

**REGULAR COUNCIL MEETING  
May 9, 2023**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Cox, Temple, Darcy, Donnalley, Hiner, Thomas, and Beech

**ABSENT:**

The regular meeting on May 9, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

The meeting opened with a moment of silence in memory of Gary L. Peruchetti Sr, who had served over 27 years as on the Lisbon Exempted Village School Board, passed away Saturday May 6<sup>th</sup>.

Reverend Shuman Nazarene Church opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING APRIL 25, 2023**

Hiner made the motion to approve the minutes from the 4/25/23 regular meeting.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$27,467.13 and payroll for PPE 4/29/23 in the amount of \$58,147.40.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Police Chief Abraham introduced K9 Otis and his handler Patrolman Shaffer to council and those in attendance.

**OLD BUSINESS:**

**RE: UPDATE STREET DEPARTMENT ROOF MAINTENANCE**

Council man Cox reported he has spoken with the contractor informing him of what forms need to be completed, the work is scheduled tentatively and weather permitting for the second week of August. The contractor has not provided a written contract yet to be reviewed. Mayor Wilson stated he had 2 contractors who live in the village who called upset that the work was not awarded to a business in the village. Council all agreed everyone had an opportunity to bid on the work if they desired. Mayor Wilson said they have threatened to come to a meeting to voice their concerns, Council welcomed them to come to meeting to discuss.

**RE: EAGLES DONATION FOR YARD SALE/CONCERT IN THE SQUARE**

Mayor Wilson reported the Lisbon Area Chamber of Commerce received a check in the amount of \$1,000.00 for the yard sale/concert in the square the Eagles wanted to sponsor. When asked by Fiscal Officer Wonner if the chamber would be sending the \$500.00 for the yard sale day to the village, the minutes from the previous meeting were quoted by the mayor where they said up to \$500.00 for yard sale. Council woman Hiner stated this is not what she believed the Eagles to mean she understood it to be \$500.00 for the concert \$500.00 for yard sales. The Mayor asks if the dates June 16<sup>th</sup> and 17<sup>th</sup> would work for a 2 day yard sale event with the concert on the 17<sup>th</sup>, council had no issue with the dates. The Lisbon Area Chamber of Commerce will send the village a check to pay for the yard sale permits sold for the weekend. There has been no decision on the date for the swimming event the Eagles are sponsoring for \$1,000.00.

**RE: BOARD OF BUILDING APPEALS AND SHADE TREE COMMISSION**

Mayor Wilson reported he has received 4 confirmations from individuals who want to volunteer to serve on the Board of Building Appeals needed for the Architectural and Historic Board of Review, the board is made up of 5 members. The names of the individuals will be brought to the next council meeting. He also has received 1 confirmation for an individual to volunteer on the Shade Tree Commission.

**NEW BUSINESS:**

**RE: RESIGNATION OF FT DISPATCHER TO A PT DISPATCHER/PT DISPATCHER TO FT DISPATCHER**

Cox made the motion to accept the resignation of Lucas Davis as a full time dispatcher and moving Mr. Davis to a part time dispatcher at his request.

Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

Cox made the motion on the recommendation of Chief Abraham to move Ashton Dixon from a part time dispatcher to a full time dispatcher.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

Mayor Wilson commended School Resource Officer Hewitt on how well he spoke at the National Day of Prayer in addition to the relationship he has built with the students.

**RE: HIRING OF 3 FIREFIGHTERS**

Chief Hall presented 3 individuals for the roster bringing the total to 24 of the 25 allowed. The open position is being held for Christen Gostey who is serving in the military. The 3 new members who will need training are Bennie Shetler, Eric Leyman, and Logan Foor. Chief Hall said all 3 have been at the station showing interest in becoming a member. After completion of their 36 hour class new turn out gear will be ordered for them.

Cox made the motion to hire Bennie Shetler, Eric Leyman, and Logan Foor as firefighters.

Temple 2<sup>nd</sup>

All Ayes with Thomas abstaining  
Motion Passed

Mayor Wilson stated he heard that some were not happy with the ceiling work by Boak and Sons at the station, he asked Chief Hall his opinion. Chief Hall stated he was not impressed by the work and feels that council members should come see for themselves. Council man Cox who does not serve on the Safety Committee but was asked to be the point of contact for the project stated he has been talking with the individuals who have been at the station, the gentleman who did the spraying has been with Boak and Sons for 15 years and the other has 10 years with the company. Mr. Cox expressed his concerns yesterday to the crew regarding what he saw to be paper and cardboard remaining on the ceiling where the old ceiling had been removed, the thickness of the spray being applied, and no no burn ignitor being applied. He was assured everything would be painted including the joist. These were not painted; Mr. Cox feels the fine tuning of things is not complete and the cosmetics are not appealing at all. He sent a message to all the committee voicing his concerns suggesting the invoice not be paid until the work is satisfactorily completed. Mr. Cox feels this needs to go back to the committee with Boak and Sons being told of their concerns. Council man Darcy, who is a member, ask if Mr. Cox would be willing to contact and meet with the company? Mr. Cox said he would. A copy of the contract will be given to Solicitor Beech to review.

Hiner made the motion to hold the invoice for payment until the work is satisfactorily completed.

Donnalley 2<sup>nd</sup>

All Ayes with Thomas abstaining  
Motion Passed

**RE: RESOLUTION NO. 2153-2023 – TENTATIVE AWARD OF PART 1 AND PART 2 NE PRESSURE PROJECT**

BPA Chair Bill Hoover reported that Jon Vollnogle was present at their meeting with recommendations for both Part 1 and Part 2 of the North End Pressure Project. Mr. Vollnogle had reviewed the bids submitted for both parts, interviewing the necessary individuals before making the recommendations for tentative award of the bids. The engineer estimates for Part 1 totaled \$2,970,000.00 with Part 2 being \$1,500,000.00. The apparent lowest and best bid Part 1 Maguire Iron Inc Sioux Falls South Dakota in the amount of \$2,725,000.00. The apparent lowest and best bid Part 2 X-Press Underground Inc Petersburg Ohio in the amount of \$1,249,248.10. Award of bids is contingent upon Ohio EPA's concurrence with the award and the availability of funding. The water tower project has been in the planning for over 20 years, the village became eligible for grant funding after attending seminars than completing and implementing a rate study. Mayor Wilson thanked chair Bill Hoover for all his work on this.

Thomas made the motion to approve Resolution No. 2153-2023, the tentative award of Part 1 and Part 2 of the North End Pressure Project.

Hiner 2<sup>nd</sup>

All Ayes

Motion Passed

### **FISCAL OFFICER'S REPORT**

The following reports were submitted to council in their packets: April month end fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported to council an error by Paychex in the employer approved one time \$500.00 contribution to eligible employee HSA accounts. The initial entry on the PPE 4/1/23 showed on the payroll journal but did not get deposited into the accounts. Prior to the next pay period the Paychex client representative stated she would correct the error processing with the PPE 4/15/23 on the backside after the village processed payroll. This entry was not corrected properly resulting in \$1,000.00 deposit into the accounts. Ms. Wonner reported with the help of Council woman Hiner a manager was able to be contacted, the initial emails were all horizontal level employees. Ms. Hiner and Ms. Wonner had a phone meeting with the manager, who stated the error is fixable unlike what the client representative said saying it was not. The manager sent the appropriate ACH debit authorization forms since the error was over 10 days a signature from employees was required. All appropriate paperwork has been sent back to Paychex who are processing the corrections. Ms. Hiner stated she read the email thread with Paychex, you can see where this was a Paychex error and not an error on the village part.

### **STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets for review. Council woman Donnalley ask if the street sweeping was still on schedule for the week of May 21<sup>st</sup>, Council man Cox said it is weather permitting. The company gives the village a 24 to 48 notice of when they will be in town. Ms. Donnalley ask if the village only does 2 a year, yes this has been the case since going to an outside company approximately 6 years ago.

### **FIRE DEPARTMENT REPORT**

Chief Hall reported the new turn out gear is to be delivered Wednesday May 10<sup>th</sup>. Pumper 151 has been repaired and is back in service. Chief Hall will be sending 3 firefighters to Flashover trailer training in conjunction with Winona and Hanoverton departments.

### **PARKS DEPARTMENT REPORT**

Council woman Donnalley ask when the pool was going to be filled, she was told sometime next week by Mr. Oliver and Mr. Peterson. There was discussion on the camera system at the pool, last year the company came to make some repairs. Council man Cox said he worked with them explaining what needed to be repaired and where a camera should be added. There is conduit showing on the SW corner of the building that Mr. Cox wanted cleaned up so would not show. The current cameras are working but there is a dead spot where an additional camera is needed after several attempts last year the company never came back to finish. There was discussion about contacting Mike Miller to finish the camera work, if this is something he could do, Mr. Miller is a local IT person. Council man Cox said he would contact Mr. Miller. Council man Cox reported the committee received notice that Public Entities Pool of Ohio (PEP), the village property and liability carrier had completed a risk control visit of the parks. There were five recommendations from the visit:

1. Replenish ground covering throughout Playtown.

2. There are exercise equipment and wooden pieces by the baseball field that are an attractive nuisance and may pose a risk to those in the area of the walking trail.
3. There are several car tires being stored next to the storage shed that are filled with stagnant water. This attracts mosquitos.
4. The shelter (pavilion) near the pool is missing self-latching covers on the plugs.
5. Cracks were observed on the basketball court, it is suggested these are either filled or the entire court resurfaced if budget permits.

Mr. Cox said he has looked at all of these, the ground covering is a work in progress, the self-latching covers will be installed by Mr. Oliver and after looking at the basketball court the cracks will be filled with a mix Mr. Oliver will also complete these. The lineman sled and gates in addition to the tires are the property of the Lisbon Little Blue Devils, he met with 2 members of the association who have agreed to cover these to prevent any harm and water laying. Mr. Cox showed them how this needs to be covered and with what to complete the recommendation, the individuals said it would be completed this upcoming weekend. It has been found that there have been 4 saplings planted near Playtown, no one knew who planted them. Since it was not a village planting, Mr. Cox said to remove them. Mr. Oliver will take them out.

**BPA REPORT**

Chairman Hoover reported the paperwork has been completed for the CDL grant, unfortunately the class beginning May 22<sup>nd</sup> is full, Laura Wilson is at the top of the waiting list in case of a cancellation. If there is not a cancellation, she will be attending class in July. The department is still flushing hydrants in town.

**ZONING REPORT**

The most current approved zoning applications were distributed in their packets. Zoning Inspector Barkley reported the revisions are just about ready to be given to the Zoning Committee, after the committee review, they will move to the Planning Commission for review.

**MISCELLANEOUS**

The Cemetery Volunteer work day is scheduled for May 20<sup>th</sup> and their next meeting is May 18<sup>th</sup>. There is a car show in the square from 2:00 pm to 5:00 pm on Saturday May 13<sup>th</sup>. The first 3<sup>rd</sup> Friday of the year is May 19<sup>th</sup>.

**EXECUTIVE SESSION – THE EMPLOYMENT OF A PUBLIC EMPLOYEE OR OFFICIAL**

Thomas made the motion to enter into executive session for the employment of a public employee or official.

Hiner 2<sup>nd</sup>

All Ayes with a roll call vote

Motion Passed

The regular meeting adjourned at 7:26 pm.

Thomas made the motion to reconvene from executive session at 7:40 pm.

Donnalley 2<sup>nd</sup>

All Ayes with a roll call vote

Motion Passed

Council President Thomas reported there is no action from the executive session.

With nothing further to come before council, Mayor Wilson adjourned the May 9, 2023, meeting at 7:41 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer