

Board of Public Affairs Meeting January 11, 2022

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Chairman William Hoover
Carol Petrachkoff

Reorganization of the board, the board will remain as it stands.

Also attending: Senior Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, Mayor Peter Wilson

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the Dec. 14th, 2021, meeting, accepted as written.

GUESTS:

Barbara Bailey, applicant for open Board position. She addressed the board to thank them and will be happy with whomever they choose. Also expressed that she felt it would behoove the board to have a higher public profile whether it be in social media or just by adding the meeting minutes to the Village website. The board thanked her for her interest and suggestions.

Operators Report:

- We submitted our Monthly Water Reports
- We submitted our Monthly Sewer Reports Last Month
- We are continuing to work on our NPDES permit renewal, John and I continue to work with the EPA on this.
- We continue to work with John on any upgrades we would need to do to the system for the work around for the Grant St bridge project. We are looking to simulate the work around the line on Grant St. in January.
- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- We repaired a service line leak in the intersection of South Beaver and West Washington on December 15th, 2021.
- I continue to work with Howells and Bair regarding our Lead and Galvanized service line replacement project. John is communicating with the EPA on the grant funding. This will be an ongoing process and we will keep you informed, and we receive information.
- Our Meter project is wrapping up. Curtis will be doing a couple more installs and we are still waiting for the 1 in. meters to become available.
- We repaired a Main line leak behind the Road Department on December 16th, 2021. This line is the main feed going into town. We did issue a Boil Order after this repair for Jerome and Lee Streets.

- We repaired a main line break on 517 on January 5th, 2022, after Ohio Edison hit the line while installing a new pole. Our line was mismarked by our department, so Ohio Edison was not at fault. The line there is 8 in. plastic and there is tracer wire on it, but the wire does not run up the valve boxes, so we were unable to connect to it to get an exact location.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- We repaired a curb stop at 120 McKinley Ave.
- Our department did preform shut offs on January 10th, 2022, for non-payments
- I continue to work with Best Equipment on the order for the new Vac-con
- Bill and I met with the Street Department to get on the same page with the holes we dig in the Village.
- Mike Boyle was in to make repairs on the T tanks on all 3 of our Pall skids.
- We had Pall Air Compressor 1 looked at last week due to a noise it was making while running. The service tech stated that it was just the insulation around the fan falling around the fan. Compressor checked out good.
- The Road Department blacktopped around our CSO Pit on S Market.
- We will be mailing out letters to all business and rentals at the end of this month to notify them that we will be beginning our Backflow and Cross Connection Surveys beginning in February. As a reminder there will be a cost associated with this that will be added to their monthly water bill.

Time Off

- Logan returned to work on Tuesday, January 11, 2022
- Chris will be on Vacation from January 12th – January 18th, 2022 (Mike Ours will be covering Sewer and Jason will be covering our Water EPA obligations)
- Chris will be off January 26th

Clerks Report:

1. As of 01/11/21:
 - We have 1 customer that has a previous issue and still needs a meter installed.
 - We have 5 customers left that have some type of curb stop issue that we are addressing.
2. We have successfully billed the last two-month cycle for both cycles. We have also sent our first one-month billing to cycle 2 customers. The end of January will be the first one-month billing for the entire customer base.

Unfinished Business:

- A. Meters – See operators report and clerks report
- B. NPDES permit renewal & CSO report – See operators report.
- C. VFD Project – Chris has located a different person and is talking to them about our needs.
- D. Rick Miller – No report on previous issue. However, it was discovered when Ohio Edison hit another line and Mr. Miller was without water again that Mr. Miller's filtration system is releasing its media into his lines due to no backflow device in place and where he is located on the line.

Mr. Hoover made a motion to purchase a back flow device at a cost not to exceed \$200.00 for Mr. Miller to install in his residence. A second made by Mrs. Petrachkoff.

Motion Passed

- E. Fire Hydrants on ST RT 154, 2 or 3 left to replace bolts in.

New Business:

- A. Disposal of old meters – Mrs. Petrachkoff made a motion to dispose of the meters by scrapping them. Second made by Mr. Hoover.

Motion Passed

- B. 8382 Pritchard Ave, Mr. Paul Smalley, Access to meter, there was a discussion for Chris and Heidi to compose and mail a letter explaining that he had to have the meter made accessible.

- C. Old Vac-con, there was discussion on how to best sell the Vac-con as is. Chris explained about a website EGov which is a bidding website for government equip.

- D. Contract with Health Dept. for backflow letters—Mr. Hoover made a motion to contract with the Health Dept. for Jan.1, 2022 thru Dec. 31, 2023, to distribute and track backflow inspection letters. Second by Mrs. Petrachkoff.

Motion Passed

- E. Pipelines Quote: Mr. Hoover made a motion to purchase 4 8in. Hymax couplings at a cost not to exceed \$1,353.04 from Pipelines. A second made by Mrs. Petrachkoff.

Motion Passed

- F. Mr. Hoover made a motion to pay ACI for services rendered not to exceed \$2,500.00 to repair cellular system at wellfield. Second by Mrs. Petrachkoff.

Motion Passed

- G. After reviewing the 5 letters of interest for the open board position, the board is recommending Jeff Snyder to council for appointment to the vacant position.

Approval of Bills:

Motion made by Mr. Hoover to pay the bills, a second by Mrs. Petrachkoff.

Motion Passed

Meeting adjourned by Mr. Hoover, Chairman

Attest

Approved
