

REGULAR COUNCIL MEETING
June 13, 2023

PRESIDING: Mayor Peter Wilson

PRESENT: Cox, Temple, Darcy, Donnalley, Hiner, Thomas, and Beech

ABSENT:

The regular meeting on June 13, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Reverend Shuman Assembly of God Church opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING MAY 23, 2023

Thomas made the motion to approve the minutes from the 5/23/23 regular meeting, with correction from Mayor Lewis to Mayor Wilson under guest section regarding solar project.

Temple 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$90,631.40

Thomas 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll PPE 5/27/23 in the amount of \$64,570.83

Temple 2nd

All Ayes

Motion Passed

GUEST (S)

The Keller Family was present to request permission to use the gazebo to perform during the Lisbon Area Chamber July in Christmas event, they will not need the microphone only electric. The family performed a song for those in attendance they will play during the event. Council had no issue with them using the gazebo.

Carly Brock, Chamber President, was present with an owner and her daughter of Geronimo Supply. The two organizations would like to put a Toy Library near the sand box area at the Cedar St Park. Geronimo's is willing to donate the shed to be put to together. The idea is to set this up just like the food pantry box and book library, where if you need a toy to play with take it than if have any you don't need anymore to put toys in.

Cox made the motion approve the Toy Library at the Cedar St Park as presented.

Donnalley 2nd

All Ayes

Motion Passed

Eileen Dray – Bardon and Tom Butch representing the Columbiana County Parks District were present at the meeting. Ms. Dray – Bardon explained to those in attendance members of the Parks Board, Mayor and the consulting firm MS Consultants walked around town. There is a discrepancy with the route in the consultants' plan and what the minutes from April 26, 2022 reflect. Council approved from the current trail on Maple up Nelson Ave crossing Lincoln Way continuing on Nelson to Chestnut than down Chestnut around to E Lincoln Way to the new trail. The consultants had the trail coming from the current trail on Maple to Jefferson St up Jefferson St crossing Lincoln Way continuing to Chestnut St. The consultants are not comfortable with what council approved. Ms. Dray – Bardon explained the parks district basically has a contractor on hold until this is resolved and would need an answer tonight so work can resume in the morning with sign placement. There was discussion on why this late is there an issue and what needs to be done. Council and the Mayor mentioned several different routes since the Fire Chief was not in favor of the bike trail going on Jefferson past the fire department. The Mayor mentioned North traffic follow: Maple to Nelson to Chestnut, then South traffic follow: Jefferson crossing Washington to Maple St. Council woman Hiner mentioned

Maple St to Beaver St to Chestnut both ways. An alternate of S Market St crossing Lincoln Way to Chestnut St. Chief Abraham said the easiest and safest way would be Maple St to Jefferson St cross Lincoln Way at a light and continue to Chestnut St. There were concerns with bike traffic not knowing what is downtown for them to visit with some route suggestions in addition to truck traffic on Market St. Ms. Dray- Bardon also explained that when the bike traffic comes up Moore St to Lincoln Way there will be a cross walk with signage and lights there indicating the bike trail will need to cross and bike traffic will have access to full lane usage until they reach the near trail opening along SR 154 where there will be another cross walk with signage and lights for access to the new trail. Council members are very concerned with the safety of this route since part of the crossing will be in a 55 mph speed zone. It waws explained the bridge on Lincoln Way is not wide enough to continue the route on the north side of the bridge when traveling east on the bike trail. Council man Cox questioned street supervisor Oliver on what path he feels would be safest, Mr. Oliver agreed with Chief Abraham. Village Solicitor Beech mentioned that if the concern on Jefferson St is the fire station signage could be a requirement.

Donnalley made the motion to approve the bike trail from trail head on Maple St to Washington St to Jefferson St crossing Lincoln Way continuing on Jefferson St to Chestnut St with signage put on Jefferson St indicating the fire department.

Temple 2nd

All Ayes

Motion Passed

OLD BUSINESS:

RE: GRANT ST BRIDGE UPDATE

Mayor Wilson explained the new revised scheduled that was distributed to council in their packets. Construction is estimated to begin June 1, 2024 and end on November 15, 2024. The mayor reported the bridge should only be closed for 2 to 3 days while work is completed so one lane of traffic can be maintained during construction. The detour will be SR 164 to Mattix Rd to Steubenville Pike both ways. Mayor Wilson reported he has submitted 2 engineers who specialize in Right of Way acquisitions to ODOT for review. Council woman Hiner ask if instead of paying for a right of way could the village just purchase the small piece of land needed for construction, since this is an ODOT approved project that is not an option according to the mayor. Ms. Wonner reported that she spoke with a representative from OPWC regarding funding and the process that will be followed. ODOT will be the administrator of the project including the billing, the village needs to authorize ODOT to have access to the \$245,360.00 OPWC funding with an authorization letter. Billing will be at 50% than a final bill, if there is any money remaining from ODOT it will be returned back to the district. The mayor feels at this point there is close to a \$184,000.00 cushion with the funding that has been received. Council president Thomas voiced a concern about how much say does the village have in the process moving forward with ODOT being the administrator.

RE: MCKINLEY SCHOOL DONATION OF PLAYGROUND EQUIPMENT

Mayor Wilson reported McKinley School principal Dan Kemats contacted him regarding the playground equipment. The equipment and padding under the equipment have been approved for donation to the village, the equipment and padding need to be removed before August 1st. Council man Cox who has spoke with Dan Haught, who is willing to remove and store the material for the village until we are ready to install estimates the cost to be around \$2,500.00. If council wants to move forward Mr. Cox can get a formal quote from Mr. Haught. Mr. Cox mentioned the estimated cost is only to remove and store, the village will have more cost associated with the install since the bottom portion of the pipe on the legs of the equipment will need to be restored upon installation.

Donnalley made the motion to move forward with an official estimate to remove the playground equipment.

Hiner 2nd

All Ayes

Motion Passed

A parks committee meeting was scheduled for Thursday June 22nd 5:30 pm at the Playtown location in Cedar St Park to discuss where to put the equipment. A finance committee meeting was also sent for Thursday June 15th 5:30 pm at Village hall.

NEW BUSINESS

RE: RESOLUTION NO. 2152-2023 – REQUESTING THE COUNTY AUDITOR TO CERTIFY CERTAIN TAX VALUATION (FIRE DEPARTMENT LEVY RENEWAL)

Hiner made the motion to approve Resolution No. 2152-2023.

Thomas 2nd

All Ayes

Motion Passed

RE: RESOLUTION NO. 2155-2023 – A RESOLUTION TO EXCLUDE THE CITY OF SALEM FOR AN ALTERNATE METHOD OF APPORTIONMENT OF LOCAL GOVERNMENT FUND MONIES TO BE DISTRIBUTED IN 2024

Cox made the motion to approve Resolution No. 2155-2023.

Donnalley 2nd

All Ayes

Motion Passed

RE: RESOLUTION NO. 2156-2023 - A RESOLUTION TO APPROVE A NEW ALTERNATE METHOD OF APPORTIONMENT OF LOCAL GOVERNMENT FUND MONIES TO BE DISTRIBUTED IN 2024

Cox made the motion to approve Resolution No. 2156-2023.

Donnalley 2nd

All Ayes

Motion Passed

RE: COLUMBIANA COUNTY EMERGENCY MANAGEMENT AGENCY MEMORANDUM

The memorandum outlines the services the village will provide in the event of an emergency.

Cox made the motion to sign the memorandum and return to the CCEMA.

Hiner 2nd

All Ayes

Motion Passed

RE: RESIGNATION OF FT OFFICER J. HAYS AND PROMOTION OF D. SINKOVICH TO FT OFFICER

Cox made the motion to accept the resignation of Justin Hays as a FT Officer.

Thomas 2nd

All Ayes

Motion Passed

Cox made the motion to promote Dylan Sinkovich to FT Officer 92% of the base as recommended by Chief Abraham.

Darcy 2nd

All Ayes

Motion Passed

RE: RECLASSIFY A. DIXON TO PT DISPATCHER AND J. MATTOS TO FT DISPATCHER

Chief Abraham reported the Ms. Dixon with family responsibilities would like to go back to PT dispatcher.

Cox made the motion to move Ashton Dixon to PT Dispatcher and Jamie Mattos to FT Dispatcher as recommended by Chief Abraham.

Thomas 2nd

All Ayes

Motion Passed

RE: ASSURANCE AGREEMENT WITH USDA

Mayor Wilson requested approval to sign and return the assurance agreement Under Title VI, Civil Rights Act of 1964 and return to RCAP, as required by the USDA.

Cox made the motion to approve the signing of the assurance agreement.

Donnalley 2nd

All Ayes

Motion Passed

RE: LISBON PRESBYTERIAN CHURCH DAY RENTAL OF SWIMMING POOL

Mayor Wilson reported the Lisbon Presbyterian Church is interested in renting the pool for a day offering free swim to everyone. There was discussion on how much the cost of the rental and once it is sent if another church or organization ask the price does not change. Also, that the Jayce is aware so he can schedule enough staff for the day.

Cox made the motion to charge \$250.00 to rent the pool for the day to the Lisbon Presbyterian Church at a date to decided later.

Donnalley 2nd

All Ayes

Motion Passed

RE: ELECTRIC AGGREGATION PROPOSAL

Mayor Wilson reported he was contacted by Trebel Aggregation regarding providing an aggregation program in the village, if council is interested, he would like to invite them to the next meeting. All of council agreed they would like to listen to what they have to say. The term, rate and rather an opt in or opt out are the main concerns council would like to discuss.

RE: CREATION OF BUILDING APPEALS BOARD FOR THE AHRB

Mayor Wilson presented Barbara DeCort, Justin Duffy, Becky Kleinknecht, David Pancurak, and Susan Reynolds to for approval to the building appeals board. Council woman Hiner ask if there is any information available on the individuals since there was nothing in the packet about them, she would like to know who is being appointed and what the term length is for each. The mayor said he can get that information for them.

Hiner made the motion to approve the names as submitted for the building appeals board.

Donnalley 2nd

All Ayes

Motion Passed

FISCAL OFFICER'S REPORT

The following reports were submitted to council in their packets: May month end fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner mentioned that some departments need to be more aware of signing the packing slips or invoices they bring for payment in addition to having the purchase order issued. Council woman Hiner stated if this becomes more of an issue the purchase order could be requested at meetings. Ms. Wonner informed council she has been in contact with a landscaper recommended by John Garwood at the Career and Technical Center for a garden with the money donated from Ms. Bernice Monter's estate. This is the only individual who was willing to come look at the hillside for a garden. Ms. Wonner also informed council the loan documents for the NE Pressure project were presented at the BPA meeting earlier, these will be signed and sent back to OWDA.

PARKS DEPARTMENT REPORT

Council woman Donnalley reported the pool has sold 65 pool passes combined with what has been sold and those paid for by the Salvation Army. She wanted to publicly thank Marti Grimm Community Services Director at the Columbiana County Community Action Agency and the Salvation Army for their support. The pool has been inspected other than a few minor issues everything was good. Sr. Plant Operator Chris Peterson reported the sensor system on the automated system has what they believe to be some bad sensors, he is obtaining pricing to repair those. The 3 15ft markers need to be sent, the cost is \$580.00 for Jason Brown to set those per Council man Cox. Mr. Cox questioned if the on the diving board couplers there should be rubber spacers, Mr. Oliver was not sure but will check into it. Mr. Cox also explained how the conduit near the water slide needs to be cut off and the stairs should be repaired and painted.

Donnalley made the motion to approve Jason Brown to set the 3 15ft markers at cost of \$580.00.

Temple 2nd

All Ayes
Motion Passed

BPA REPORT

Chairman Hoover reported the adjuster from the insurance company has contacted the village about the old vaccon behind the building, the settlement is being prepared so this can finally be removed. It will be the village's responsibility to remove the vehicle. Sr Plant Operator reminded those in attendance that before any digging is done to call 811, the contractor working on the new bike trail did not when cutting for the new cross walk at Lincoln Way and Moore.

ZONING REPORT

The most current approved zoning applications were distributed in their packets.

MISCELLANEOUS

The Lisbon Area Chamber of Commerce is sponsoring a 3rd Friday event on the square this week.

EXECUTIVE SESSION – THE EMPLOYMENT OF A PUBLIC EMPLOYEE OR OFFICIAL

Hiner made the motion to enter into executive session for the hiring of a public employee or official.

Temple 2nd

All Ayes with a roll call vote
Motion Passed

Street Supervisor Oliver and Fiscal Officer Wonner were invited into the executive session.

The regular meeting adjourned at 8:01 pm.

Thomas made the motion to reconvene from executive session at 8:19 pm.

Temple 2nd

All Ayes with a roll call vote
Motion Passed

Council President Thomas reported there is no action from the executive session.

With nothing further to come before council, Mayor Wilson adjourned the June 13, 2023, meeting at 8:20 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer