

## Board of Public Affairs Meeting July 12, 2022

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Chairman William Hoover  
Carol Petrachkoff

Also attending: Senior Operator Chris Peterson, Clerk, Heidi Grimm, Fiscal Officer, Tracey Wonner, and Mayor Peter Wilson.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the June 28th, 2022, meeting, accepted as written.

**GUESTS:** Tracey Wonner gave an update on financials. YTD Revenue \$1,282,035.05, YTD expenses \$1,106,613.67. Plant pay-off 2027, Sewer separation N Market & E Lincoln pay off 2030, Mini separation 3,4 &7 pay off 2035, Meter Project pay-off 2041.

She also reported that the insurance claim for P Pierce of 648 N. Market St. was closed 7/5/22.

### **Operators Report:**

- We have submitted our Monthly Water Report
- Our CCR information has been delivered to our customers and all the required paperwork has been sent to the OEPA.
- We are continuing to work on our NPDES permit renewal, Jon and I continue to work with the EPA on this.
- Howells and Baird continue to work on our survey work for Design Engineering of the North-end Pressure Project.

Update: 7/11/22 surveying complete, waiting to get soil samples.

- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- Best Equipment was in on Friday, July 8<sup>th</sup> to look at the couple issues we have had with the Vac-con. They were able to get the key to work for the Pony Motor, replaced and tightened some bolts that had come lose, and painted the driver's side axle that had peeled off prior to them delivering it. As for the Pony Motor not starting, they found a dead short in the system and reset the computer and the short went away. The tech did not seem happy with that and asked us to keep an eye on it and call him direct if it happens again.
- I continue to work with Howells and Baird regarding our Lead and Galvanized service line replacement project. Jon is communicating with the EPA on the grant funding. This will be an ongoing process and we will keep you informed, and we receive information.
- ACI has been in a couple of times to look over our new cellular system due to the issues we have had with it. Vik believes we are going to need an external antenna at the plant and is just looking for the best place to put it. To date I still have not received a price or a time frame on when the work is going to be completed.

- Leak Seeker is currently in town and checking our distribution system for our annual check. Also, while he is in town, we will be working with him to locate a couple of curb stops that we are unable to locate.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- We did install the 2 in. tap at Miller Place. We are currently working with the contractor for his side of the installation.
- We did have an issue with our recording spreadsheet at the plant. Chris was able to work with Pall Corp to get it back up and running.
- Our building that will house the new cellular system at the Standpipe will be arriving on July 12<sup>th</sup>.

Update: Building arrived and was built.

- The work on the pool continues. Currently, they have one more area to pour concrete. We did have some issues with the filter pump not running (it kept tripping out. Andrew was in to install the phase protection and we noticed that it didn't seem that the starter motor was big enough to run the pump we had. He was able to install a bigger one that had phase protection built into it. Ever since he has installed it, we have had no issues with the pump.
- Our staff did preform shut offs on July 6<sup>th</sup>
- We are preparing for our collection per our 2022 OEPA monitoring schedule for next month. Our samples will include Lead and Copper, and Disinfection Byproducts.
- As required by the OEPA we have begun working on updating our lead mapping. All systems are required to update the lead mapping by December 31<sup>st</sup>, 2022. The last time our mapping was updated was 2017.

Wellfield Water Pump #1 went into default for the second time in a year. May have to replace VFD, ballpark figure \$12,000.00 to \$18,000.00.

Chairman Hoover asked that we get the balance of the old meters to scrap yard, could help with the cost.

Dog park, looking for a different type of hydrant and a solution so that we are not constantly repairing it.

Cover for the cemetery pit has been delivered, just need to schedule installation.

New booster pump station will be located off Saltwell Rd. near entrance of fairgrounds on a 50' by 50' plot of land and the Booster Pump Station will be approximately 20' x 20'. It will house 2 pumps.

#### **Time Off**

- Jason Will be off July 27<sup>th</sup>
- Chris will be off July 22<sup>nd</sup>. He will still be in to meet our EPA obligations.
- Chris will be on vacation from July 11<sup>th</sup> to July 19<sup>th</sup>. Jason will be covering our EPA water obligations and Chris will be in to cover our EPA Sewer obligations

#### **Clerks Report**

Sarah Sorge of DCS Homes (960 N Market St.) called and asked to be put on the agenda for the July 26<sup>th</sup> meeting regarding the sewer back up at the above address.

Preparing letters to customers that will have unpaid balances certified to their property taxes.

**July 12, 2022, Continued**

**Unfinished Business:**

- A. Meters: see operators report
- B. NPDES permit renewal & CSO report – See operators report.
- C. VFD Project – See operators report.
- D. Fire Hydrants on ST RT 154 as workload permits.
- E. North end pressure project

**New Business:**

- A. Quote for blue book, includes restocking lab supplies, lock outs, a hook for a manhole, various cards for door hangers \$1,331.68 including shipping.  
Motion to purchase supplies from Blue Book in the amount of \$1,331.68 was made by Mrs. Petrachkoff and seconded by Chairman Hoover.

Motion Passed

**Approval of Bills:**

Motion made by Chairman Hoover to pay the bills, a second by Mrs. Petrachkoff.

Motion Passed

Meeting adjourned by Mr. Hoover, Chairman.

Attest

Approved

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