

**REGULAR COUNCIL MEETING
OCTOBER 10, 2023**

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Hiner, Thomas & Beech

ABSENT: Donnalley

The regular meeting on October 10, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING SEPTEMBER 26, 2023

Hiner made the motion to approve the minutes from the 9/26/23 regular meeting.

Temple 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$12,281.94

Thomas 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 9/30/23 in the amount of \$58,417.55

Temple 2nd

All Ayes

Motion Passed

GUEST (S)

Maire Keller and her family were present to request permission to use the gazebo prior to the Christmas parade on December 2nd for their annual Christmas play presentation. Council man Cox ask if they would need the microphone to which they would not. Council had no issue with the Keller family using the gazebo.

Nick Gough, Village resident and member of the River Valley Organizing Group was present at the meeting. Mr. Gough ask council why according to the police body camera policy the police chief is the only one in the department not required to wear a body camera. The policy states, Lieutenant, Sergeant, Detective, and patrolman. Mayor Wilson stated he did not know but would check, Council woman Temple stated she would like to know the same. Council woman Hiner stated she believes according to the policy administrative personnel are not required to wear a body camera, Chief Abraham is administrative per his job duties, he is not a patrolman. Mr. Gough mentioned a police report he says is different than what happened, and he has video to show this, since the chief is not required to wear a camera there is nothing to back up the report. Village Solicitor conquered with Council woman Hiner, Chief Abraham his administrative.

Mayor Wilson brought up a resident had called him regarding the speeding issue on Washington St, the resident who said they would be at the meeting. A school bus per the Mayor had been rear ended at the stop sign at W Washington St and S Lincoln Ave. Mr. Hood who lives on E Washington St says speeding has always been an issue on the street.

OLD BUSINESS:

RE: COAL COUNTRY ROUBLAIX WITH JOE LAWHORN

Mr. Lawhorn was present to give council an update and confirm their support for the upcoming race. There has been a lot of interest since creating his event page, there are sponsors who want to participate and news outlets who would like to promote the event. Mr. Lawhorn would like to confirm councils support before moving forward. The proposed route would start at a neutral site in town, the fairgrounds is the thought, then a control car would escort the participates to bridge on S Market St where the control car would pull off and the race would begin. Mr. Lawhorn thinks this would give people in town a chance to see all the racers. The race would start at 8:00 am with about 10-15 minutes begin the control car section. All bikers are required to have the proper safety equipment and follow all traffic laws including stopping at traffic lights. The expected number of races is between 500-1000, the date is April 27th. Council President Thomas feels this a fantastic idea and a great way to showcase not only the village but the entire area. She suggested Mr. Lawhorn reach out to the Columbiana County Fairboard, the affected Township Trustees, the county Sheriff department and have an organizational meeting so everyone knows the routes and what is happening. Chief Hall said he would bring this to the Fire Chief's meeting. Council gave Mr. Lawhorn their full support for his Coal County Roublaix to be held on April 27th. Mr. Lawhorn plans on reaching out to all those officials Ms. Thomas mentioned. He thanked council for their support.

RE: PRITCHARD AVE BRIDGE – CONSULTANTS FOR SURVEYING/RIGHT OF WAY

Mayor Wilson reported there was three consultants who submitted quotes for the surveying/right of way engineering services. The quotes ranged from \$18,000.00 to \$19,737.00, the ODOT estimate was \$30,000.00. ODOT has reviewed all quotes recommending the village approve Thomas Fok & Associates. The work is estimated to take 6-8 weeks to complete.

Temple made the motion to approve Thomas Fok & Associates for the surveying and right of way engineering services at a cost of \$18,585.00

Cox 2nd

All Ayes
Motion Passed

RE: APPALACHIAN COMMUNITY GRANT UPDATE

Mayor Wilson updated council on the Appalachian Community Grant, this grant is a county wide grant that could be up to 500 million for the county. A group of county officials including the mayor have been working with OMEGA on this application. There are two proposals in the application that directly affect the village. A proposal for the revitalization of historic buildings, the village has 10 buildings listed. If approved the criteria is the building owner contributes 30% of the cost up front, then the grant would cover the remaining. The other is the Willow Grove Bridge project, the village earlier was awarded a state capital project grant in the amount of \$100,000.00. The village has not received the money per the mayor only the award. A priority in the Appalachian Community Grant are parks and trails, the Willow Grove Project is a strong proposal since it already has the preliminary engineering complete. The mayor feels the village contribution would be small if approved. He will keep council up to date on the progress of this application. Council President Thomas commented that both of this are great for the village.

RE: LINCOLN WAY RISERS

Council woman Hiner reported from the committee of the whole Street Supervisor had passed on that Lincoln Way was last paved in 2018 or 2019, he said that ODOT paves about every 12 years. Ms. Hiner would like to add a riser for the intersection of Jefferson and Chestnut if the purchase is approved, Council man Cox said there is also one at Thomas and Lincoln Way. Mr. Cox questioned if this would be contracted out or who is doing the work. Ms. Hiner said that Mr. Oliver said he could complete this and would be able to have 2 done before winter. Mr. Cox said in reality this is a spring project.

Cox made the motion to purchase 9 risers and materials not to exceed \$5,500.00.
Temple 2nd

All Ayes
Motion Passed

RE: TREE REMOVAL WILLOW GROVE PARK

Stumpmakers Inc is the only new quote received for the removal of trees at Willow Grove, the complete cost is \$3,850.00 he would deduct \$100.00 if he could use the city dump to dispose. During the council of the whole meeting those in attendance felt it was not worth the savings. Council man Cox questioned if this cost includes taking all the stumps in addition to the debris and limbs in the quote, Council woman Temple said it did. She talked to him in the square one day and he said it was a complete removal quote. Mr. Cox would like this verified since it does not say.

Hiner made the motion to approve the quote of \$3,850.00 on the condition the quote includes removing all debris, limbs, and the stumps.
Temple 2nd

All Ayes
Motion Passed

RE: CRACK SEALING OF STREETS

Mayor Wilson said that Mr. Oliver said the proposed streets of N. Jefferson, W High, Beaver and around the square would take 2 days to complete if approved. The purchase of the crack sealing includes the use of the machine.

Cox made the motion to approve \$3,330.00 for the purchase of CrackMaster 6690.
Temple 2nd

All Ayes
Motion Passed

RE: PERSONNEL/COUNCIL OF THE WHOLE COMMITTEE MEETINGS UPDATE

Council woman Hiner reported from the meetings the personnel committee has some changes reflecting the step increases and job descriptions they are working on. The committee of the whole discussed the sign in sheet for council meetings, a template is included in the council packet. All of council agreed with the template. The template ask for name, address, topic, and signature. Individuals will have 3 minutes to speak, if an individual needs more time it is suggested they call and ask to be put on the agenda. This sign in sheet will start at the next regular council meeting on October 24th.

NEW BUSINESS

RE: MCLAUGHLIN MARTIAL ARTS – 2024 TOURNAMENT

Chris McLaughlin was present at this meeting to discuss the upcoming tournament for 2024, the date is February 10th. He is hoping to exceed the 183 competitors from the 2023 event with this being the 5th tournament he has sponsored. He is requesting the village again donate as they have in the past.

Hiner made the motion to donate \$250.00 to the 2024 McLaughlin Marital Arts tournament.
Thomas 2nd

All Ayes
Motion Passed

RE: SNOWMEN ON THE SQUARE

The Lisbon David Anderson Engineering Concepts Class taught by David Pancurak is doing a community service project for the village. They are creating snowmen that will attach to the parking meters. The snowmen will be

constructed out of study quality materials the plan is to secure them to the meters with eye hooks and a soft bungee cord. The meters are regularly bagged during the month of December. The engineering concepts class is selling the snowmen for \$45.00 each being painted white so those who purchase can decorate themselves.

Hiner made the motion to approve the request as presented.
Temple 2nd

All Ayes
Motion Passed

RE: 1ST READING ORDINANCE NO. 2169-2023 – CEMETERY PRICING

Cemetery Board members were present at the meeting with Chair Jim Landfried explaining to council with the increased personnel cost the board is proposing increasing the Saturday burial cost. This is the only change to the ordinance.

Thomas made the motion to approve the 1st reading of Ordinance No. 2169-2023.
Darcy 2nd

All Ayes
Motion Passed

RE: FIRE DEPARTMENT GARAGE DOORS/PAINTING

Fire Chief Hall explained the quote for the new garage doors and painting of the metal trusses in the fire station. Council man Cox questioned if the doors have windows, they do Chief Hall said. The current doors are believed to be the original doors prior to the garage being a fire station. Mayor Wilson questioned if there were other quotes, these were the only companies to return a quote after visiting. The painting should be completed prior to the doors being started. Council woman Hiner explained she suggested the village pay the entire cost and if the township are interested the painting could be shared. She feels with the townships undertaking the cost of the restroom work the village can pay for the doors from levy money.

Cox made the motion to approve up to \$6,200.00 for M&M Painting to paint the metal trusses.
Hiner 2nd

All Ayes with Thomas abstaining
Motion Passed

Cox made the motion to approve \$18,721.00 for J Andrews Doors to install garage doors at the fire station.
Hiner 2nd

All Ayes with Thomas abstaining
Motion Passed

FISCAL OFFICER'S REPORT

The following reports were submitted to council in their packets: The September bank reconciliation, September month end fund summary, appropriation status, revenue status and the most current October fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported the monthly transfer for the 5% of the previous month income tax collections plus \$7,500.00 totaled \$12,606.74. Mayor Wilson ask for clarification on the parking meter court collections, the parking meter court collections are in the 5401 fund not the 1000 fund. He also pointed out how the pool revenues exceeded the estimated collections.

Ms. Wonner explained the instructions for the Ohio Department of Public Safety ARPA First Responders Retention Grant have been received. There are a few items council needs to decide on, Ms. Wonner apologized for the rush however the village only has 30 days to return the signed agreement with it just being received last week. The disbursements are pensionable in both Ohio Police and Fire and Ohio Public Employees Retirement System. The village if they desire can hold the pension portion for payment or assume the cost. Council woman Hiner estimates this cost to be close to \$6,000.00 Council agreed the village can pay this pension cost from village funds. The other is municipalities can enforce a time period those who receive the grant have to stay employed, this date however can't be past the end of the grant closing which is December 31, 2024. Mayor Wilson feels the village should put a

retention on so individuals will stay, after reviewing the list Council decided most will not leave since they have all been several years before the pandemic but have no issue.

Temple made the motion to implement that employees who receive the retention grant are required to stay employed by the Village of Lisbon until December 31, 2024 or forfeit the entire amount of the grant they received.
Hiner 2nd

All Ayes with a roll call vote

Motion Passed

STREET DEPARTMENT REPORT

The street department report was distributed to council in their packets. Council man Cox reported he received a text from Mr. Oliver earlier in the day stating he would like to wait approximately 2 weeks before starting the leaf pick up. He also ask that Council President Thomas post the areas daily like she has in the past for residents to know where they are. This has been a big help.

PARKS COMMITTEE

Council man Cox reported he met with Tom Butch from the County Parks District, they have a concrete stone trash receptible they would like to place at the park and ride. If approved, they would also like to put an information Kiosk in the park and ride. Council did not have an issue with either.

BPA REPORT

Chris Peterson SR Plant Operator reported on October 23rd there will be a scheduled shut down of village water for connection. The connection is on a valve from 1982, to be on the safe side the department is planning on a complete shutdown. The affected areas will be notified by a door to door notification from the department. Bottled water will be available to those in the area who need. A complete map and letter are available in the office.

ZONING REPORT

The most current approved zoning applications were distributed to council in their packets.

With nothing further to come before council, Mayor Wilson adjourned the October 10, 2023, meeting at 7:40 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer