounds.
4. We are working on placing the old Vac-con on egov.
5. As soon as our schedule allows, we will be digging in front of Huntington Bank for a possible water leak.

Time Off

Logan will be off September 8th and 9th 2023.

Chris will be on vacation from September 18th to September 25th, 2023.

Jim will be off September 13th and 14th 2023.

Clerk's Report – Billing is completed and in the mail. No accounts to certify to taxes this year. I will be out of the office on 8/24 returning on 9/5/2023 due to my mother having surgery. Mary Ann will be covering the office.

Unfinished Business:

- A. Update of North End Pressure Project.
 1. Easement – Motion to approve the proposed easement with the Columbiana County Agricultural Society was made by Mr. Snyder and a second by Chairperson Hoover.
Motion Passed
 2. Bulk water application from Xpress Underground – Motion was made by Mr. Snyder to accept the application for the purchase of bulk water at the current rate by Xpress Underground. Second by Ms. Bailey.
Motion Passed
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No new updates.
- D. Vac-con Lane at plant – (As funds allow)

New Business

- A. Quote from Ferguson for curb boxes. - Motion to purchase 12 curb boxes at a cost of \$1,489.08 from Ferguson was made by Chairperson Hoover, second by Ms. Bailey.

Motion Passed

- B. During the operators report a motion was made to spend \$35,000.00 to make necessary repairs to the North Market Street sewer line that has collapsed at St Rt 45 and Saltwell roads by Mr. Snyder and a second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
