

**Board of Public Affairs Meeting
April 14th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Head Clerk Tracey Wonner, Fiscal Officer, Mayor Peter Wilson, and Councilperson Joe Morenz.

The meeting was called to order by Chairperson Hoover.

Prayer: Nancy Davis, Lisbon Ministerial Assoc.

Minutes of the March 24th meeting were accepted as written.

Recognize Guests from the floor.

Mayor offered to call the EOCC to see if they may want to paint fire hydrants this year.

Regulatory Compliance

1. We submitted our March Water Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – Mr. Hoover has signed the permit, and it has been resubmitted to the OEPA. Just waiting for the OEPA response.
6. Source Water Protection, The OEPA reached out to me last week and requested a copy of the resolution that the board passed last year. Chris sent it over to them.
7. We are just waiting for the contractor's availability to block off the CSO on South Market. No new updates
8. Chris continues to work on our CCR's for 2025.
9. Our lab renewal is scheduled for May 12th.

Projects

1. North End Pressure Project – Chris continues to work with ACI, Howells and Baird, and JP Plumbing on the installation of the new discharge valve at the plant. We are still waiting for some material to come in. Chris met with ACI and the electrician last week. ACI wanted to move the building that is up there over by the tower to keep the equipment in. Chris spoke with Howells and Baird

regarding this and informed ACI that all equipment is to be kept at the bottom of the tank.

2. St Rt 45 and Adams Rd Line extension – Construction is expected to start Mid-May.
3. North Market St Sewer- All the trees were removed except for one that can be transplanted during the project. We are still waiting for final plan approval from the OEPA. We expect this project to be ready to go out to bid late next month.
4. Industrial Lift Station Replacement- No new updates.
5. Prichard St Bridge- No new updates.

Infrastructure Maintenance

1. We have been monitoring our holes and adding 304, as necessary. Over the last couple of weeks our staff has been blacktopping our holes in coordination with the Street Department.
2. We have been flushing our hydrants as the schedule allows. We expect this to be completed by April 30th.
3. After many phone calls Chris was able to get a quote on replacing V5 and V6 automated valves for Skid C.
4. We expect to have the Chlorine room updated by next month.
5. We had a water leak on Sunday, April 5th at 270 Sherman St. Our crew responded and we found that 2 of the tapping saddle bolts had broken. We were able to repair it under pressure.
6. We did have an issue with our sewer lift station at the plant. We pulled on the pumps and Chris is working on getting pricing on repairing it.
7. We were called by a customer at 214 Green St for a possible sewer backup. At the time, our Vac-con was still at Best Equipment for service, so Chris called the county and they were able to come out and help us jet it.

Curb Stops

1. We replaced the curb stop at 8446 Thomas Rd last week.

Ongoing Responsibilities

1. Our crew performed 17 shut offs.
2. We continue to monitor the sand filter backwashes.
3. We did pick up our Vac-con from Best Equipment, and it seems to be working well. They did send us a bill and Chris is working with them to figure everything out.

4. We did have an issue with our new PRV Valves in the old CIC vault. We found that one of the PRV's was not working properly. Chris contacted the company and they walked him through some troubleshooting. We were able to bleed the air and get it working again. We are not sure if it was caused by the leak we had or flushing hydrants in the area. We are monitoring the area over the next couple of weeks manually. Chris spoke with ACI about putting a sensor in there to monitor on SCADA.
5. We did have our mower serviced at Phils Sales and Service and it is ready for mowing season. We will begin mowing this week.

Time Off

1. Chris will be at an OTCO training April 13th and 14th. He will be back for the meeting.
2. Chris will be on vacation from April 22nd to April 26th. He will still be in to meet our OEPA obligations. Laura will be covering April 26th for him.
3. Logan will be off April 27th to April 30th.

Clerk's Report: No report.

Unfinished Business:

- A. Sand Filter Rehabilitation – On hold.
- B. Backflow and updating the plumbing in the Water Dept. garage. Chris spoke with Josh at JP Plumbing.
- C. Public Outreach –No report.

New Business:

- A. Bulk Water rate- Ms. Bailey made a motion to increase the bulk water rate to \$10.00 from \$7.50 per 748 gallons. Second made by Mr. Hoover.
Motion Passed
- B. House bill 92. The board held a discussion about what this bill means to the water dept. It still must be passed in the Senate before it changes.
- C. Cost of postage is increasing again in July from .78 (metered .74) to .82 (metered .78). There was discussion about promoting e-bills in an effort to save costs and the possibility of a nominal fee to continue with paper bills as opposed to e-bill.
- D. Corrpro Annual Standpipe inspection \$870.00 plus any additional charges for bulb replacement. -- Motion by Mr. Hoover to approve Corrpro Annual Inspection at a cost not to exceed \$1,200.00. Second by Ms. Bailey.
Motion Passed

E. Chevrolet Repairs \$884.50 -- Motion by Mrs. Lewis to repair the Chevy at a cost not to exceed \$884.50 by Corner Auto. Second by Ms. Bailey.

Motion Passed

F. AriaFiltru Quote \$5,636.31 – Motion by Mr. Hoover to purchase replacement parts from AriaFiltru at a cost not to exceed \$5,636.31. Second by Ms. Bailey.

Motion Passed

G. Motion By Mr. Hoover to purchase 4 repair clamps from Core and Main at a cost not to exceed \$1,275.48. Second by Mrs. Lewis

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mrs. Lewis.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
