

**REGULAR COUNCIL MEETING
September 9, 2025**

PRESIDING: Mayor Wilson

PRESENT: Darcy, Cox, Donnalley, Hiner, Smith

ABSENT: Temple

The regular meeting on September 9, 2025, was called to order at 6:30 with Mayor Wilson presiding.

Rev. John Hersh opened the meeting with prayer followed by the Pledge of Allegiance.

Mayor Wilson took a moment to thank Patrolman Dan Haught for the service he provided during a medical emergency over the weekend.

MINUTES REGULAR MEETING AUGUST 26, 2025

Council President Hiner asked that under the Cemetery report section if the years 2024 and 2025 were inverted, believing it should say the 2025 burials are lower than the 2024 burials at this point. The correction will be made.

Hiner made the motion to approve the minutes of the 8/26/25 regular meeting with stated correction.

Donnalley 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$43,103.14

Donnalley 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 8/30/25 in the amount of \$74,018.83

Hiner 2nd

All Ayes

Motion Passed

GUEST (S):

Joe Vitko was present at the meeting to again challenge those running for council to a public forum. He has not heard back from anyone to date. He has set up the school for October 1st at 7:00 pm. Council woman Donnalley agrees this would be something good. Council President Hiner said that since she is on the ballot she believes it is unethical to answer his question while in a council meeting.

OLD BUSINESS:

RE: 2ND READING ORDINANCE NO. 2234-2025 – SKATEBOARD ORDINANCE

Hiner made the motion to approve the second reading of Ordinance No. 2234-2025, an ordinance to amend the current ordinance

Darcy 2nd

All Ayes

Motion Passed

RE: ORDINANCE NO. 2236-2025 – PAYROLL ORDINANCE AS AN EMERGENCY

Council President Hiner reported that during the BPA meeting prior to the council meeting the board set the wage for the PT Maintenance Worker at \$21.62 per hour. The proposed ordinance is a 3.5% wage increase for the employees of the Village effective September 14th.

Hiner made the motion to suspend the rules and regulations for passing an ordinance.

Darcy 2nd

All Ayes with a roll call vote

Motion Passed

Hiner made the motion to pass Ordinance No. 2236-2025 the Village of Lisbon payroll Ordinance as an emergency
Donnalley 2nd All Ayes
Motion Passed

RE: BOARD OF ZONING APPEALS VACANT SEAT APPOINTMENT

There were two letters of interest submitted for the vacant seat Ryan Berg and Dominic Gatti.

Hiner made the motion to adjourn into executive session for the employment of a public employee
Cox 2nd All Ayes with a roll call vote
Motion Passed

The regular meeting adjourned at 6:39 pm

Hiner made the motion to reconvene the regular meeting at 6:42 pm
Donnalley 2nd All Ayes with a roll call vote
Motion Passed

Hiner made the motion to appoint Ryan Berg to the vacant Board of Zoning Appeals seat
Darcy 2nd All Ayes
Motion Passed

RE: ARCHITECTURAL DESIGN AND REVIEW BOARD VACANT SEAT APPOINTMENT

There was one letter submitted for the vacant seat on the Architectural Design and Review Board, Barbara DeCourt. Mayor Wilson ask this be tabled until the next meeting so he can discuss the appointment with the Lisbon Area Chamber of Commerce as indicated in the ordinance.

RE: GRANT ST BRIDGE UPDATE

The punch list has been completed. Mayor Wilson said the final reconciliation should be completed near the end of this year or beginning of next, if there is anything owed the village would be responsible for 20% of the cost.

RE: WILLOW GROVE BRIDGE/RTPO AWARD UPDATE

Mayor Wilson reported that the Village was awarded the RTPO Grant in the amount of \$465,000.00. He said other grants will be available beginning January 1st that could be used for the remainder of the cost. He will request council approval to apply for these grants at a later date. Council President Hiner ask if council could be given a copy of the updated cost estimate, the mayor said he would send one to council.

RE: DRAINAGE/PICKLEBALL COURT UPDATE

Mayor Wilson reported that the Lions Club does not plan to move forward with the pavilion until spring of 2026. He did tell them the village would need a detailed plan and pictures of the pavilion.

RE: WESTERN RESERVE CONSERVANCY GRANT/SALE UPDATE

Council received information from Solicitor Beech on how the County Land Bank could serve in a CIC capacity for the village for the sale of the cliffs and Willow Grove if council moves forward with the sale to Western Reserve Conservancy. There are fees that could be passed onto the village with title and transfer, all of this would be discussed according to Mayor Wilson. The resolutions will be presented to council. Mayor Wilson said he is hoping that he will be able to have Western Reserve Conservancy attend the next meeting.

RE: SWIMMING POOL UPDATE

The mayor reported there have not been any quotes received on the filter system or the repairs to the pool. He also reported that Street Supervisor Oliver put a hole in the south end of the pool wall there is no leak there, the water is below the skimmer, and it is not leaking. The leak could be in the east wall. The cost per the mayor could be \$150,000.00 or more, he said there is

this amount in the capital improvement fund and would like approval to move forward. He wants the pool to open for Memorial Day. There was discussion on how this project may have to go through the competitive bid process with the total cost, being over the \$75,000.00 threshold, Fiscal Officer Wonner said the projects cannot be separated into phases to avoid the bid process. It is also possible an engineer would be needed to engineer the project and obtain the proper permitting. The time limit is something to consider with all the requirements for competitive bid. Council President Hiner stated that while the pool is important and she would also like to see it open in 2026 we need to make sure this is done right and at this time there is only \$237,000.00 in the capital improvement fund with other priorities in the village that need to be completed. The Mayor feels the money from the sale of the cliffs to Western Reserve Conservancy could be used for this project. Sr Plant Operator Chris Peterson reported he could obtain a scope of project for engineering consideration if council would like. Council woman Donnalley feels the process of selecting an engineer and scope of project for repairs to the swimming pool should be started, a scope of project will be completed.

RE: E WASHINGTON ST CLOSURE

The mayor reported that E Washington St from Jefferson St to Jackson (SR45) has been closed, the manholes and covers were not installed correctly. It was determined that the street should be closed, Chief Abraham stated with such a long stretch of narrow road it was not safe to leave the street open. Council President Hiner stated she saw in the bills for signature an invoice from Howell's & Baird for CDBG engineering for the months of July and August, if they were being paid to inspect/watch the project how did this happen. Sr Plant Operator said he had asked the same question but did not receive an answer.

NEW BUSINESS

RE: BATTERIES FOR FIRE DEPARTMENT RADIOS

Chief Hall reported the current batteries for the radios are about 5 years old, and the department needs 10 batteries for all the radios. Staley Communications (BearCom) quoted \$127.00 each for batteries, however the cost could be changed with tariff changes.

Cox made the motion to approve batteries for radios at a cost not to exceed \$2,000.00

Darcy 2nd

All Ayes

Motion Passed

RE: 2025 OHIO MUNICIPAL LEAGUE ANNUAL CONFERENCE

Fiscal Officer Wonner reported the annual OML Conference is Oct 8-10, as a board member her registration fee is paid the only cost the village is responsible for is the hotel.

RE: DRONES FOR FIRST RESPONDERS

Chief Hall reported that the fire department works with Hanover Twp for drone usage. Chief Abraham reported that the police department uses the Sheriff's departments drones when needed. It was decided not to move forward with drones for the village.

RE: 2006 INTERNATIONAL TRUCK REPAIR QUOTE

Street Supervisor Oliver reported the 2006 International is currently at Brothers Mechanical, he has been waiting for a written quote for the pump to be replaced. The truck is an International, but the pump is a Mitsubishi pump making it harder to locate. Mr. Oliver is anticipating the cost on the high end to be \$5,000.00, this includes having the truck serviced while there.

Cox made the motion to approve up to \$6,000.00 for the repairs and service to 2006 International

Donnalley 2nd

All Ayes

Motion Passed

RE: JOHNNY APPLESEED PARKING

Mayor Wilson reported with the new county building being built on the corner of E Chestnut and Jefferson parking for the festival will be directed to South Jefferson St on land owned by both village and county.

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting: August bank reconciliation, fund summary, and the most current month end fund summary. All vouchers were presented to the council prior to the meeting for signatures. Ms. Wonner reported for the first time since opening the sweep account that the water fund exceeded in general fund in interest received based on cash balances. She included in the council packets the August 2024 and August 2025 month end fund summaries noting the \$191,031.44 difference in the general fund unencumbered balance. The revenue for the same time period is down by \$204,633.41; the major contributing factors are pass through grants and other various grant awards. Income tax collections are a little higher but not a major increase.

STREET DEPARTMENT REPORT

Street department quadrant reports were submitted to the council in their packets. Council President Hiner asked Mr. Oliver how he tracks what employees put on their reports; she noticed that the bridge on SR 164 has been on there for several weeks with tall grass and weeds. The items that need to be completed are put on a white board in the office until completed according to Mr. Oliver.

FIRE DEPARTMENT REPORT

Chief Hall reported that the annual pancake breakfast is scheduled for Saturday morning of the Johnny Appleseed Festival. The duck race has been moved to Jefferson St hill this year.

CEMETERTY REPORT

Wendell Cole, Board Member, reported everything is good at the cemetery.

BPA REPORT

Sr Plant Operator Peterson reported the Rose Dr repairs have been completed, it was noted the only repairs made needed repairs from the NE Pressure project not any other. The booster station is scheduled to be tested on September 18th; this may cause low water pressure to some customers. He will be speaking with those in the area. The new tower should be ready to be ready for use in mid-October or early November. The department has been monitoring the holes and will prep them for the street department when blacktop is scheduled. Industrial Lift Station has been repaired; the force main had a clog. Mayor Wilson commented that this lift station was done for weeks and most of the issues come from the industrial commercial users outside of the village limits. The Mayor said council needs to consider a surcharge for commercial sewer uses outside of the village if they do not want to annex, they should pay a higher cost. It is not fair to village residents to have to pay for repairs these customers cause.

With nothing further to come before the council, Mayor Wilson adjourned September 9, 2025, meeting at 7:15 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer