

**REGULAR COUNCIL MEETING
MARCH 10, 2026**

PRESIDING: Mayor Wilson

PRESENT: Temple, Morenz, Cox, Donnalley, Hiner, Smith, & Beech

ABSENT:

The regular meeting on March 10, 2026 was called to order at 6:30 with Mayor Wilson presiding.

Mayor Wilson asked for a moment of silence in memory of Bob Hunt, a long time supporter of the community.

Pastor Brian Davis opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING FEBRUARY 24, 2026

Donnalley made the motion to approve the minutes of the regular meeting 2/24/2026

Temple 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Hiner made the motion to approve the bills in the amount of \$31,820.56 and to approve payroll for PPE 2/25/26 in the amount of \$72,018.83.

Morenz 2nd

All Ayes

Motion Passed

GUEST (S):

There were not any guest present at this meeting.

OLD BUSINESS:

RE: BIDDING PROJECTS UNDER THE OHIO REVISED CODE THRESHOLD

The finance committee met on March 3rd to discuss the proposed policy for bidding on projects under the ORC threshold. Finance Committee Chair Hiner reported the committee made some changes to the original draft that was than given to Solicitor Beech for review. The draft submitted to council during the meeting is from the meeting and review of Solicitor Beech. Ms. Hiner ask everyone to review the draft and if they have any questions they can be discussed.

Hiner made a motion to table the policy on the bidding threshold.

Donnalley 2nd

All Ayes

Motion Passed

RE: REDUCING SPEED LIMITS/DECLARING A SCHOOL ZONE UPDATE

Council was given during the meeting an email from Mr. Hoffman on the next item needed for signage of the new school zone at Lincoln Way and Pritchard Ave. Solicitor Beech will contact Superintendent Siefke for the information needed. This was tabled until the next meeting.

RE: RIGHT OF WAY PERMIT PROCESS DRAFT

Solicitor Beech presented to council in their packets a draft permit for right of way request in the village. Council discussed the fee for this permit, Solicitor Beech had suggested \$50.00. The permit would be reviewed by both the street supervisor and Sr plant operator before being forwarded to council. There was discussion on when the road is cut, the village currently has a permit process in place for this. If the request were for both right of way access and road cutting two permits would be required.

Hiner made the motion to have Solicitor Beech prepare a Resolution for the right of way permit process as presented including the fee of \$50.00

Morenz 2nd

All Ayes
Motion Passed

RE: AMERICAN LEGAL QUOTE FOR CODIFICATION OF ORDINANCES

Council was given in their packet a quote from American Legal Publishing to codify ordinances passed since the last codification, the estimated cost is \$11,000 - \$12,500 for the editing work to complete the supplement plus an additional \$900 - \$1,000 for the online/folio updates. The quotes includes OH State Statutes through June 2025. Fiscal Officer Wonner explained that the quote is higher than the last codification, the reason for the high cost is this codification includes the new zoning code which is a large ordinance. Council man Morenz questioned if the village should get another estimate for codification he has researched and there are 3 other companies he found he do codification. Ms. Wonner mentioned that this codification is only for ordinances passed since October 2023 which was the cutoff date for the last codification through December 2025, a total of nine ordinances not including the zoning ordinance that was effective in January 2026. In her opinion moving to another company would cost a lot more than the quote since the entire library of ordinances would need to be codified. Mr. Morenz thought that with the new policy on quotes this would be something to do, Council President Hiner said that had not passed yet in addition she was not sure this would constitute a project.

Hiner made the motion to approve up to \$13,500.00 for the codification of ordinances as submitted to American Legal Publishing

Temple 2nd

All Ayes
Motion Passed

RE: SWIMMING POOL UPDATE

Council was given prior to the meeting a diagram of the testing completed at the pool by Pittsburgh Pool Hounds. Council woman Temple reported the testing was done with a micro sonar piece of equipment. The following was shown on the diagram and explained by Pittsburgh Pool Hounds, leaks were found along the north wall starting in the corner at the east wall connection going west to the north corner and again on the west wall at the south side of the current location of the diving board to the corner and a little bit on the south wall moving east. The pool was dye tested at each spot confirming the stops are leaking and crack going in each direct is leaking or seeping in most areas. The entire seam should be ground out and caulked. Ms. Temple reported the stand pipe test is scheduled for tomorrow at 10:00 am. Street Department Oliver reported that he spoke with Heim Sheet Metal they looked at the filter tank system with the following information, the top section has a leak at the corner weld that was previously repaired. They propose this section be removed and take it to their facility for proper repair. The work was detailed on their quote. Section Tier or the middle section does not appear to show any visible issues, however if requested they will take this to the facility for inspection. Third Tier or bottom section has a significant crack at the stub-out flange connection where it attaches to the tank. The toe of the previously repaired weld appears to be cracking. The proposal was detailed on the quote. Vibration reduction recommendation to help prevent future cracking and structural stress they highly recommend installing vibration isolation components at the pump discharge piping. Heim Sheet Metal LLC is willing to provide this repair work as a contribution to help restore the pool filtration system for the community. Council was very appreciative of the inspection and donation offer by Heim Sheet Metal. Mr. Oliver reported there are over 300 bolts holding this in the room the village would have to remove the bolts, Council man Cox questioned if the hardware were all stainless. Mr. Oliver confirmed that it was. Council man Morenz asked if this work were done could the pool open, Mr. Oliver said with this work and caulking

yes it could. This could change though depending on the standpipe test. Sr Plant Operator Chris Peterson explained nine different steps he thought would have to be completed prior to opening: standpipe test, repairs on the wall a in addition to anything from the standpipe test, take the filter apart and remove, have it repaired and reinstalled, test the filtration system and the repairs which could include multiple test, program the brain for the filtration system, obtain the pool permit, hire personnel and open. Council man Cox mentioned the pump issue saying last year he suggested the village obtain a quote from RES in Youngstown to rebuild the current pump. They specialize in pump repair, being a company, he has been familiar with for over 30 years with employers of his. Mr. Peterson said the pool cannot continue to lose 50,000 gallons of water a day. Mayor Wilson said the optimism of opening is a good thing, however the village needs to be realistic with the fact it probably is not going to happen with all the work. He has started the paperwork for the State Capital Expenditure Budget request to Senator Catrona's office and would like council approval to submit \$150,000.00 which would package together the filtration system, handicap chair for pool entry and miscellaneous repairs. If awarded the village would not find out until June of this year with funds available in 2027. This is a reimbursable program just as the walking path funding received. The deadline for submittal is March 12th. Council President Hiner suggested the village not pursue at the moment the work offered by Heim Sheet Metal; it would not be fair to them to have them do all this work and the pool not be able to open this year. In addition, if a new filtration system is purchased the old will have to be torn out and replaced. She is suggesting this part of the work be delayed until the village knows exactly what needs to be done. Council agreed this is a good idea.

Temple made the motion to approve the mayor submitting a request of \$150,000.00 to Senator Catrona's office for the State Capital Expenditure budget

Smith 2nd

All Ayes

Motion Passed

RE: PRITCHARD AVE BRIDGE UPDATE

Mayor Wilson reported that Solicitor Beech and MS Consultants will be meeting with Ohio Edison on the right of way needed for the bridge project. Ohio Edison has been uncooperative in the right of way process; there is a possibility the village may have to take Ohio Edison to court for the right of way. Council President Hiner questioned if this delays the project which could cause an increase in the cost who would be liable for the additional cost? Solicitor Beech said this could be discussed if the project is delayed seeing if that cost could be Ohio Edison's responsibility.

RE: ELECTRONIC RECYCLING DAY UPDATE

Mayor Wilson reported there is a \$500.00 cost for electronic recycling, this cost is being paid by the Carroll Columbiana Harrison County Solid Waste District.

RE: 2026 CHIP AND SEAL

The schedule for the chip and seal has been distributed; the village is scheduled for May 18th according to Mayor Wilson.

RE: PICKLEBALL GRANT

Mayor Wilson reported to be eligible to apply for the grant through the Pickleball Association Council man Morenz mentioned you need to be member there is no cost to join. He is requesting approval for the village to join.

Morenz made the motion to approve the village joining the Pickleball Association at no cost

Temple 2nd

All Ayes

Motion Passed

Council man Smith questioned if the village would still be able to apply for the Nature Works grant if applying for the \$25,000.00 grant through the Pickleball Association, the mayor said it would be permitted. Council man Morenz said that after being up at the current pickleball court he believes it may be possible to put in 6 courts.

RE: CDBG FUNDING

Mayor Wilson reported that the Port Authority is having a meeting to discuss the CDBG funding March 31st 9:00 am. If possible, he would like to submit having Maple St paved the entire length and to be competitive the village may need to put in up to \$50,000.00. He is estimating to pave the entire street it could cost \$250,00.00. The village would also be responsible for preliminary engineering cost. The mayor suggested this be taken out of the Capital Improvement fund based on the current balance. Ms. Wonner stated at this time it could be a possibility, however, not knowing exactly what cost are going to be taken from there this could change before 2027. Council President Hiner also reminded council the transfer in will be \$90,000.00 less with the monthly transfer being adjusted to only being the 5% of income tax collections from prior years of an additional \$7,500.00. Ms. Wonner also mentioned there is still some American Rescue Plan funds available for projects that were unspecified and the remaining balance from the County for the E Washington St paving CDBG project in 2025. It was mentioned that maybe this could be used for the pool or other projects in 2026.

NEW BUSINESS

RE: 1ST READING ORDINANCE NO. 2251-2026 – UPDATE OF CEMETERY PRICING

Hiner made the motion to approve the first reading of ordinance 2251-2025, an ordinance to update cemetery pricing with the only change to the existing ordinance being that all funerals where employees cannot complete their duties by 3:00 pm will be charged \$75.00 per man per hour with a minimum of \$150.00

Temple 2nd

All Ayes
Motion Passed

RE: ORDINANCE NO. 2252-2026 – AMENDED 2026 ANNUAL APPROPRIATIONS (CEMETERY) AS AN EMERGENCY

Hiner made the motion to suspend the rules and regulations for passing an ordinance

Donnalley 2nd

All Ayes
Motion Passed

Hiner made the motion to approve Ordinance No. 2252-2026 the amended appropriations for 2026 for the 2902 Cemetery fund

Temple 2nd

All Ayes
Motion Passed

Mayor Wilson asked if the Cemetery Board had plans for this increased appropriation. They will be purchasing a new tractor and attachments.

RE: PROMOTION OF NEIL CLARK TO LIEUTENANT

Hiner made the motion to promote Sgt. Neil Clark to Lt on the recommendation of Chief Abraham

Temple 2nd

All Ayes
Motion Passed

RE: QUOTE TO REMOVE TREES

Council was given during the meeting a quote from Barnes Tree Service to remove one honey locust tree at 356 E Chestnut St, including the stump with clean up with dirt as needed, then to trim the neighboring honey locust tree including all clean up at a cost of \$1,200.00. Council President Hiner asked if this was a shade tree expense or part

of the Urban Forestry Grant the village had been awarded. Mayor Wilson said it would be Shade Tree expense to qualify for the Urban Forestry an arborist must be present. Mayor Wilson asked what the appropriation amount for Shade Tree was, Ms. Wonner said it was reduced from \$12,500.00 to \$10,000.00 for 2026. That amount will have to be reappropriated at a later date for the Urban Forestry Grant, with it being a reimbursable grant Ms. Wonner stated.

Cox made the motion to approve the Barnes Tree quote as submitted
Hiner 2nd

All Ayes
Motion Passed

RE: ADMINISTRATIVE ASSISTANT

Mayor Wilson reported that the new administrative assistant Lily Sechrist started today, he feels she is going to be a good fit. He requested approval to bring Zach Mayer, the former assistant, back for 4 hours to train Ms. Sechrist on the Shade Tree tracker program.

Hiner made the motion to approve having Zach Mayer train on the Shade Tree tracker program for a total of 4 hours at the administrative assistant rate of pay
Temple 2nd

All Ayes
Motion Passed

RE: TEAM BUILDING SEMINAR

Mayor Wilson reported that Bill Hoover and Cora Lewis BPA members along with Council man Morenz and himself attended the seminar on February 28th. Mr. Morenz said he found it to be helpful with one idea from the seminar being that all members of council submit their vision or goal for the village in the next five years. These than could be used to build a strategic plan for the village.

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council during the meeting: February bank reconciliation and fund summary reports, and the most current month end fund summary. All vouchers were presented to the council prior to the meeting for signatures. Ms. Wonner reminded council that she will be out of the office next week for the National League of Cities Congressional Conference, this is part of her presidency of the Ohio Municipal League Board at no cost to the village. This being said she has asked all department heads to turn in payroll on Friday so she can process payroll before being away, any OT worked or change in hours will be adjusted on the next payroll. Ms. Wonner also spoke to the manager at Valero/Quick Mart on SR 45 regarding the closure of the gas pumps at Circle K upcoming for about a month. The village has an in house account at Valero for the fire department, making it easy for the other departments to get gas there during the closure. A list of departments and employees authorized to purchase gas will be given to the station, the employee getting gas will only have to go in and identify themselves to the clerk. All departments were advised that the station closes at 10:00 pm to make sure there is enough gas to get to the morning.

STREET DEPARTMENT REPORT

Street department quadrant reports were submitted to council in their packets. Council President Hiner questioned why the village was picking up trash at the park n ride along SR 154, according to the MOU with the parks district they should be picking it up. The seasonal worker has not started for the parks district yet and Council man Cox also said when the MOU was approved the village agreed to help with the trash when needed as a good neighbor. With the mention of the Parks District, Mayor Wilson mentioned the meeting with the parks district and Western Reserve needs to be rescheduled the parks district would like to speak to Western Reserve prior to the meeting about the cliff properties. Ms. Hiner questioned that meeting was a regular parks board meeting Mayor Wilson said it was, but the parks board cancelled the meeting. Council woman Temple questioned mowing along SR 154 who was doing

that, Street Supervisor Oliver stated the ODOT would mow it about 3 times throughout the season. Mayor Wilson asked Mr. Oliver how many seasonal employees he would like for his department from the prison this year, he would like 2, SR Plant Operator Peterson said 2 for the water department also. Mayor Wilson said he would request a total of 5 for the street/water and cemetery departments.

FIRE DEPARTMENT REPORT

Chief Hall reported the new truck has been relabeled and the radio is being installed. Once this is complete the truck is ready to be put in service. The supplies that need to be ordered are not a necessity to be in service; he will meet with Fiscal Officer Wonner to order those. After the new truck is in service, council can decide what they want to do with the old truck according to Chief Hall.

BOARD OF PUBLIC AFFAIRS REPORT

BPA Chairman Hoover reported there are trees along N Mkt St from Jerome/Lee St to Prospect that need to be removed prior to March 31st by EPA requirements for the sewer line replacement the board approved up to \$6,700.00 for this removal at their meeting. The department has been monitoring and filling the holes from leaks as needed. Council man Cox questioned why concrete is not used instead of 304, he feels it would be easier and more cost effective some of these holes have been open since November. The hydrant flushing is set to begin March 30th and be completed by April 30th moving east to west through town. The department repaired a leak in the alley by the Nazarene Church. The board approved at their meeting to have the cylinder replaced on the water department backhoe; this repair will be done once the repairs on the street department backhoe are completed. Street Supervisor Oliver stated he is waiting on one more quote for the repairs, saying he believes it will be much lower than the first quote of \$6,500.00. There was discussion on the repairs needed on the backhoe, Council man Cox stated when this was first discussed the quote was less because the work was only for the pump, since there are other issues with the backhoe that need to be repaired.

MISCELLANEOUS

Council President Hiner reported that her and Council man Morenz attended the new council member training in Independence OH, it was well worth the time and trip. OML did a nice job and there were some really good speakers on topics including council duties, budgeting, ethics, and other areas.

With nothing further to come before the council, Mayor Wilson adjourned March 10, 2026, council meeting at 7:40 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer