

Board of Public Affairs Meeting February 14, 2023

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairman
Barbara Bailey

Also attending: Senior Operator Chris Peterson, Clerk Heidi Grimm, and Mayor Peter Wilson.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the January 24th, 2023, meeting, Minutes accepted as written.

GUESTS:

Mayor Wilson thanked the BPA for answering all questions about East Palestine and staying on top of the situation.

OPERATORS REPORT:

- We submitted our OEPA Water MOR's for January.
 - Chris has been closely monitoring the situation with the train derailment in East Palestine; our water supply remains safe. He has been in regular contact with the Ohio EPA.
- We did have a sewer backup on Pritchard Ave. Our crew jetted up the line and found a spring caught in the line and were able to remove it.
- We are continuing to work on our NPDES permit renewal, Jon and I continue to work with the EPA on this.
- We have received our Director's Plan Approval letter for the North end pressure project.
- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- The new cell antenna has been installed at the Wellfield. They will be in this week to install the one at the plant.
- Our crew preformed shut offs on Feb 1st.
- One of our lift station pumps at the plant quit working on Thursday, February 9th. We called in Soltis - Julian Electric to look at it and they found that the heat sensor on the pump was not working. We were able to bypass it and have a call into Burger Electric to see if it is just a component of the pump or the whole pump will need replaced.
- Univar has finally picked up all our drums that we have been storing since summer.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- Chris continues to work on our ODNR Reports.
- Chris has been reviewing cost increases for the North End Pressure Project with Jon and Pam over the last couple of weeks. We believe we have a plan on how to deal with them.
- Our crew continues to work on organizing the garage

- Pall Corp contacted Chris to set up our annual inspection. The current date is in May but may change.
- Chris has been working with Pam from RCAP on a Nomination for Lead Service line mapping. This would be for \$50,000 and is not a match grant but is a reimbursable grant. This grant could be used to help us cover the cost of identifying lead service lines in our system. We would like the boards permission to apply for this grant.
- We were called up to Minor Insurance for a possible leak on the service line. Our crew determined that the leak is on their side of the curb stop. They are working to get it repaired.
- This week we will be assisting the Street Department with cleaning catch Basins in town.
- Chris has been working on billing issues with Air Technologies. We are hoping to have it resolved this week.
- Jason and Chris are investigating where the towels are coming from in the North Market St Sewer.

Time Off

- Chris will be off February 15th, 22nd, and 27th
- Logan will be off on February 7th to February 18th
- Jason will be off March 28th
- Chris will be off and out of town on February 27th to March 4th. (Mike Ours and Jason will cover what time Chris cannot cover for both Sewer and Water)
- Jason will be off April 3rd to April 10th

Clerk's Report – Very quiet, as of the meeting only one telephone call asking about water condition due to East Palestine. Gearing up for getting delinquent notices out.

Unfinished Business:

- A. North End Pressure Project – Mr. Hoover made a motion to allow Pam with RCAP to renominate the North End Pressure Project. Second by Ms. Bailey
Motion Passed
- B. N. Market St Sewer Line replacement – No update
- C. Moratorium that you must be annexed into the Village to receive Village water –There was more conversation as the board is still looking for more information required to make an informed decision.
- D. Engineering for Spruce St – Sanitary Sewer Extension – No Update

New Business:

- A. Muni-link annual price adjustment just to inform the board that there was a 5% increase in the monthly charge.
- B. Locks – Mr. Hoover made a motion to purchase 50 locks that are keyed the same at a cost up to \$800.00. Second by Ms. Bailey
Motion Passed
- C. Shared agreement between Council and BPA for letter of engagement with Dooley, Gembala, McLaughlin, Pecora.
Ms. Bailey made a motion to ask Council to share the cost up to \$5,000.00 for information gathering to make an informed decision regarding possible annexation. Second Mr. Hoover.
Motion Passed

D. Nomination of the line extension on north end of town.

Mr. Hoover made a motion to allow Mr. Peterson and Pam (with RCAP) to apply for nominations through WSRLA for line extensions north of town for Lisbon Canfield Rd., Adams Rd. and State Route 45. Second by Ms. Bailey.

Motion Passed

E. Local contribution to meter project.

Mr. Hoover made a motion to pay \$7,741.53 out of local funds to cover the cost of the overage of the contingency amount. Ms. Bailey seconded.

Motion Passed

F. Lawn Mower quote.

Ms. Bailey made a motion to share the expense of the Dixon Lawn mower repairs with the Street Dept. up to \$900.00 in total. Mr. Hoover seconded.

Motion Passed

G. Lead service line grant.

Ms. Bailey made a motion to have Pam with RCAP apply for lead service line grant. Mr. Hoover seconded.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mr. Hoover.

Motion Passed

Meeting adjourned by Chairman Hoover.

Attest

Approved
