

REGULAR SPECIAL MEETING
January 21, 2020

PRESIDING: Mayor Peter Wilson

PRESENT: Darcy, Cox, Temple, Donnalley and Thomas

ABSENT:

The special council meeting on January 21, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with a prayer followed by the pledge of allegiance.

RE: INCOME TAX OFFICE PERSONNEL

Fiscal Officer Wonner explained the attendance issues with Megan Richards who has been serving as the temporary income tax administrator for the village. Ms. Richards has only worked 3 days since January 2, 2020. The first week and a half there was communication back and forth between Ms. Wonner and Ms. Richards via text message with call offs and the reason why. Beginning on Wednesday January 15th Ms. Richards did not contact that she was calling off. Ms. Wonner sent a message but did not get a response until Thursday saying she would come in either Thursday evening or Friday morning; she did neither without any contact at all. During this time frame Ms. Wonner had been speaking with employ temps Mary Jean Payne who is the contact trying to get a hold of Megan. Mary Jean had no luck either; she did make contact with Megan's father who indicated he did not know of any issues with Megan. Ms. Wonner spoke with Council President Thomas and Solicitor Beech on the best way to handle the situation; it was decided to have a special meeting. There was discussion on how at other places this work ethic is dealt with and by not calling off you are essentially saying that you do not want to continue your employment. If Council decided to end the employment with employ temps Ms. Wonner recommends Nancy Francis, the past income tax administrator as a temporary administrator for the village at a rate of \$15.15 per hours, which is the salary listed on the payroll current payroll ordinance divided into an hourly rate.

Cox made the motion to end the employment for the income tax administrator position with employ temps and Megan Richards effective immediately.
Donnalley 2nd

Council man Darcy expressed how he would like us to continue to try to reach out to Ms. Richards just to see that everything is alright with her and to see if it was anything in particular that happened here to cause this situation. Ms. Wonner said she would continue to try to make contact with her and ask that Mary Jean do the same.

All Ayes
Motion Passed

Cox made the motion to hire Nancy Francis as an interim Tax Administrator for the Village at a rate of \$15.15 per hour not to exceed 40 hours a week.
Berg 2nd

All Ayes
Motion Passed

Mrs. Francis will be working evening hours to assess the situation and to help the Village in moving forward. Mayor Wilson would like to see this taken care of as soon as possible with the upcoming tax season. All council agreed that this should be taken care of by the end of February beginning of March at the latest.

RE: RESOLUTION NO. 2058-20 - OHIO PUBLIC WORKS FUNDING

SR Plant administrator Chris Peterson explained the problem on N. Market and Saltwell again. Mr. Peterson told those in attendance he was contacted Wednesday January 15th by a representative of the Ohio Public Works Commission that the village had been awarded the emergency funding to repair the sewer line break. Mr. Peterson explained that the OPWC had moved money from one project to our project because of the nature of our emergency. There was not enough money to cover the 90% as usual; however they are able to provide 84% of the total project cost. The estimate included Pusateri Excavating quote of \$96,305.00 and \$14,000.00 of the \$14,800.00 already paid to GW Dailey Excavating for work already completed, the village will be receiving \$92,659. The village will be responsible for an approximately \$3,646.00 additional monies. Mr. Peterson is hoping the project can start the first week in February, one lane of Market St may have to be closed but this has not been determined yet. The paperwork for the OPWC has been started; Mr. Hoover signed the letter of acceptance for the funding. This resolution will allow him to sign the necessary paperwork. Mr. Hoover thanked Chris Peterson and me for the work we put into the paperwork. He especially thanked County Engineer Bert Dawson for spearheading the project and leading us in the right direction to find the money to do this repair. Mayor Wilson mentioned that had called State Representatives Rulli and Ginter concerning the funding on Weds. Mr. Hoover thanked him for making the calls but he believes the project was funded before the calls, but the additional calls are much appreciated.

Cox made the motion to approve Resolution No. 2058-20, a resolution authorizing the Board of Public Affairs of the Village of Lisbon to prepare and submit an application to participate in the Ohio Public Works Commission state capital improvement and/or local transportation improvement program(s) and to execute contracts as required.

Thomas 2nd

All Ayes
Motion Passed

With nothing further to come before the Special Council the meeting on January 21, 2020 adjourned at 5:45 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer