

REGULAR COUNCIL MEETING
August 23, 2022

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Hiner, Thomas and Beech

ABSENT:

The regular meeting on August 23, 2022 was called to order at 6:30 with Mayor Peter Wilson presiding.

Reverend Jon Hurst Tobin Center Chaplaincy Ministry opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING AUGUST 9, 2022

Thomas made the motion to approve the minutes from the 8/9/22 regular meeting.

Donnalley 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$35,616.99 and to approve payroll for PPE 8/6/22 in the amount of \$67,308.85.

Temple 2nd

All Ayes

Motion Passed

GUEST (S)

Crystal Siembida-Boggs was present at the meeting to discuss a 5K run with a 1 mile run included to be held on Oct 29th, according to Ms. Siembida-Boggs the Columbiana County Parks District has decided not to host the Halloween 5K as in the past, instead asking her to host. The route was explained, a map outlining was distributed, and starting times are as follows: registration will begin at 7:30 am at the train station, the 1 mile run will start at 8:30 am with the 5K starting at 9:00 am. Council indicated they have no issues with the 5K, Ms. Siembida-Boggs will get with Chief Abraham on the needed paperwork for the event.

Debbie Burgess, E Chestnut St, was present regarding the parking issue she believes is reason she can't get in and out of her driveway. Mayor Wilson stated he went to talk with the neighbor in question actually going 3 times, the version he was told was different. The neighbor also mentioned he can't park any further back since the neighbor is bed ridden and her sister parks close to the house so they can get in and out, when necessary, in addition the ambulance is there quite a bit this gives them the needed access. Mayor Wilson also said that on certain times he went the neighbor wasn't parked close and the trailer had been moved, Chief Abraham was there prior to him he said. The mayor even indicated he tried to start a dialogue with the neighbor and Mr. Burgess, it did not go well. The mayor deferred to the chief on the best way to handle, Chief Abraham said 2 options were a No Parking here to curb or banning parking on the entire street. Council President Thomas does not feel that banning parking is a good idea, when those residents have guest or there is an event at the school no one will be able to park on the street. Solicitor Beech was asked to research what if anything the village can do to help with the parking issues on Harrison St. Council woman Temple brought up the fact the neighbor in question has parking in the rear but has a disabled vehicle parked in the yard, is there not an ordinance on disabled vehicles. There is yes, however the vehicle in question does not violate the ordinance since it is parked inside the car port according to Chief Abraham.

Council woman Temple brought up that Renee Lewis the owner of Court House Inn on W Lincoln Way and The Phoenix Building on E Lincoln Way has removed two banners which were on the street light poles. The banners were purchased and owned by the Chamber of Commerce than put on the light poles with the village's approval. Ms. Temple also wanted to know why the village moved a parking ticket box in front of the Court House Inn at the request of Ms. Lewis, after more discussion this parking ticket box was moved 5 or 6 years ago. The chamber will look into the banner issue per Chamber President Donnalley.

OLD BUSINESS:

RE: 3RD/FINAL READING ORDINANCE NO. 2126-2022 – CHICKENS IN THE VILLAGE

Mayor Wilson indicated that he went to the Board of Elections for answers on the referendum process, if the ordinance passed and anyone was interested, they would need to go the Board of Elections. Council President Thomas reported that since the last meeting she has gone around town to different neighborhoods asking those where she went what their preference/thoughts were on the proposed chicken ordinance. She found that most were indifferent not caring either way. Those who were against the chicken ordinance were not necessarily against chickens but more concerned with the barking dogs from the chickens. Council woman Temple expressed that she is adamant she is against chickens being permitted in the village. She mentioned that two years ago this was brought before council and all 6 members were against chickens in the village with Council man Cox saying he would not want chickens on property next to him. Council woman Hiner read a prepared statement where she says she had heard she prepared the ordinance for personal reason so she could have chickens. This is not the case at all even though she would not have an issue with having chickens she has no intent of having chickens in the village. She takes her role on council very serious following the sunshine law and other requirements, not being on council for personal gain.

Hiner made the motion to approve the third and final reading of Ordinance No. 2126-2022, an ordinance permitting chickens in the village with certain requirements.

Donnalley 2nd

Temple, No, Darcy, No, Cox, Yes, Donnalley, Yes,
Hiner, Yes, Thomas, Yes
Motion Passed

Mayor Wilson than read from a prepared statement saying he is glad this is finally settled going over certain requirements in the ordinance. Zoning Inspector Barkley will draft a registration form for the chicken ordinance, since the enforcement of the ordinance is under the zoning inspector per the ordinance. With that said he went on to say it is puzzling how the village has requirements for chicken housing but nothing for resident housing. He wants to see a rental housing ordinance passed in the village and insists the zoning committee schedule a meeting to start the process, when will you meet? He asks Council woman Hiner to provide the ordinance Salem has in place since she works for the city. There was a comment from those in attendance that we are not Salem why would be wanting to do what they have; this was tried with the current zoning ordinance which is still in the process of being rewritten. Discussion was held on the date when Council man Cox questioned the mayor on why he is setting the date and insisting on the meeting when it is a council committee, it should be set by council. Zoning Committee chair Donnalley ask if Sept 6th would work, the meeting was set for Sept 6th at 5:00 pm.

NEW BUSINESS

RE: RESIGNATION OF FULL TIME PATROLMAN JUSTIN MCCOY

Mayor Wilson stated that Officer McCoy will be missed and was well liked at the school serving as the School Resource Officer, having compliments from Superintendent Siefke.

Hiner made the motion to accept the resignation of full time officer Justin McCoy.

Donnalley 2nd

All Ayes
Motion Passed

RE: HIRING OF PART TIME DISPATCHER

Chief Abraham reported that Ms. Robinson does not have any experience as a dispatcher and will be the third part timer hired.

Donnalley made the motion to hire Skyler Robinson as a part time dispatcher as recommended by Chief Abraham.

Cox 2nd

All Ayes

Motion Passed

Mayor Wilson asks about the new body camera grant, again Chief Abraham indicated the state told him this grant was directed at those municipalities who did not receive the grant in the last round. The village received this same grant in the last round, the probability of receiving again is not real high. It was decided not to apply for the grant in this round.

RE: ORDINANCE NO. 2129-2022 – VILLAGE OF LISBON 2022 PAYROLL ORDINANCE

Mayor Wilson reported that from the finance committee a 5% raise across the board was discussed with the amount in the ordinance presented, to some that much of an increase may seem excessive however the employees did not receive any bonus like other communities during covid and with inflation their purchasing power has decreased significantly. He feels this is justified.

Hiner made the motion to table Ordinance No. 2129-2022 until the next meeting.

Thomas 2nd

All Ayes

Motion Passed

A finance committee meeting was scheduled for September 12th at 5:30 pm.

RE: JOB EVALUATIONS

Mayor Wilson reported that job evaluations are something he wants to see put in place and used for merit increases. There are different forms being looked at for council's consideration. Council President Thomas feels that even though job evaluations are a good she does not feel the village has the people in place or trained well enough to complete job evaluations in a subjective manner or how they should be done. She would like to see this tabled; the mayor asks until the next meeting, no indefinitely responded Thomas.

Thomas made the motion to table job evaluations until further notice.

Temple 2nd

All Ayes

Motion Passed

RE: DROOL IN THE POOL

Pool Manager Jayce Frank reported he has had some adult swimmers ask if the village was going to have drool in the pool again. Mr. Frank had a few questions before council decides, the lifeguards are trained on how to save humans but not dogs, if need be, how should this be handled. Also, the question of clean up from the dogs and if someone would get bit. Then has anyone ask the health department if they have any concerns or requirements. He is nervous on how to handle fights between dogs, how to regulate and the staffing as mentioned since this would be Sept 5th and the majority of the lifeguards are back to college. He suggested that maybe a movie night would be better and more could enjoy. The village's prior manager Dana Blackburn still has the projector and screen which was donated, Council woman Donnalley said she would get this from her.

Hiner made the motion to have a movie night on September 4th and not a drool in the pool.

Temple 2nd

All Ayes

Motion Passed

RE: PURCHASE OF TIRES GMC DUMP TRUCK J&J TIRE

A purchase order requisition form for tires and alignment if needed on the GMC dump truck was presented to council in their packets by Street Supervisor Jim Oliver in the amount of \$1,158.00 from J&J Tire, this is the state bid price.

Cox made the motion to approve the purchase order as presented.

Hiner 2nd

All Ayes

Motion Passed

RE: PURCHASE OF PIPE FOR W HIGH ST RAY LEWIS AND COMPANY

A purchase order requisition form for pipe from Ray Lewis and Company to repair culverts on E High St, from Thomas Rd west to the school cross walk in the amount of \$817.50 was presented to council in their packets by Street Supervisor Oliver.

Cox made the motion to approve the purchase order as presented.

Donnalley 2nd

All Ayes

Motion Passed

RE: SWEEPING OF STREETS

Mayor Wilson asked if council wanted Mr. Oliver to call Everbrite to set up street sweeping prior to the Johnny Appleseed Festival? Council woman Hiner questioned we sweep prior to the festival why not after, the village sweeps prior to, and the fire department washes the streets afterwards. Council man Cox reported that he has already spoke to Everbrite about sweeping, thinking that the week of Sept 12th but before the 14th could be the best dates. The proposed area is the 4 squares, Lincoln Way, Market St, and East Washington St.

Hiner made the motion to hire Everbrite for a full day of sweeping village streets, with the above streets to be completed first.

Temple 2nd

All Ayes

Motion Passed

RE: RESOLUTION NO. 2130-2022 – DESIGNATION OF DESIGNEE FOR CERTIFIED PUBLIC RECORDS TRAINING

Thomas made the motion to approve Resolution No. 2130-2022, a resolution for a designation of a designee for certified public records training.

Temple 2nd

All Ayes

Motion Passed

RE: PLANNING COMMISSION NAMING COUNCIL LIASION AND FILLING OF VACANT SEAT

The planning commission has 2 vacant seats, with the moving of Council man Berg a year ago the council liaison, who serves on the board and a member moving out of town last summer. Mayor Wilson would like to recommend Council woman Donnalley who serves as the Zoning Committee chair as the council liaison member and take letters of interest for the vacant seat.

Temple made the motion to appoint Linda Donnalley as the council liaison to the planning commission.

Darcy 2nd

All Ayes

Motion Passed

FISCAL OFFICERS REPORT

The following report was submitted to council in their packets: the current month end August fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported she has received the 2022-2023 property and liability insurance renewal; this was discussed in the finance committee meeting in detail. The highlights of the coverage's 3 million blanket, replacement values, actual cash values, adding the cemetery to the policy instead of a standalone, council agreed the 3 million was sufficient coverage with no need to increase. Ms. Wonner asked if council had an issue with her attending the Ohio Municipal League Conference Oct. 12-14, as a board member of OML her registration is free. The cost of the hotel is the only expense to the village, council agreed this was not a problem.

MAYOR'S FINANCIAL REPORT

The mayor's financial report was submitted to council in their packets.

STREET DEPARTMENT REPORT

Street department reports were submitted to council in their packets. Council man Cox reported he has spoke to Southwest Fuels regarding the fuel tank at the garage, in the conversation Southwest told Mr. Cox they own the tank and are responsible for the tank. The tank itself is a double tank and is compliant with all EPA containment regulations. They also said at one time last fall they knew they had purchased contaminated fuel but did not know what customers received the fuel unless the customer called to question, Mr. Cox says the dates he was given coincide with the issues the village had with their trucks. Southwest will move the tank wherever the village would like, provide a new nozzle, and put a filter back on the tank, for some reason the filter was removed. Southwest will also maintain and provide replacement filters as needed all at no cost. The only cost associated with moving the tank is the electric work needed. Soltis Electric provided a cost of \$2,800.00 to move the electric for the tank to the other side of the garage.

Cox made the motion to hire Soltis Electric at a cost of \$2,800.00 to complete the electrical work needed to move the Southwest Fuel tank.

Temple 2nd

All Ayes
Motion Passed

Once complete the village will begin using the tank instead of the water and street department using BP for their fuel.

The backhoe extend a boom has been leaking for approximately 6 months, the access pivot is near the bucket and sealed to replace is about \$150.00. The shaft into the cylinder is also bent, after speaking with Chris Shivers Mr. Cox estimates that these repairs and maybe any other needed to complete should not exceed \$2,500.00. Mr. Cox would like approval to move forward with these repairs.

Temple made the motion to repair the backhoe at a cost not to exceed \$2,500.00.

Cox 2nd

All Ayes
Motion Passed

Mr. Cox reported that during the street committee meeting, it was discussed on cleaning up the current street garage, he has reached out to contractors for price quotes only, all contacted were told that if these cost estimates exceed the \$50,000.00 state bid threshold the entire project will have to be put to bid even if separate contractors. They all understand these are just price estimates only to budget for the repairs.

Mr. Cox also reached out to Bobcat on a quote, the unit does not have a diesel emissions system(DEF), he gave the quote and all contacts to Mayor Wilson for grant purposes like the mayor ask in the street committee meeting.

Mr. Cox also commended the department on the job they are doing in cleaning up the weeds he would just like to see them amp up the formula since not lasting.

PARKS DEPARTMENT REPORT

Council woman Donnalley reported the parks committee will be scheduling a meeting in January sometime to discuss next years season, Pool Manager Frank was asked to attend if works with his college schedule. Mr. Frank indicated he would make it work. Ms. Donnalley also thanked Mr. Frank and all the lifeguards for all of their hard work to make the season even though shorter than liked a huge success.

Mr. Cox reported the camera quote came back at \$677.00, however he did not include repairing the lines on the SW corner of the pool house when asking for the quote, he feels this should not be more than an additional \$200.00 but will hold off until he has the new quote to ask for approval. The pole for the sweeper was finally delivered, this pole will make it easier to sweep because it extends further than the old pole.

BOARD OF PUBLIC AFFAIRS REPORT

Chair Bill Hoover reported that Leak Seekers had been in town, 2 leaks totaling about 40,000 gallons a day were found. The new system also sends burst alerts this helped the school in finding a leak they did not know they had. The village contact at RCAP Pam Ewing notified the village the \$500,000.00 ARC application was chosen not at the full amount but for \$250,000.00., the village still needs close to \$750,000.00 in funding for the NE Pressure project.

ZONING DEPARTMENT

The reports for the approved zoning applications were submitted to council in their packets. Zoning Inspector Zach Barkley reported that he is just about finished with the draft proposal of the new zoning code, this will be given to Solicitor Beech for his final review before coming to council.

MISCELLANEOUS

Mayor Wilson told those in attendance about the concert in the square this weekend.

EXECUTIVE SESSION

Temple made the motion to enter into executive session for personnel reason, the employment of a public employee.

Hiner 2nd

All Ayes with a roll call vote
Motion Passed

The meeting adjourned at 7:55 pm.

Thomas made the motion to reconvene from executive session at 8:05 pm.

Hiner 2nd

All Ayes with a roll call vote
Motion Passed

There was no action taken in the executive session.

With nothing further to come before council, Mayor Wilson adjourned the meeting on August 23, 2022 at 8:07 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer