

**REGULAR COUNCIL MEETING  
September 22, 2020**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Berg, Thomas, and Beech  
**ABSENT:**

The regular meeting on September 22, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Father Wassi St George Catholic Church opened the meeting with an opening prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING SEPTEMBER 8, 2020**

Cox made the motion to approve the minutes from the 9/8/2020 meeting.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount \$7,716.85.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 9/5/20 in the amount of \$53,443.13.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Tim Myers, Lisbon Little Blue Devils, was present at the meeting to request the use of the park at the pool on Oct 17<sup>th</sup> for a bon fire awards presentation. Mr. Myers explained that with COVID19 the association is unable to have their annual banquet indoors, therefore they would like to have this for the kids instead. The fire department has been notified, the bon fire will start approximately 5:00 pm when the days football games are finished.

Cox made the motion to approve the use of the park as requested by the Lisbon Little Blue Devils.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

Center Township Trustee Tim Novak was present at the meeting to discuss the upcoming fire contract with Center, Elkrun Township, and the Village. Mr. Novak indicated that each township would like to relinquish leadership to the Village, each township owns some equipment and portion of the building. These will all be talking points in the upcoming contract. Mr. Novak stated that his personal belief is the most important point is that residents in each township have adequate fire protection. Council Cox questioned how much each township brings in on their respective fire levies, both are in the \$40,000.00 per year or above range. Mr. Cox believes that the Village Safety Committee as discussed at the last council meeting should meet with the townships moving forward.

**OLD BUSINESS:**

**RE: 3<sup>rd</sup> READING ORDINANCE NO. 2076-2020 PRICE LIST FOR SALE OF CEMETERY PLOTS AND OTHER SERVICES**

Temple made the motion to pass the 3rd reading of Ordinance 2076-2020, with a correction made to the spelling of Richardson.

Cox 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: CARES ACT MONEY**

Council had a work session regarding CARES monies, during this work session it was decided to obtain quotes on ideas where the money could be used as described by the Office of Budget and Management. These quotes will be discussed during another work

session. Council President Thomas pointed out that nothing has been ruled out, during the work session ideas from personal protective equipment to community help had been discussed.

**RE: WESTERN RESERVE LAND CONSERVANCY (WRLC)**

Brett Rodstrom from WRLC was present at the meeting to discuss a possible conservatory easement for Willow Grove Park and the surrounding property. Mr. Rodstrom explained that the funding for these types of easements 75% is through the Clean Ohio Conservation, these easements guarantee the park and surrounding property will always remain a park with stipulations outlined in the easement the deadline is February 5th for the upcoming grant. Examples of restricted activities is ATV vehicles, cell towers, no gas/oil pads, and no timbering. The remaining 25% is matching funds. The deeds would need to be reviewed to verify the property is eligible for the easement, once this is completed an independent appraiser would be contracted with to appraise the property. Mr. Rodstrom indicated to Council the Boy Scout camp down the road has just completed the easement process and are ready to close in the next few weeks at \$225,000.00 for 198 acres. Mayor Wilson has stated that he thinks the money from the easement if approved could be used for the pool repairs. Council President Thomas questioned who pays for the title search and appraisal, the WRLC pays for all the work for the easement. Mrs. Thomas ask what cost to the Village, WRLC charges 10% of the easement awarded or a minimum of \$10,000.00. Mr. Rodstrom did indicate if the Village is not awarded the easement there is no cost to the Village. The Village should know by February 26<sup>th</sup> if qualify, the average price per acre is between \$1,000.00 and \$2,000.00. The Village would receive the money in or before December 2021.

**NEW BUSINESS**

**RE: RESOLUTION NO. 2078-2020 – A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO ENTER INTO A OWDA LOAN**

Water Superintendent Chris Peterson explained the project to council, the BPA will be applying for a loan to complete a total meter replacement in the Village.

Cox made the motion to approve Resolution 2078-2020.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: LAND SPLIT CRAWFORD LIVING TRUST TO ELRKUN ROLLOFF SERVICES AND MATT BORZA**

Council man Berg reported the Planning Commission met to discuss a proposed land split from the Crawford Living Trust to Elkrun Roll Services and Matt Borza. The parcel in question is at the corner of Washington and Jackson St, the split to Borza is on the side of the creek. The Planning Commission approved the request as submitted. Mr. Berg stated there are no needed actions from Council on the split. The paperwork has been returned to the lawyer for recording.

**RE: TIME CLOCK POLICY**

Mayor Wilson reported that several years ago Council had approved looking into and the purchase of time clocks, to date there is only one time clock in use at the upstairs of Village Hall. He feels it is time to move forward with time clocks in the Street Water and Police Departments, included in the packet was the policy that Council men Berg and Darcy had submitted. There was some discussion on the content of the policy and how it contradicts some policies in place. BPA Chairman Hoover and Water Superintendent Peterson both questioned why there is a need for the time clocks. Mr. Hoover stated the BPA had approved in the past that employees could waive their two 15 minutes breaks and take an hour lunch, they felt it was easier than stopping a project for a short break. Mr. Peterson stated that if there is an issue with time the direct supervisor should be involved in correcting the issue, he does not feel that a time clock is needed in his department if officials believe we have fantastic employees. Mr. Hoover implied the BPA would not enforce the time clock policy in their department. Council President Thomas suggested everyone look at the submitted policy than suggest any changes. She also noted it could be difficult to come up with a policy every Board agrees upon.

**RE: CEMETERY PART TIME WORKER**

Gene Krotky , Cemetery Board Member, reported to Council they conducted interviews for a part time worker in the Cemetery, because their full time employee was going to be on vacation they had the gentleman they are recommending start prior to the Council meeting for some training time. The Board is recommending Lee Sayers be hired retro actively from September 16<sup>th</sup>.

Cox made the motion to hire Lee Sayers retro actively from September 16<sup>th</sup> as a part time employee not to exceed 29 hours per week contingent on passing a pre employment drug test.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

#### **RE: CEMETERY BOARD REQUEST**

Council woman Donnalley reported during the last Cemetery Board meeting the Board requested that Council pay the all the retirement and insurance benefits of the department employees as a cost savings measure for the department. Solicitor Beech is researching the legality of the request, this will be on a future agenda for more discussion.

#### **FISCAL OFFICER'S REPORT**

The fund summary report was distributed to council in their packets.

#### **STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets. One quote from Martin Concrete was received to replace the metal steps from the upper parking lot to the lower parking lot at a cost of \$4,575.00. Robert Flory will be submitting a quote before the next meeting. Council man Cox stated that usually this time of year Everbrite comes back to town to sweep the downtown squares, Lincoln Way from bridge to bridge and Market St from end to end. This is half the cleaning that is done in the spring, are we interested in having it completed again this year even though there is no Johnny Appleseed Festival.

Berg made the motion to have Everbrite come into to town for the street sweeping as described.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

#### **FIRE DEPARTMENT REPORT**

Chief Hall reported that Toyne will be coming into to look at the pumper, the gloves from the grant have been delivered. The required 36-hour training class has started.

#### **PARKS DEPARTMENT**

Council man Berg reported that Playtown has been pressure washed all except for the peaks where they could not reach without a lift. They will be starting the trim painting of the buildings next, the sand for the sandbox is being delivered Friday. Allen Glover Ohio Edison has volunteered to trim back the pine trees on the west side of Playtown if approved by Council. Council stated that he could trim them back to the ground if he wanted.

Cox made the motion to permit Allen Glover to trim the pine trees on the west side of Playtown.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

The remaining timbers from the sandbox were put under the Snack Shak, Council man Berg feels they look good there better than anything that had been tried before. He would like to leave them there if Council approves.

Donnalley made the motion to leave the timbers under the Snack Shak.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

The camera at the pool was not working due to a hard drive issue, 21<sup>st</sup> Century and Alarm submitted a quote in the amount of \$339.00 to repair the hard drive.

Berg made the motion to accept the quote from 21<sup>st</sup> Century and Alarm.

Cox 2<sup>nd</sup>

All Ayes

Motion Passed

Patterson Pool will be in town Thursday at 9:30 am to look at the circulating system on the pool.

**APPROVED ZONING PERMITS**

The most recent approved zoning permits were included in the council packets.

With nothing further to come before Council the meeting on September 22, 2020 adjourned at 7:55 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner Fiscal Officer