

**REGULAR COUNCIL MEETING  
December 13, 2022**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Donnalley, Thomas, Hiner, and Beech

The regular meeting on December 13, 2022, was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING NOVEMBER 22, 2022**

Thomas made the motion to approve the minutes from the 11/22/22 regular meeting.  
Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$68,136.73  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

Darcy made the motion to approve payroll for PPE 11/26/22 in the amount of \$58,244.81.  
Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

**GUEST (S)**

Brandon Hurst was present to ask council to consider putting a remote control car track specifically rock climber remote cars somewhere in town. He is a member of a statewide group which has sanctioned events in the Cleveland area which attract about 100 participants. Council was concerned that there was not a big enough area to put in an area large enough for the competition track which is 25x75 in addition to enough parking for that many individuals. Mr. Hurst would be more interested in a smaller version for a practice where a smaller group of people with the cars could get together. Council asks about the track in Irondale on SR 213 Browns Hobby shop, Mr. Hurst has been there. Council President ask Mr. Hurst to leave his contact information, she would like to gather more information before deciding. The time being though council had no issues with practicing in the area along Creek Rd under Canton Bridge where there are trails and rocks for these types of cars.

Mayor Wilson read a prepared statement where he thanked all village employees for the work they did and council members for their involvement. Mr. Wilson highlighted twelve different projects that have either been started or completed in 2022:

1. The swimming pool opening for first time in 3 years, he thanked Council woman Donnalley and Council man Cox with the street and water departments for their work.
2. The Exercise Path Cedar St Park
3. Paving of Lions Club Rd
4. Complete and updated job descriptions he thanked Council President Thomas and Council woman Hiner for their work on these.
5. Updated Policy and Procedures
6. The body cameras in the police department, he feels this is a huge accomplishment for safety of our officers and residents
7. The award of a \$150,000.00 grant to the Fire Department through the State Capital Expenditure Budget
8. Infrastructure projects: Grant St Bridge and the NE Pressure Project (Water Tower)
9. The increase in carry over balances for most all funds in the village

10. Active enforcement of income tax evaders in the village
11. Extending the Greenway Trail through downtown
12. The chicken ordinance passage, Mr. Wilson stated the first round of letters will go out this week for offenders

**OLD BUSINESS:**

**RE: 3<sup>rd</sup> READING ORDINANCE NO. 2139-2022-2023 ANNUAL APPROPRIATIONS**

Ms. Wonner explained the changes from the second reading to this reading with the estimated changes in predicted carryover balances, these funds were the state highway fund, permissive road fund, cemetery fund, dare grants, fire levy, capital improvement and swimming pool.

Donnalley made the motion to pass the third reading of Ordinance No. 2139-2022 the 2023 Annual Appropriations.  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: UPDATE ON POLICE RETENTION GRANT**

Mayor Wilson updated council on the retention grant for police officers, which he had applied for in the spring of this year. The village is still in the running to be awarded for the grant, the Department of Justice ask for a list of those who met the deadline for hiring of prior to June 17, 2022 and their current salaries. The retention bonus would be paid if the employee stays 2 years from that date. Council woman Hiner ask if this was a reimbursable grant, Mayor Wilson was not sure saying he would check with the Department of Justice.

**RE: UPDATE ON THE APPALACHIAN COMMUNITY GRANT PROGRAM**

Mayor Wilson reported the steering committee, which Lisbon is a part of, has completed the application submitting it last Friday. Notice should be sometime in February if the county received the \$250,000.00 first phase, again this is a county wide grant the focus is on Downtown Revitalization and Educational activities.

**NEW BUSINESS:**

**RE: DECEMBER 2022 – DECEMBER 2023 ANNUAL WEBSITE DOMAIN RENEWAL**

The current host Ryan Berg submitted a quote which includes 3yr webhosting \$432.00, 2yr domain renewal \$27.90. 1yr add on event calendar \$47.88 and 1yr service and maintenance \$200.00 for a total of \$707.78. Mayor Wilson mentioned that Mr. Berg now lives in Florida should maybe the village look for someone in the area. Council did not see the need to change if there have been no issues with the service since Mr. Berg's moving a couple years ago.

Donnalley made the motion to approve the website domain renewal service agreement as presented.  
Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: STREET DEPARTMENT PURCHASE ORDERS**

Ms. Wonner presented the following purchases to council for approval, the quote approved at the last meeting for the Ford F450 (Truck #3) Brothers Mechanical to not exceed \$1,000.00 invoice for \$1,163.92, an invoice for repairs to truck #3 Cole's Auto Service in the amount of \$1,586.92 and an invoice Henderson Products chains for the conveyor belt in the 2004 International (Truck #2) in the amount of \$1,469.10. Ms. Wonner reminded all those in attendance that any purchase must first have a purchase order before being made, she asks that everyone follow that and if they can't all purchase request will be taken to the respective boards for approval before any purchase. Council woman Hiner went on to say that these are not Ms. Wonner's rules but how it is defined in the Ohio Revised Code and if not followed it makes her office look bad, it is the law not just a rule. There was discussion why the Ford F450 happened to be at two different vendors in such a short time frame, Mr. Oliver explained the repairs also mentioning that Cole's seems to take longer to complete repairs than Brothers. Mr. Oliver also brought up that the International is at Brothers for what seems to be a sensor issue, the truck went into limp mode while being used. The repair cost is expected not to exceed \$1,200.00. After much discussion on the repairs and how it should have gone and maintenance of the vehicles.

Thomas made the motion to approve the above repairs in the amount of \$4,419.94.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

Ms. Wonner explained to make these payments the other expenditures of the street department need to be amended since there is not enough in the current appropriations in addition a transfer will need to be made from the general fund to the street fund, the unencumbered balance is less than \$2,000.00.

Temple made the motion to permit Ms. Wonner to make the amended appropriations as needed to be included in the year end amended appropriation ordinance.

Hiner 2<sup>nd</sup>

All Ayes

Motion Passed

Hiner made the motion to transfer \$50,000.00 from the general fund to the street fund.

Ms. Wonner explained this amount is estimated to cover the expenses until year end and still meet the estimated carryover balance in the budget process. The leaf machine is still at CSS Mechanix for repairs, all parts have been purchased labor is estimated to be between \$4,000.00 and \$4,500.00 at this point.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

#### **RE: APPROVAL TO APPLY FOR THE INFLATION REDUCTION ACT GRANT TO REPLACE DUMP TRUCK**

Mayor Wilson reported to council that a 1 billion dollar grant has been announced the inflation reduction grant, for replacement of Class 6 or 7 vehicles for emission control. The awarded vehicles are an electric vehicle, the only eligible vehicle the village has is the 2004 International 4400 Street Dept truck #2. The only cost associated with the award of the vehicle is the maintenance costs. Council President Thomas ask if the village street department is prepared to do what has to be done to maintain an electric vehicle, Mayor Wilson feels they are. There was discussion on where to charge, the County Port Authority Office off of Saltwell Rd is the only charge in the area at the moment, the mayor did not see any reason why this could not be used.

Temple made the motion to approve the mayor to apply for the Inflation Reduction Act Grant.

Darcy 2<sup>nd</sup>

All Ayes

Motion Passed

#### **RE: LEAF COLLECTION**

Council woman Donnalley discussed how council in the past had discussed having village residents bag their leaves instead of the street department having to collect leaves with the leaf machine, there was not a decision made. She feels this needs to be brought back up for discussion and possible approval. Council man Cox did remember discussing at the time the bags were estimated to cost \$6,000.00 to \$8,000.00. The remaining part to be put on the leaf machine is a new injector, after this is complete the machine will be tuned and ready for use in 2023. CSS Mechanix reported the safety switch on the current machine had been removed by someone at some point, he has since replaced this. Mr. Cox indicated this switch is a needed part, it will automatically shut down the machine when there is an issue. Mr. Cox went on to say the air filter should be checked every day or every other day at the most when the machine is in use, the fuel tank is full of rust needing to be cleaned out. Mr. Cox emphasized strongly how important routine maintenance is on all the equipment/trucks the village owns.

#### **RE: CHRISTMAS BONUSES**

Mayor Wilson told council he still feels the wage increase was conservative, with that in mind he believes the village could afford a \$100.00 Christmas bonus for all employees including fire department employees who have met a certain amount of runs as set by Chief Hall. There was a lot of discussion asking why this was not taken to a finance committee before being put on the agenda, some felt this was a way to pressure council into agreeing to bonuses. The mayor indicated he is never sure what council wants to go into committee and what they do not, he feels the

village employees deserve and should have a Christmas bonus. After this discussion it was decided that no bonuses will be given.

**RE: 2023 COMMITTEE ASSIGNMENTS**

Mayor Wilson asks council members to email him with what committees they would like to serve on in the upcoming meeting. He will have the committee assignments for the first meeting in January.

**RE: ORDINANCES FOR GRASS/JUNK AROUND BUILDINGS**

Councilman Cox asks if the ordinances on the books for grass/junk around structures includes village owned properties, Chief Abraham stated it does. Mr. Cox wanted to know the last time the village was cited and if we do not keep our property nice how do we expect others to follow the ordinance. The village has not been cited in the past. Mr. Cox went on to explain that on Dec. 21, 2021 he Peter, and Susan went to the water/street department buildings going over items that needed to be cleaned up or even junked. Mr. Cox commented to each department consider this your verbal warning to have things cleaned up. The wrecked vaccon is still sitting in the same place for over 11 months now. In his opinion this is both departments 1<sup>st</sup> warning to get things cleaned up at this location. There is still nothing done that was discussed back in December 2021. Council woman Temple asks if something could be done about Gallo's property on the end of High St. Chief Abraham indicated this is a business and it falls under a different ordinance.

**RE: FISCAL OFFICER'S REPORT**

The following reports were submitted to council in their packets, the November bank reconciliation, the November month end fund summary and the most current December month end fund summary. All vouchers were presented prior to the meeting for review and signatures. A finance and personnel committee meeting were scheduled for January 17<sup>th</sup> at 5:30 pm. The village health insurance broker will be asked to attend this meeting also regarding the health insurance renewal. Ms. Wonner reported on several items from the OML board meeting, the white paper on the effect of remote working on municipal income tax, the POFI employer proposed increase could come back up in 2023 and a list of bills in both houses at the state.

**RE: STREET DEPT. REPORT**

Mr. Oliver reported the front window was broken on the back hoe, the new window has arrived and will be installed tomorrow.

**RE: FIRE DEPT. REPORT**

Mayor Wilson presented Chief Hall with the trophy from the Christmas parade the department won for their entry. Chief Hall reported the new truck has been delivered, it is at Campbell Signs and Apparel for lettering. The truck needs running board and the radio installed before ready for use. There was discussion on the lettering, Mr. Hall said it is very similar to the current trucks, the only addition is a memorial to 911. Mr. Hall ask that any pictures or discussion on the lettering be held off until all the department has a chance to see the truck in the next few days. The pictures with Santa and Mrs. Claus were well attended, the department donated gifts for 55 local families through Serenity's Way, the association contributed so more families could be assisted. Chief Hall will have the quotes on the fire gear needed for next year's purchase. He thanked everyone for all the support and help throughout the year. The two council members elected to the Volunteer Dependent Fund through the Ohio Fire Marshall office are Susan Temple and Tom Darcy.

**RE: PARKS DEPARTMENT**

Council woman Donnalley would like to set up a parks committee meeting sometime in January. Council man Cox questioned when the exercise equipment was going to be installed at the walking path. Mr. Oliver said they may wait until spring, Mr. Cox thought with the weather being nice it could be done before the end of the year. Mayor Wilson responded that priorities need to be set instead of just adding things to the list. The installation will be discussed at the parks committee meeting.

**RE: BOARD OF PUBLIC AFFAIRS REPORT**

Mr. Hoover reported the sewer line work on Eagle Alley, (Alley from Lee Ave to Chestnut St) has been completed, during the project 2 catch basins were added for easier access if needed. Mr. Peterson is working with Columbia Gas on some kind of reimbursement because the initial issue started when they dug a hole. A scheduled shut off on W. High (Beaver to Thomas) for repairs to a line is set for December 20<sup>th</sup>, school is on for break during this time. All affected residents will be notified. A boil order will be in affect afterwards. Best Equipment has been back for training on cold weather use of the new vaccon. Mr. Hoover wanted to publicly thank the Columbiana County Fairboard for the cooperation on a land swap for the NE Pressure project. The original plans called for the structure to be on the village property on the east side of Saltwell near the new fair entrance. The Fairboard swapped that 50x50 piece of land for a piece on the other side of the road, which is further off the road, this will save some money on the project. Mr. Hoover reported by having the leak detection company in the village at various times the results of those repairs has drastically reduced the village pumping of water. The plant is pumping about 200,000 gallons a day according to Mr. Peterson. The top three projects the board has in the next couple of years is the NE Pressure Project, Sewer Line replacement on Market St and well field line replacement. The lines from the wellfield to the plant are believed to be well over 100 years old.

**RE: POLICE DEPARTMENT**

Chief Abraham reported the new K9 cruiser has been delivered, it is scheduled to go to Campbell Signs and Apparel at the end of the week. The K9 officer will be announced at the first of the year, with the down payment being sent on the purchase of the dog.

**MISCELLANEOUS**

Council President Thomas thanked the Beautification Committee for the lights saying how nice they look. She also reported she has registered and is working on the required RCAP classes.

With nothing further to come before council, Mayor Wilson adjourned the meeting on December 13 2022, at 8:26 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer