

**Board of Public Affairs Meeting
May 26th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor and Susan Temple, Councilperson.

The meeting was called to order by Chairperson Hoover.

Prayer: Bob Garwood, 1st Christian Church

No corrections or additions to the minutes of the May 12th meeting. They were accepted as written.

Recognize Guests from the floor.

None in attendance

Regulatory Compliance

1. We submitted our April Sewer Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – Mr. Hoover has signed the permit, and it has been resubmitted to the OEPA. No new update.
6. Source Water Protection- Chris met with Anna Lazar from OEPA Source Water division last week.
7. We are just waiting for the contractor's availability to block off the CSO on South Market. This should be completed in the next few weeks.
8. Chris continues to work on our CCR's for 2025.
9. Our lab renewal was on May 20th. Everything went well.

Projects

1. North End Pressure Project – Chris continues to work with ACI, Howells and Baird, and JP Plumbing on the installation of the new Discharge valve at the plant. We are still waiting for an installation date from ACI. Final work at the new booster station should be completed next month.
2. St Rt 45 and Adams Rd Line extension – Construction is expected to start in the next few weeks. There is a change order on the agenda for this project. Due to the length of the final EPA approval the original quote for during the bidding process was outdated and needed revised.

3. North Market St Sewer- We are still waiting for final plan approval from OEPA. Once we receive this, we can go out to bid.
4. Industrial Lift Station Replacement- We are meeting with RCAP on June 10th to discuss this project.
5. Pritchard St Bridge- No new updates.

Infrastructure Maintenance

1. We have been monitoring our holes and adding 304, as necessary.
2. We have not been able to get back to Hydrant Flushing due to our current workload. We hope this will be restarted in the first week of June.
3. We expect to have the Chlorine room updated by next month.
4. We have made all necessary repairs to the leaks in the square.
5. Chris continues to spend a considerable amount of time with the Archives building project. The Mayor and I have a meeting with the commissioners today at 1pm. At the beginning of this project Chris recommended that they run a line down to E. Lincoln Way for their water service. Tucker Cope chose not to follow that recommendation.
6. Air compressors are being serviced next month.

Curb Stops

1. We repaired a curb stop at 122 W. Chestnut St.
2. We repaired a service line leak at 244 W. Washington St. Columbia Gas hit the line while doing repair in the area. Our line was correctly marked.
3. We will be installing the new taps for the new homes this week.

Ongoing Responsibilities

1. Our crew delivered 42 red cards.
2. We continue to monitor the sand filter backwashes.
3. We continue to mow our holdings. Many thanks to the Street Department for their help with mowing our plant last week.

Time Off

1. Chris will be out of the office on May 29th and June 5th.
2. Jason will be on vacation from May 26th to June 2nd.
3. Logan will be off June 12th to June 17th.
4. Chris will be off from June 17th to June 21st. He will still be in to meet our OEPA obligations.

Clerk's Report: Billing was put in the mail today, Heidi will be out of the office Friday, June 5th after the office closes at noon.

Unfinished Business:

- A. Sand Filter Rehabilitation – No update.
- B. Backflow and updating the plumbing in the Water Dept. garage. No Update.
- C. Public Outreach –No update.

New Business

- A. Change order for the St Rt 45and Adams Rd line extension. Motion made by Mr. Hoover to accept the change order #1 in the amount of \$36,870.00 due to increased pipe costs. Second Mrs. Lewis.

Motion Passed

- B. Quote for Well #6 repairs. Motion by Mrs. Lewis to have Mckay & Gould replace the pump and motor in Well #6at an estimated cost of \$14,410.00. Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mrs. Lewis.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
