Board of Public Affairs Meeting
October 13th, 2026

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor, and Susan Temple, Councilperson.

The meeting was called to order by Chairperson Hoover.

Prayer: Pastor Rodney Ohler, Assembly of God

Minutes were accepted as written for the September 22nd meeting.

Recognize Guests from the floor.

Mayor asked if the Water Dept. would be interested in sharing a piece of equipment with the street dept if a DERA grant could be secured? The Columbiana County Port Authority will help with the grant application process. It was stated that it would be considered if matching funds allowed.

Regulatory Compliance

1. We submitted our September Water Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – We are just waiting to be issued the permit renewal.
6. Source Water Protection- No new updates.
7. Chris has scheduled a tabletop Contingency Plan Exercise for November 10th. This is a yearly requirement for the OEPA.

Projects

1. North End Pressure Project – We continue to wait for ACI to install the new actuator at the plant. We are looking at a startup date for the new actuator for October 15th.
2. St Rt 45 and Adams Rd Line extension – Chris has had several conversations with Howells and Baird on coordinating the new tie in at the tower. This tie in will cause a depressurization of the tower side for 1 working day. We are working on picking the day, but it should be later this month or the beginning of next month.
3. North Market St Sewer- We are still scheduled to begin in November.
4. Industrial Lift Station Replacement- We installed the new pump and overload and are currently working through some float issues.

5. Pritchard St Bridge- The replacement is scheduled currently scheduled for the summer of 2027.
6. 164 paving project is finished. They hit one of our main line boxes at the intersection of Pine and N Market that caused a main line leak. Our crew was able to respond fast since Logan was already here. We issued a boil order for that block and once the samples came back good, we lifted it. Logan has returned to day shift.

Infrastructure Maintenance

1. Our staff replaced the lead service line on W. Lincoln Way in the week of September 28th. Sweet Meadows were able to bore the line without issue. We believe we do have another leak in that area. Leak Seekers are scheduled to come out this Thursday to check the area for us.
2. We have finished up our annual hydrant flushing for the year.
3. We did have a power surge at Wellfield in the week of September 28th that caused issues with 4 of our wells. Well # 4 was repaired within 2 days. Well # 3's pump and motor were found to be bad. McKay and Gould replaced them yesterday after having several issues getting them pulled. Well # 8 pump and motor are also bad. I have spoken with Tracey, and we are planning on replacing it at the first of next year. Well # 6 overloads were bad. Soltis Julian Electric were out and replaced them and that well is back up and running.

Curb Stops

Ongoing Responsibilities

1. Our crew performed 4 shut offs.
2. We continue to mow and trim our holdings.
3. We had a couple of issues with our Vac-con a couple of weeks ago. First the back door started to give us trouble again. Chris spoke with Vac-con and they told him that we would need to bring it up to North Royalton to work on it and a day later a bearing on the drive shaft went bad. Chris sent it up there on Oct 2nd and they are currently working on the repairs. It was also due for annual service and doing that service up there will save us $400.00 since we don't have to pay for the tech to come out on site.
4. We had issues with our 811 Call before you dig account. Chris spoke with them several times last week and sat through a 1 ½ hour training to set up a new account and was able to solve the issue.

Time off

1. Jim was off sick October 6th and 7th
2. Chris will be off and out of town the week of November 15th to the 22nd. Jason and Mike will be covering all our OEPA obligations.

Mrs. Lewis wanted to just thank the staff for the work they do, often with no notice when things go wrong.

Clerk's Report:

Preparing for sending out the annual service line letters.

Unfinished Business:

A. Sand Filter Rehabilitation – on hold.

B. Backflow and updating the plumbing in the Water Dept. garage. No Update.

C. Public Outreach –No report.

New Business

A. Vac-con repairs –see operators report.

B. Wellfield – Motion by Mr. Hoover to pay McKay and Gould $14,911.25 for repairs on Well #3. Second by Ms. Bailey.

Motion Passed

Motion by Ms. Bailey to pay McKay and Gould $460.50 for repairs to well # 4. Second by Mrs. Lewis.

Motion Passed

Mr. Peterson gave an update on the EPA regulations that are coming in 2028 for Lead and Copper testing.

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mrs. Lewis

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest Approved

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