

REGULAR COUNCIL MEETING
March 10, 2020

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Berg, Donnalley, Thomas
and Beech

ABSENT:

The regular meeting on March 10, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with an opening prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING FEBRUARY 25, 2020

Cox made the motion to approve the minutes from the 2/25/20 meeting.

Thomas 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the payment of the bills in the amount of \$25,521.79

Berg 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 2/22/20 in the amount of \$38,241.80

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

There was no guest present at the meeting.

OLD BUSINESS:

RE: THIRD READING ORDINANCE NO. 2059-20 THE 2020 PAYROLL ORDINANCE

The third reading was tabled.

RE: REGIONAL INCOME TAX AGENCY (RITA)/INCOME TAX ADMINISTRATOR POSITION

Council President Thomas reported that the majority of Council is not in favor of entering into a contract with RITA to collect the Village of Lisbon Income Taxes. Council feels this is service to the residents that should remain in house.

Thomas made the motion to combine the job of Mayor's Administrative Assistant and the Income Tax Administrator position into a full time position paying \$11.11 per hour retroactive to March 2, 2020 the current Mayor's Administrative Assistant Barb Crane will fill this position.

Donnalley 2nd

Mayor Wilson feels this can work however he is concerned about the non filers and enforcement of the income tax ordinance. He would like to have this reviewed in six months stating he will hold Council to reviewing. Council man Darcy reported that he has talked with the East Liverpool Tax Administrator who said they use the Attorney General for collections. The program through the Attorney General will be looked into.

All Ayes with a roll call vote

Motion Passed

RE: CHIP AND SEAL PROGRAM

The following village streets were proposed for the Chip and Seal program provided by the County Engineers Office with the estimated cost of chip and seal only based on 2019 prices (gravel and emulsion) included, no prep work is included in the single or double coat cost estimate: High from Jefferson to Pritchard single coat \$4,611.24 double \$7,355.64; W Pine from Market to Beaver single \$1,316.41, double \$2,403.61; Thomas Rd Sunset to the Corporation limit single \$1,129.83, double \$1,800.63; Green St Hill single \$1,844.82, double \$3,022.02; Race Rd Pritchard to Lincoln single \$7,192.83, double \$11,383.83 and Logtown Rd single \$6,811.59 double \$10,779.39. All streets will be reviewed before the official list is sent to the County for a

cost estimate. Mr. Oliver will work on prices for prep work on all roads a decision will be based on the total cost of the project. It is estimated the Village would be able to spend around \$30,000.00 to \$35,000.00 for chip and seal and prep work for the chip and seal.

RE: VILLAGE MOWING

The Board of Public Affairs has decided to not have the well field mowed by an outside contractor with the addition of a new employee who is scheduled to work weekends once the sewer line break is repaired. Council man Cox will take this information back to Hayes Lawn Care for an updated price.

NEW BUSINESS

RE: PURCHASE OF A 2020 CRUISER FROM STATEWIDE FORD LINCOLN

Cox made the motion to approve the purchase of the 2020 police cruiser from Statewide Ford Lincoln at a price of \$44,235.00.
Berg 2nd

A \$10,000.00 down payment PO was set up for the purchase with \$5,000.00 from the Police Cruiser line item in the general fund and the remaining from the Parking Fund.

All Ayes
Motion Passed

RE: PURCHASE CANON COPIER FOR POLICE DEPARTMENT

The Police Department received a quote on state bidding prices for a color canon copier at a cost of \$3,680.00. This copier will replace 2 copiers in the department.

Cox made the motion to purchase the Canon copier from Borden Office Equipment at a cost of \$3,680.00.
Donnalley 2nd

All Ayes
Motion Passed

RE: PURCHASE 6 SETS OF TURN OUT GEAR FOR THE FIRE DEPARTMENT

The Fire Department received a quote for 6 sets of turn out gear including lettering at a cost of \$14,988.00, the cost is to be a 3 way split with Center and Elkrun townships as outline in the contract. Council man Cox informed council that he had been approached by Center Township that they would like to discuss this purchase more. This was tabled until a future meeting.

RE: ORDINANCE NO. 2064-20 - AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO CODE OF ORDINANCES AS AN EMERGENCY

Temple made the motion to suspend the rules and regulations to pass an ordinance.
Cox 2nd

All Ayes with a roll call vote
Motion Passed

Thomas made the motion to pass Ordinance No. 2064-20 an ordinance enacting and adopting a supplement to the Code of Ordinances as an emergency.

Temple 2nd

All Ayes with a roll call vote
Motion Passed

RE: LISBON AREA CHAMBER OF COMMERCE REQUEST APPROVAL FOR ZOMBIE WALK

Thomas made the motion to approve Oct 24, 2020 for the Chamber Zombie Crawl.
Cox 2nd

All Ayes
Motion Passed

Council woman Donnalley reported that more information will be brought to Council.

RE: QUOTE FROM EVERBRITE FOR STREET SWEEPING

Everbrite submitted a quote of \$130/hour for sweeping the streets. The Village does an entire sweep in the spring than the downtown area before the Johnny Appleseed Festival. The entire town takes approximately 8 hours to complete.

Cox made the motion to approve up to 8 hours at a cost of \$130.00/hour to sweep the streets in town at a date to be determined.

Thomas 2nd

All Ayes

Motion Passed

RE: BI ANNUAL VILLAGE CLEAN UP

The bi annual village clean up is scheduled for the 1st Saturday in May. The village is currently waiting on a quote for the price.

FISCAL OFFICER'S REPORT

The financial reports consisting of the fund summary and bank reconciliation were distributed to council in their packets all reports are available for review prior to the meeting.

MAYOR'S REPORT

The Mayor's report was distributed to council in their packets.

STREET DEPARTMENT REPORT

The street department report was distributed to council in their packets. The Garfield St Project has been completed, in the first part of May seeding will be started in the right of ways which were dug up.

FIRE DEPARTMENT

Chief Gresh stated he had a retired member who would like to be on the inactive list for the department. There was some discussion on the active in active resolution; this resolution was established to allow an active member transfer to an inactive member. After some discussion it was determined that a retired member would be able to serve as a volunteer and not be included on the inactive rooster. The procedures that Chief Gresh and Firefighter Adam Little have completed were distributed to all council; these will be on the next meeting agenda. The FEMA grant application for the new firetruck chassis was submitted in the amount of \$589,850.00.

PARKS DEPARTMENT

The Parks committee is still actively pursuing quotes to have the pool inspected. The committee has taken to heart the BPA recommendation of having a plan on how to remedy the issue of losing so much water during the season. The Eagle project at the park at the pool has been started but not quite complete. The frame for the sandbox is complete but there is no sand in it yet. The Eagle Scout at Willow Grove for the memorial for the drowning victims has been completed.

ZONING

The most recent zoning applications were distributed to council in their packets.

MISCELLANEOUS

Chamber Wine about Town March 3rd was very well attended.

Eagles Chili Cook off March 7th also was well attended. The Eagles made three donations one to the Fire Association of \$1,000.00, one to the Police Auxiliary of \$1,000.00 and one to the Village of \$1,000.00. The last donation the Eagles are asking be distributed to a 501 3c organization. There was some question on if the Village is able to serve as a pass through for donations. This will be looked into for future donations received with this requirement. Mayor Wilson will verify with the Eagles on how they want the donations made and if we should return the check and they make the donations to organizations we may recommend.

With nothing further to come before Council the meeting on March 10, 2020 adjourned at 7:20 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer