

Board of Public Affairs Meeting November 22, 2022

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Jeff Snyder
Barbara Bailey

Also attending: Senior Operator Chris Peterson, Clerk Heidi Grimm, and Mayor Peter Wilson.

The meeting called to order by Mr. Snyder.

No additions, deletions, or corrections to the minutes of the November 8, 2022, meeting, Motion by Ms. Bailey to accept as written. Second by Mr. Snyder

Motion Passed

GUESTS:

OPERATORS REPORT:

- We are submitting our Monthly Sewer Reports
- OEPA was in on November 16th for the bi-annual testing on Wells 5 and 7.
- We are continuing to work on our NPDES permit renewal, Jon and I continue to work with the EPA on this.
- We are waiting to hear back the comments for the plans that Howells and Baird submitted for the North End Pressure Project. We should hear back from the OEPA in the next 2 months.
- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- We continue to perform our Backflow and Cross Connection survey's. Chris reviewed some of our inspections with Gary Espenschied from OTCO at his last training course. Gary also gave Chris all the current OAC (Ohio Administrative Codes) regarding Backflow, Cross connection, Booster Pumps, and Auxiliary Water systems to review. People with wells need to be surveyed yearly.
- We repaired a curb stop at 39234 Bluff Ave (we did a controlled shutdown 12 homes for this repair and issued a boil order. After the samples results came back, we lifted the boil order). The valved doesn't work and needs repaired.
- We repaired a curb stop at 17 Prospect St
- We repaired a curb stop at 39076 Harvey Ave
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- We Repaired a curb stop @ 230 E High St
- We have been working on our annual hydrant flushing on the east side as the work schedule allows.
- During the Heavy rain on November 11st and 12th we were called out for 3 potential sewer backups. On all 3 we did jet the sewer main and on 2 we did find blockages.
- We are still waiting for ACI to come in and do the work for the cellular and move the equipment into the building at the standpipe. Chris continues to follow up with them.

- Our crew did hand out red cards last week.
- We will be doing our annual contingency plan exercise on December 15th , changed to Dec 13th at 10am at village hall
- We continue to work on updating our lead mapping. All systems are required to update the lead mapping by December 31st, 2022. The last time our mapping was updated was 2017.
- I have spoken with Columbia Gas regarding the line they hit on E High St
- We continue to check the sewer manholes on N Market St several times a week. So far everything has been flowing good. Last week we did find that the contractor did cover up the manhole. Our crew uncovered it and spoke with the contactor.
- Chris has submitted our yearly Metrics to the OEPA.

Time Off

- Laura will be off until December 12th
- Jim will be off the week of Thanksgiving and the week of November 28th
- Logan will be off November 23rd
- Chris will be off November 29th December 1st, and 5th, 7th
- Chris will be at a OTCO Board Meeting December 9th
- Jim will be off the week of December 19th and December 26th
- Jason will be off December 30th

Clerk's Report - Copier had to be repaired, postage meter is not currently working, But will get billing in the mail by Wednesday 11/23/22.

Unfinished Business:

- A. NPDES permit renewal & CSO report – see Operator's Report
- B. VFD Project – no update
- C. Fire Hydrants State Route 154 – no update
- D. North End Pressure Project – see Operator's Report
- E. N. Market St Sewer Line replacement – no update
- F. Contract with Trumbull Industries – Motion To accept contract with the changeover to Core and Main made by Ms. Bailey, second by Mr Snyder.

Motion Passed

- G. Moratorium that you must be annexed into the Village to receive Village water –No Update
- H. Engineering for Spruce St – Sanitary Sewer Extension – No Update

New Business:

- A. Tap in application from County at 315 S. Market St. County is installing a lift station and connecting to our sewer line at Maple St. Ms. Bailey made a motion to allow the county to tap into our sewer line at Maple St, waiving the tap in fee. Second by Mr. Snyder.

Motion Passed

B. Motion by Ms. Bailey to pay the annual fees for our license to operate. Second by Mr. Snyder.

Motion Passed

C. Mr. Snyder made a motion for Dailey Excavating to make repairs on E. High St/Eagle Alley up to \$4,000.00 with Chris pursuing reimbursement from Columbia Gas. Second by Ms. Bailey.

Motion Passed

D. Ms. Bailey suggested that it would be nice if there was a map of the Village in the Council room along with a white board to help when explaining projects.

E. CDL Billy Big Rig CDL Institution LLC, Weirton WV Requires 40 hours book, 48 hours on line and 20 hours behind the wheel, use our truck (Vac-con) Add their instructor to our insurance. Motion by Mr. Snyder to enroll Laura Wilson in the CDL Classes with Billy Big Rig CDL Institution at the cost up to \$2,500.00, Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills with a second by Mr. Snyder.

Motion Passed

Meeting adjourned by Mr. Snyder.

Attest

Approved
