

REGULAR COUNCIL MEETING
July 9, 2024

PRESIDING: Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Hiner, Smith & Beech

ABSENT:

The regular meeting on July 9, 2024, was called to order at 6:30 with Mayor Peter Wilson.

Father Wassi, St. George Catholic Church, opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING JUNE 25, 2024

Donnalley made the motion to approve the minutes from the 6/25/24 regular meeting

Darcy 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$9,220.57

Temple 2nd

All Ayes

Motion Passed

GUEST (S):

Tina Cutright was present at the meeting to request the use of the gazebo in addition to placing signage announcing pictures with Santa on December 7th 2:00 – 4:00 pm. The signs would be placed a week in advance. Mayor Wilson said that council had decided that no commercial signage could be put in the square. Council President Hiner and Council man Cox agreed they saw no issue with this request since it was for pictures with Santa which is good for the kids and the annual Chamber Christmas Parade. Council man Darcy agreed with both Ms. Hiner and Mr. Cox.

Hiner made the motion to allow Tina Cutright to use the gazebo on December 7th 2:00 – 4:00 pm with signage indicating the pictures with Santa through the week in the square.

Darcy 2nd

All Ayes

Motion Passed

Pat Kroneberg, Board of Zoning Appeals member, was present to discuss a recent variance request that came to the BZA for approval. A resident on W. Chestnut St requested a variance for a 10 ft high fence in the rear of their yard to block the view of a deteriorated structure on their neighbor's property. She was critical of the fire chief and how he enforces Chapter 13 of the village zoning ordinances, in her opinion there is a lot of selective approvals and enforcement. Mayor Wilson stated the building in question is a mess and needs to have something done with it, this prompted Council man Cox to question what about this building right beside village hall and the Nace Building down the street. Traci Dixon in the audience agreed saying both buildings are in terrible shape, the mayor said the Lisbon Foundation is in the process of seeking donations for repairs in question. It was pointed out during this discussion that Chapter 13 is not part of the zoning code in the village but a separate ordinance, the mayor feels this should be part of the discussion with the firm to include with the zoning update. Zoning Inspector Barkley pointed out this could require a change in scope that was approved for the zoning update. Mayor Wilson said he will mention this in the zoom meeting with the firm that is scheduled.

Ms. Kroneberg went on to chastise Council for voting to go to one meeting month at the last meeting and changing the agenda after the meeting started. Council President Hiner stated the agenda was not changed the topic was brought up under new business when asked if there is anything else under new business anyone would like to discuss. She also said the village is not the only municipality to have one meeting a month in fact the City of Salem has no meetings the entire month of August. Council woman Donnalley said that the City of East Liverpool only has one meeting a month. When asked, Solicitor Beech said this is not an issue, there is nothing saying you cannot mention something that is not on the agenda. Mr. Kroneberg said Council members are not like school children who

have time off in the summer and in her opinion, it is not right to which Mayor Wilson agreed there should not be only one meeting a month. Council man Cox pointed out the fact that just because there is only one Council meeting a month for the months of July August and September does not mean Council members are not doing anything. There are still committee meetings scheduled, Council woman Donnalley is at the park every day making sure everything is running smoothly, he himself goes there a couple times a week and talks with the street department every single day. He also said the monthly meetings are taking place on the scheduled 2nd Tuesday of the month so if there is a full agenda or an emergency that needs to be discussed the 4th Tuesday is still available and again this is only for the months of July August and September which all of council voted yes on at the last meeting.

Traci Dixon was present to discuss the cross walk at E Lincoln Way and Pritchard Ave, she came awhile ago requesting signage be put in place to date there is nothing completed. Council man Cox said he has looked at several types of signage the first one cost \$9,228.00 for one post and is solar powered, he is looking into a few others to compare prices. He has also met with Superintendent Siefke who will be talking to the School Board at their next meeting on their ideas and the possibility of manning the cross walk on a regular basis. Mr. Siefke was under the impression this was manned until this was brought to his attention. Mrs. Dixon thanked council for the update.

OLD BUSINESS:

RE: CROSSWALK SIGNAGE E LINCOLN WAY AND PRITCHARD AVE

It was reiterated that Council man Cox was talking to 2 companies to get quotes, and each are on the list provided to council by the mayor.

RE: COMMUNITY BULLETIN BOARD

Mayor Wilson asked if council had a preference, they indicated the nicer of the signs presented when requested is their preference. Council woman Temple said she prefers it being put in the fountain square. All of council agreed the Chamber should make the request to the County Commissioners since the county is who owns the squares, and the village maintains them.

RE: SPRUCE STREET AND RISER WORK

The trees are being removed. Once the 3 trees are done the stumps will be removed, work for the project will begin after this. The riser work on Lincoln Way and Jerome Streets is finished, Mayor Wilson ask Mr. Hood in the audience if he noticed a difference. Mr. Hood replied this is the best thing that has been done with the repairs.

NEW BUSINESS

RE: RESIGNATION OF FULL TIME OFFICER SGT. FRED CARLISLE

Hiner made the motion to accept the letter of resignation from Sgt. Fred Carlisle after 29 years of service effective June 30th.

Cox 2nd

All Ayes

Motion Passed

RE: HIRING OF PART TIME OFFICER MATTHEW GREENLIEF

Cox made the motion to hire Matthew Greenlief as a part time officer as recommended by Chief Abraham.

Donnalley 2nd

All Ayes

Motion Passed

RE: PERSONNEL COMMITTEE MEETING UPDATES

Council President Hiner reported during the meeting the committee discussed how sick time is accumulated, currently if an employee is off sick, they still accumulate sick time. The committee would like to change this to if an employee is off for a consecutive 40 hours or more on sick time, they do not accumulate sick time while off. The committee is asking Solicitor Beech to look into the legality of this after the mayor questioned if this is permitted. Council President Hiner said other municipalities have this kind of policy.

The committee is also recommending to council the Street Foreman job description be updated to say the Mayor will be responsible for the day to day work with input from the street committee.

Cox made the motion to update the job description of the Street Foreman as recommended by the personnel committee.

Darcy 2nd

All Ayes
Motion Passed

Council President Hiner will update the job description as recommended.

FISCAL OFFICER'S REPORT

The following financial reports were submitted to council: June bank reconciliation, month end fund summaries, appropriation, and revenue summaries. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported on Auditor of State Bulletin 2024-005, this bulletin requires fraud reporting and training for all current and new employees including elected and appointed officials. Current employees have until September 29th to complete the training and a new employee hired after July 1st has 30 days to complete the training. This training is required every four years by all individuals. The state has provided the link for the training with all paperwork to track the training. The training is a 7:55 minute video. The village will be having a safety meeting on August 8th at noon where the training will be shown with a sign in sheet to document who was there, the Auditor permits this. For those who do not attend a link will be provided where they will need to watch the training print off their certificate and provide it to the fiscal officer. The monthly transfer of income tax collection with the additional \$7,500.00 for the month of June totaled \$14,539.48.

STREET DEPARTMENT REPORT

There was no report provided to council in their packets. Mr. Oliver said he was in the process of making changes to the current format.

Mayor Wilson mentioned the sale of the durapatcher which council approved earlier this year, to which Council man Cox said no you approved with the Mayor acknowledging that he did indeed break the tie. Mayor Wilson would like approval to have Solicitor Beech prepare a resolution for the sale of both the durapatcher and roller. There was discussion on the minimum price for each Mayor Wilson feels the minimum for the durapatcher should be at least \$20,000.00. Street Foreman Oliver indicated the roller should be \$1,000.00.

Temple made the motion to have Solicitor Beech prepare resolutions for the sale of the durapatcher and roller as requested by Mayor Wilson.

Donnalley 2nd

Temple, aye; Darcy, no; Cox, no; Donnalley, aye;
Hiner, no; Smith aye. Wilson voted aye to break the
tie
Motion Passed

PARKS COMMITTEE

Council woman Donnalley reported the chairs which were at the pool are broken and we need more. Council woman Temple said for them to bring their own. Mayor Wilson questioned if Salem Structure was contacted about the cracks in the pavilion poles, Council man Cox said he did meet with Salem Structures. He reviewed the pictures he has with an associate at Salem Structures, these cracks are deemed to be "checking" and are normal. At this time there is no concerns about the size, but they should be watched and if continue to grow Salem Structure will come inspect the pavilion. Mr. Cox reminded everyone this particular pavilion was a floor model and is older than some may think. Council woman Donnalley ask if anyone had any issues with her asking for donations on chairs, to which no one did.

BPA REPORT

Bill Hoover, Chair of the BPA, reported on the safety meeting on August 8th at noon. Since the village has not had a safety meeting in 2024 this meeting will be the kick off meeting of the year with lunch provided. The painting is scheduled to begin on the tower in the near future, before the painting there will be some sandblasting. A protective

cover will be placed in the areas of the sandblasting for dust control. The BPA has scheduled an RCAP training on July 18th. Council members are invited to attend. He also reported that the BPA has approved to follow the one meeting a month for July, August, and September as council.

ZONING APPLICATIONS

The most current zoning applications were distributed to the council in their packets. A zoning committee meeting is scheduled for July 16th at 5:30 pm to discuss Chapter 13 of the village ordinances.

MISCELLANEOUS

Mayor Wilson reported the Greenway Trail benefit is this Saturday 9:00 am to 3:00 pm.

Council President Hiner requested a finance committee meeting be scheduled for July 16th at 5:00 pm.

EXECUTIVE SESSION

Hiner made the motion for executive session for the employment of a public employee and invite Solicitor Beech Donnalley 2nd
All Ayes with a roll call vote
Motion Passed

The regular meeting adjourned at 7:20 pm.

Temple made the motion to reconvene from executive session at 7:46 pm
Donnalley 2nd
All Ayes with a roll call vote
Motion Passed

Hiner made the motion to promote officer Jordan Reynolds to the Sgt position effective July 21st.
Temple 2nd
All Ayes
Motion Passed

With nothing further to come before the council, Mayor Wilson adjourned the July 9, 2024, meeting at 7:48 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer