

**REGULAR COUNCIL MEETING  
November 22, 2022**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Thomas, Hiner, and Beech

The regular meeting on November 22, 2022, was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING NOVEMBER 8, 2022**

Thomas made the motion to approve the minutes from the 11/08/22 regular meeting.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$21,237.70

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 11/12/22 in the amount of \$66,860.06.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Chris McLaughlin was present from the McLaughlin Martial Arts School to update council on the event planned for February 4<sup>th</sup>, 2023. They are 3<sup>rd</sup> ranked school in the country, offering better tournaments for their competitors. Their tournaments are double sanctioned. Mr. McLaughlin is asking for a \$250.00 donation to help continue with their events.

Donnalley made the motion for council to contribute \$250.00 to the martial arts tournament.

Darcy 2<sup>nd</sup>

All Ayes

Motion passed

Mary Beth Boso was present at the meeting to get approval to place Merry Christmas decorations at Village Hall, and through out the village. She has purchased these decorations and would like the businesses and all the residents to participate with her in making the village festive for the parade and light up Lisbon by December 3<sup>rd</sup>, 2022. She provides the decorations and after Christmas will be picking them up to store for next year.

Councilwoman Temple made the motion for Mary Beth Boso to hang the banners throughout the village.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

All of council was very appreciative of her willingness to help beautify Lisbon for the holiday season.

Chelsea Clark attended the meeting to inform council of a program for a clinic to be based in the school district.

The telehealth clinic is currently being used at the United Local schools. It is a clinic that helps keep kids healthy to stay in school longer, cutting down on the number of days a child is absent. Councilman Darcy said it sounded like a great outreach program; however, the decision would ultimately come from the Board of Education. President Thomas advised Chelsea she would provide names, numbers, and times to contact the BOE.

**OLD BUSINESS:**

**RE: 2<sup>ND</sup> READING ORDINANCE NO. 2139-2022-2023 ANNUAL APPROPRIATIONS**

Councilwoman Hiner made the motion to pass the 2<sup>nd</sup> reading of the Ordinance No. 2139- 2022-2023 appropriations as written.

Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

Three readings are necessary for the ordinance to pass.

**RE: POLICE DEPARTMENT**

Chief Abraham was in attendance to update council on the vehicle for the K9. The car is getting equipped and should be ready in January 2023. The amount to purchase the dog and the 6 weeks to train the dog and handler is \$18,000.00. The police department has raised \$30,000.00 in donations.

Temple made the motion for the purchase of the dog with the training of an officer and the dog for \$18,000.00.

Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

Another matter to come before council was the promotion of Officer Potts from part-time to a full- time officer with the Chief asking for 92% of the starting wage. He stated that Officer Potts has been an asset to the department, putting in extra time and being available to fill in when asked.

Thomas made the motion to approve Officer Potts in the full-time position and hired at the 92% of the starting wage.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

The mayor then asked Chief Abraham for an update on the body cameras. The department has three people in training for the body cameras with a total of eight cameras purchased. The use of the cameras will be going live in January/ February 2023.

Village hall will be using the help from the EOCC to clean the hall, the current cleaners will be resigning in December 2022.

**RE: SNOWMEN IN THE SQUARE**

Mayor Wilson updated that the event will be postponed until next year.

**RE: FCI ELKTON**

The mayor had attended a breakfast meeting at the jail, and the inmate work program has been put on hold.

**NEW BUSINESS:**

**RE: ORDINANCE NO. 2140-2022 VILLAGE OF LISBON PAYROLL ORDINANCE FOR THE FIRE DEPT.**

Councilwoman Hiner made the motion to pass Ordinance 2140-2022 as written raising the pay for a fire fighter to \$10.50 an hour.

Temple 2<sup>nd</sup>

All Ayes with Thomas abstaining  
Motion passed

Discussion was then held on when the regular council meeting would be in December, asking to suspend the rule of three readings to pass the ordinance before the end of the year with only having one meeting in December. The meeting for December will be the 13<sup>th</sup> unless there is something urgent that needs to be discussed then a meeting would be scheduled.

A roll call was taken to suspend the three readings to pass Ordinance No. 2140-2022 in one reading. All ayes with roll call vote, with President Thomas abstaining.

**RE: PERSONNEL POLICY AND PROCEDURE UPDATES**

Councilwoman Hiner updated council on the social media protocol being added to the employee handbooks and adding the total hours of an employee being called out to help in an emergency to two hours. Chief Abraham wanted to add to the emergency call outs to be supervisor approved before taking an employee from another task.

Councilwoman Hiner made the motion to approve all changes to the employee policy and procedures handbook.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: FISCAL OFFICER'S REPORT**

The fiscal officer's report was submitted to council in their packets. The tax administrator was present filling in for the fiscal officer, so an update was given on the tax collection. Ms. Crane has been working with the police department sending out subpoenas to the businesses and residents who are delinquent in filing. Warning letters have been sent in the mail stating if a payment agreement is not on file by the end of December 2022 their cases would be sent to the Ohio Attorney General in 2023.

**RE: STREET DEPT. REPORT**

Mr. Oliver was asking council to approve \$1000.00 to fix the one-ton truck. It was for the #3 injector repair. Thomas made the motion to approve the request for up to \$1,000.00 to repair the truck.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: FIRE DEPT. REPORT**

Chief Hall at the beginning of the council meeting was called away on a fire emergency, Councilman Darcy asked council to approve that Brock Joy would be added back into the fire dept. roster. Only having 20 responders in the department there was not the need for council approval, approval is needed for over 28 fire fighters on the roster. A reminder on December 11, 2022, the fire department would be having their free picture with Santa when an unused toy was donated to their toy drive. This event would be from 4:00 to 5:00 pm.

**RE: BOARD OF PUBLIC AFFAIRS REPORT**

Mr. Peterson was in attendance for the report to council. During the heavy rains this past Friday there were only 3 sewers backup with working for ten hours on Veteran's Day. He told council on December 13 at 10:00 am at village hall there will be a plan for disaster program for those who wanted to attend. The cross-connection surveys were going well with business owners plus the water department learning a lot about the connections in the village.

**MISCELLANEOUS**

Mr. Hood would like to thank the street department for the leaf pick up service, they were doing a very good job.

The mayor made the announcement to remind everyone about the free ice skating behind the downtown courthouse on November 26<sup>th</sup> from 11:00 to 5:00 pm. Also, on December 3<sup>rd</sup> for the Christmas parade with the lighting of Christmas tree. Line up for the parade is at the McKinley Elementary at 4:45 pm.

With nothing further to come before council, Mayor Wilson adjourned the meeting on November 22, 2022, at 7:10 pm.

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Mayor Peter Wilson

**ATTEST:**

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Barbara Crane Administrative Assistant