

REGULAR COUNCIL MEETING
August 12, 2025

PRESIDING: Mayor Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Hiner, Smith

ABSENT:

The regular meeting on August 12, 2025, was called to order at 6:30 with Mayor Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING JULY 22, 2025

Donnalley made the motion to approve the minutes of the 7/22/25 regular meeting

Darcy 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$101,313.17 and to approve payroll for PPE 7/19/25 in the amount of \$67,616.10 and PPE 8/2/25 in the amount of \$71,362.14

Temple 2nd

All Ayes

Motion Passed

GUEST (S):

Kathryn Williamson, Pendleton, was present with her secretary. They presented to council a prepared letter and pictures of 201 Sherman St, the house abuts to her property in the back of her house. Mrs. Williamson has had complaints since last summer that she outlined in the letter. The complaints include junk and supplies near Hostetter St, junk in a wheelbarrow and other stuff lying in the driveway. She also questioned the legality of the fence for the dogs saying she has seen at least 4 dogs and as many cats. The letter mentioned that the grass is getting long again. Mayor Wilson said he first talked to Mrs. Williamson about 7 weeks ago regarding the property, bring up the rental registry if the village had one these could be addressed. Councilman Cox and Mrs. Williamson both stated they do not believe this is rental, the resident's mother owns the home, and he lives there. When Chief Abraham was asked about what had been done, he reported the resident has complied with what has been asked each time. Chief Abraham will have Lt. Daub met with the Mayor as to what has been discussed with the resident.

Anna Madison and Allison Barto, Lisbon Little Blue Devils, were present to discuss the fund raising project for the year. They are selling the Blue Devil emblem to be painted on residents driveways or sidewalks. They have had several downtown businesses what to purchase the emblem, which will be painted with non-permanent paint expected to last 3-6 months. Council had no issue with the businesses painting the stencils on the sidewalks downtown.

Anna Madison on behalf of Tina Cutright Reflections of Time Photography ask if she could once again set up prior to the Christmas parade in December from 2:00 – 4:00 pm putting signage up for pictures with Santa. Council did not have any issues with her setting up as she has done in the past.

OLD BUSINESS:

RE: DRAINAGE AROUND PICKELBALL COURT/PAVILION AREA

The village has not received information on the pavilion as of this meeting. The drainage project has been tabled until information is received on the pavilion from the Lions Club.

RE: PRITCHARD AVE BRIDGE UPDATE

The right of way acquisition work has begun, there are 5 properties affected by the project, 2 are owned by Ohio Edison, 2 by the Village and one by a private resident. The firm has said this work should be completed before the end of 2025 with construction to begin in 2026.

RE: 3RD READING ORDINANCE NO. 2231-2025 – ZONING CODE REVISION AUTHORIZATION

Hiner made the motion to approve the third reading of Ordinance No. 2231-2025 an ordinance authorizing the zoning code.
Donnalley 2nd

All Ayes
Motion Passed

Village Solicitor Beech explained the process for proceeding with the amendments.

RE: GOVDEALS – VEHICLES AT AUCTION

Neither the 1996 F450 (bucket truck) nor the 2005 F250 (pickup) met the reserve bid set by the village. The options are to rebid or offer to the highest bidder.

Hiner made the motion to offer each vehicle to the highest bidder.

Darcy 2nd

All Ayes
Motion Passed

RE: AMENDED SKATEBOARDING ORDINANCE

Council President Hiner asked if the rest of Council agreed to proceed with the amended skateboarding ordinance that was discussed at the last meeting. Council indicated they were, Solicitor Beech will prepare the ordinance for the next meeting.

NEW BUSINESS

RE: RESOLUTION NO. 2233-2025 – A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR THE OMEGA RTPO CAPITAL ALLOCATION

Council President Hiner asked if this application is only for the construction portion of the project, Mayor Wilson said it was. He intends to apply in January for the Appalachian Regional Council grant in the amount of \$250,000.00. The total project estimated cost is \$931,040.00, the OMEGA application is in the amount of \$465,000.00. The village has \$16,000.00 in the Willow Grove Capital Improvement fund and has been approved for \$98,000.00 towards the project from the pass through grant from the Capital Improvement Park.

Smith made the motion to approve Resolution No. 2233-2025.

Temple 2nd

All Ayes
Motion Passed

RE: OHIO DESK QUOTE – DISPATCHER CHAIRS

Council was given in their packets a quote for 3 dispatcher chairs at a total cost of \$3,392.04. Chief Abraham reported these chairs were like the original chairs when the building was constructed. When replaced the first time the village tried to save some money and purchase the chairs off of Amazon, those chairs have only lasted a few months, this will be the third time the chairs have been replaced. The chairs are used 24/7 being rotated each shift. The chairs in the patrol room are the original chairs purchased when the building was constructed.

Cox made the motion to purchase dispatchers chairs as presented.

Hiner 2nd

All Ayes
Motion Passed

RE: HIRING PT OFFICER – W DICKSON

Hiner made the motion to hire William Dickson as a part time officer.

Donnalley 2nd

All Ayes
Motion Passed

RE: HIRING PT DISPATCHER- M FEE

Donnalley made the motion to hire Michael Fee as a part time dispatcher.

Hiner 2nd

All Ayes

Motion Passed

The Mayor questioned when Cruiser #4 was going to be sold, with the purchase of the new cruiser. Chief Abraham said maybe the first of the year, with the money that had been put into repairs while waiting on the new cruiser, he would like to use it more. It also makes sense to train the new employees in this cruiser.

RE: BARNES TREE SERVICE QUOTE - REMOVAL OF ONE TREE TRIM TWO OTHERS CEDAR ST PARK

Council was given in their packets a quote from Barnes Tree Service to take down one Cherry tree and trim to Oak trees in Cedar St Park at cost of \$2,200.00. The mayor asked if this would come from the Shade Tree appropriations, it would not, the park appropriations will be used.

Temple made the motion to approve the quote as presented.

Donnalley 2nd

All Ayes

Motion Passed

RE: VACANCIES ON BOARD OF ZONING APPEALS/ARCHITECTURAL DESIGN AND REVIEW BOARD

The mayor reported that both the Board of Zoning Appeals and the Architectural Design and Review Board will have upcoming vacancies, Tina Liberati and Melinda Belaney respectively have indicated they plan to resign their positions.

RE: FREE SWIM DAY

Council agreed to a free swimming day on August 30th over the Labor Day weekend before closing for the season.

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting: July bank reconciliation, July fund summary and the most current month end fund summary All vouchers were presented to the council prior to the meeting for signatures. Ms. Wonner reported the July transfer for the income tax collections with additional \$7,500.00 totaling \$15,641.93. The 2025 - 2026 Property and Liability Insurance renewal has been received, the cost increased by \$7,904.39, the primary reasons for the increase are: expenditures increased by nearly \$1,000,000.00, addition of a cruiser and passenger vehicle, the total insured value (TIV) for auto increased by approximately \$120,000.00 and the TIV for property approximately by \$850,000.0 due to inflation related value adjustments. Ms. Wonner requested approval of two transfers from the general fund, one to the street fund in the amount of \$50,000.00 and the other to the swimming pool fund in the amount of \$25,000.00.

Hiner made the motion to approve the transfers as requested.

Temple 2nd

All Ayes

Motion Passed

STREET DEPARTMENT REPORT

Street department quadrant reports were submitted to the council in their packets.

Council man Cox mentioned holes that have been on Maple, Grant, and Chestnut St since April of this year according to him. His concern is that the village only permits an outside contractor to leave a hole open for 5 days before we require them to close it, the village had made an in house policy when he was on the street committee that holes should be closed within 7-10 days when opened by the village. Street Department Supervisor Oliver said he would have them closed by the end of the week. The mayor said the street department has been assisting the water department while they are down one employee and feels the department is doing an excellent job. Council man Cox then asked why the village is paying the street supervisor to be at the E Washington St paving project all day when there are shortages? The mayor again said this is because if he were not there than the issue today with 4 covered manholes being hit and broken it could have been worse. It has been determined that 8 manholes were covered at some point, the last time anyone remembers E Washington St being repaired is the chip and seal in 2015. Mr. Oliver said he does not remember the manholes at that time either. Council man Cox said he does understand these issues; however, the work still needs to get done this is why there should be a schedule. There was discussion on the alley that goes East and West from

Lee St to Beaver St by the Nazarene Church which was chip and sealed this summer. All the black top and stone has moved, and the alley is just as bad as it was prior to the project. Mr. Oliver reported he has talked to the County about it.

PARKS DEPARTMENT REPORT

Council man Smith reported the season is going well, the work on the tank is being planned for the end of the season. The leak has also gotten bigger so this will be looked at when the pool closes. Sr Plant Operator Peterson had asked if Sr Swim could be closed for a few days, this was not really an option since those individuals look forward to their swim daily. Mr. Peterson has contacted two companies about quotes for the tank and filter system. Salem Sewer and Drain will be called to camera the lines for the leak, the water needs to be below the gutter around the pool. The was suggested by Council man Cox that Salem Sewer and Drain be scheduled for September 2nd the day after the pool closes for the season, council agreed this was a good idea. Mr. Peterson and Mr. Oliver will schedule the camera.

FIRE DEPARTMENT REPORT

Chief Hall reported the department has responded to 229 calls to date, this is on track to unfortunately be a record year for calls he said. He plans to have the stencils the Lisbon Little Blue Devils are selling put in front of the station. The golf outing the association had this weekend was well attended. August 8, 2026 has already been booked for next years golf outing.

BPA REPORT

Chair Bill Hoover reported that the board authorized to hire a part time employee, the position does require a Class B CDL. The position was open to village employees first, however no one applied. He also wanted to thank the street department for their help with the staff shortage they have at the moment. The board has also approved contracting with Moore CDL to train and test all water/sewer department employees for Class B CDL, they will come to our location and use our VACCON. The board will pay for the first test; the employee will be responsible for any additional test. The board has made all position mandatory to have a CDL endorsement Class B at the minimum. Rose Dr is scheduled to be repaired with in the next week or so from the work that has been done for the NE Pressure Project. The board approved 2 tap in applications for the county at the new archive building for fire and domestic water.

MISCELLANEOUS

The Mayor reported the last concert on the square is scheduled for this Saturday. Last Saturday the 23rd several volunteers from Home Depot and a few others scrapped and painted the Gazebo it was a 10 hour day and a lot of work. He thanked all those that helped.

With nothing further to come before the council, Mayor Wilson adjourned the August 12, 2025, meeting at 7:20 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer