

**REGULAR COUNCIL MEETING  
May 10, 2022**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Hiner, Donnalley Thomas &  
Beech

**ABSENT:**

The regular meeting on May 10, 2022 was called to order at 6:30 with Mayor Wilson presiding.

Pastor Steve Broache St Jacobs United Church of Christ and New Lisbon Presbyterian Church opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING APRIL 26, 2022**

Thomas made the motion to approve the minutes from the 4/26/22 regular meeting.  
Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**MINUTES SPECIAL MEETING MAY 3, 2022**

Hiner made the motion to approve the minutes from the 5/3/22 special meeting.  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount of \$47,171.00  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

Darcy made the motion to approve payroll for PPE 4/30/22 in the amount of \$50,990.98  
Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

**GUEST (S)**

There were no guest present at the meeting.

**OLD BUSINESS:**

**RE: BIKE TRAIL TO CENTER OF VILLAGE – SIGNAGE AND PAINT**

Mayor Wilson requested approval to purchase either 3 24x30 signs \$100.00 each or 3 24x36 signs \$125.00 each to be located at the intersections of Maple and Beaver, S Market and E Washington St and one at the P&L train Station. These signs are directional signs to downtown Lisbon indicating dining, shopping, and entertainment. Mayor Wilson also stated Street Supervisor Jim Oliver has a quote for various signage, including a No Thru Traffic sign for the alley from Park Ave to the train station, other signage indicating the bike trail and hardware, total cost \$800.00. There was discussion why the no thru traffic sign since the traffic pattern on the alley was not being altered, the village was agreeing to the proposed path the County Park District would like with their improvement to extend the bike path through town and down SR 154. The other bike trail signs council feels are the park district responsibility and part of their application through ODOT. Mayor Wilson disagreed stating the traffic was changed to no thru traffic and the village is responsible for signage. All of council agreed this is not what they understood when the parks district was present earlier in the year outlining their plans with the upcoming bike trail extension project, they

passed the use of the alley as a way to connect the trail from the train station to the downtown area without any change in traffic pattern.

Cox made the motion to purchase three 24x30 directional signs at a cost of \$100.00 each.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: ANTIFORCE EXERCISE EQUIPEMENT FOR WALKING PATH**

Mayor Wilson reported he had spoke with his contact at ODNR regarding the pass through grant for the walking trail, there is a \$2,000.00 administration fee, taken from the \$75,000.00 overall grant. The requested exercise equipment, benches and lights do not have to be purchased in the exact quantities as listed, as long as one of each item is purchased the cost will be approved. The parks committee will review the order with the pool manager making any needed changes.

**RE: CDBG – E WASHINGTON ST APPLICATION UPDATE**

The 2023 CDBG application for E Washington St will be presented to the commissioners tomorrow during their meeting. There has been no date set as of yet for the paving of the 2022 CDBG project Lions Club Rd.

**RE: CHAMBER OF COMMERCE UPDATE**

Council woman and Chamber President Donnalley updated council with the upcoming chamber events. May 14<sup>th</sup> is the car show, the appropriate forms have been turned into the police department for street closure. May 20<sup>th</sup> is the first third Friday event, there will be no streets closed only the park areas are being used. May 28<sup>th</sup> a Trail Mix Bike ride is being held again no street closures. June 3<sup>rd</sup> and 10<sup>th</sup> are Concerts in the Square, they do not need the microphone. The Farmer’s Market was scheduled to begin June 1<sup>st</sup>, however with the nice weather they would like to start this Saturday, council agreed there is no problem with starting earlier. Council President reminded those in attendance the Lisbon Grange will be selling ice cream May 21<sup>st</sup> at the pool donating the proceeds towards the pool remodel.

**RE: STREET CLEANING**

Council man Cox reported Everbrite will be in town May 13<sup>th</sup> 4:00 am until 12:00 pm for the annual spring street sweeping, they will do the main streets first moving to as many secondary streets as possible in the eight hours they are in town. A parking ban will be in affect for this sweeping and be posted so residents know of the sweeping. Mayor Wilson ask council to consider not starting at Lisbon – Canfield Rd SR 45 intersection since this is not part of the village limits, he does not feel doing this area is the village responsibility Center Twp should be responsible, he reminded council he has repeatedly ask the township for assistance in village projects to which they have said no. Council man Cox stated this area has been swept for the last five years because it is one of the main entrances to the village. Council woman Hiner ask if Everbrite has the time to do that area in addition to the streets in the village, Council man Cox indicated they do.

Cox made the motion to have Everbrite start at Lisbon – Canfield Rd and SR 45 with the scheduled street sweeping.

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

**NEW BUSINESS**

**RE: FEDERAL PRISON WORKER PROGRAM**

Mayor Wilson reported he attended a meeting at the Federal Prison last week, they indicated they are considering bringing back the work program they had several years ago. The mayor will keep council updated on this matter. The mayor mentioned he sat beside a representative of the Ohio State Patrol who mentioned the influx of firearms and drugs in the county being the worst it has been in years. Council man Cox questioned if the program is used are the prisoners permitted to run weed whackers, since the village has employees who do not seem to weed whack anything. There was a long discussion on what needs weed whacked, how many weed whackers the village owns and how the work is not being done as needed.

**RE: GOVERNOR DEWINE’S APPALACHIAN INITIATIVE**

Council was given in their packets a news release regarding Governor DeWine’s proposal for a historic investment in Appalachia, this investment would support local initiatives to revitalize downtown districts, enhance quality of life and help rebuild the economics of Ohio’s 32 Appalachian counties. Mayor Wilson indicated that this is a program RCAP would be able to help the village complete. The mayor will bring more information back to council when available.

**RE: CEMETERY HIRING**

Gene Krotky, Cemetery Board, presented two applications to council for consideration, according to Gene both are willing to weed whack. Greg Bowers for a PT Maintenance II position and Connor Shreeve seasonal employee. Connor is a student at Beaver Local High School. The school has issued a work permit and his parents have signed a consent form permitting him to work. He also comes highly recommended and has great grades in school. He is fully aware of the job requirements. Gene thanked Solicitor Beech and Council President Thomas with the help they provided in obtaining the proper paperwork for the student. Mr. Bower’s is semi-retired and only wants to work part time mainly in the summer and fall, which is a good fit for the needs of the cemetery. Council man Cox questioned if with these hires would the cemetery still need the assistance of both Lesa Gray and Patty Dailey from the street department. Mrs. Krotky stated they have not had Lesa all year and Patty has not been there in a few weeks, only Laura from the water department. Council man Cox was under the impression from the street department that Lesa and Patty had been there more. Mrs. Krotky feels the addition of these two will lesson the time the other employees are needed, except for maybe the month before Memorial Day as usual.

Thomas made the motion to hire Greg Bowers PT Maintenance II and Connor Shreeve Student Seasonal.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: REPLACEMENT OF LANDSCAPE LIGHTS IN SQUARE**

Solitas Electric quoted Street Supervisor Jim Oliver \$800.00 to replace two LED spot lights on the Village of Lisbon sign and one LED spot light on the Memorial.

Donnalley made the motion to accept the quote to replace two LED spot lights on the Village of Lisbon sign and one LED spot light on the Memorial at a cost of \$800.00 Solitas Electric.

Cox 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: HIRING OF PT DISPATCHER**

Council President Thomas presented an application for Chief Abraham for a part time dispatcher, Taylor Mellington. She is currently a part time dispatcher at the sheriff office and would like to work for the village also while attending college. The department has a current part time dispatcher who took a full time dispatcher position at another location affecting the number of hours she can work for the village.

Thomas made the motion to hire Taylor Mellington as a part time dispatcher.  
Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

### **FISCAL OFFICERS REPORT**

The following reports were submitted to council in their packets, the April bank reconciliation, April month end fund summary, the most current May fund summary report. The most recent vouchers were presented for signature prior to the meeting.

### **STREET DEPARTMENT REPORT**

A copy of the street department report was submitted to council in their packets. Ms. Wonner reported she received the invoice for the transmission repairs on the 2005 Ford F450, the actual rebuild invoice was for the approved amount. There were additional charges because the original transmission lines were unable to be used due to extreme corrosion and rust, the invoice for the new lines and labor to install is \$798.96.

Temple made the motion to pay the additional charges for Cole's Auto Service in the amount of \$798.96.  
Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

Council woman Hiner ask if the street department would repair the hole on SR 154 near Carter Lumber, she noticed it over the weekend. Council woman Donnalley indicated this has been there awhile they seem to fix it, but it comes back. The street department will put something in it according to Mr. Oliver. Council man Cox ask if the quote has been obtained on fixing the running lights on the GMC 1 ton that haven't been working for some time now, Mr. Oliver said he hasn't.

### **FIRE DEPARTMENT REPORT**

Chief Hall reported the department received written approval to start using the grant through the Ohio Department of Commerce, Division of State Fire Marshal in accordance with HB 110. This must be used for equipment acquisition as proposed in the application. The department has begun ordering the equipment on the application. Chief Hall also reported that several of the firefighters will be attending a grain bin training by the Ohio Fire Academy sponsored by Hanover and Winona Fire Departments.

### **PARKS DEPARTMENT REPORT**

Council woman Donnalley reported Mr. Oliver had started pressure washing at the pool, with the caulking be done and the mudding beginning. The pressure washing is going to take a longer than anticipated the pools is dirtier than thought. Council man Cox questioned if all the caulking was complete before the mudding started, Mr. Oliver answered it was not. Ms. Donnalley continued saying the street department plans to paint on May 20<sup>th</sup>, with the pool being filled on May 23<sup>rd</sup> and concrete work being scheduled for May 25<sup>th</sup> hopefully. Council man Cox feels these dates are not possible and with perfect weather conditions which we have not had the project is estimated to be three weeks behind. If the pool is painted on May 20<sup>th</sup>, the paint needs three days to cure, however he does not feel the pool could be painted in one day, but if did pool could be filled on the 23<sup>rd</sup>, it takes three days to fill the pool. It would than need at least a 48 hour pressure test on the pump now we are on May 28<sup>th</sup> so when come back after the holiday maybe the concrete could be poured. Ms. Wonner also mentioned that after all of this work is complete the County Health Department would need to inspect the pool before opening. This pushes the opening date even later into June. Council woman Donnalley ask if the splash pad could be open for Memorial Day, this with some work could be possible. The water lines are scheduled to be hooked up and the water turned out tomorrow. The

contractor is hoping to be done with his work by Sunday May 15<sup>th</sup>. The umbrellas for the splash pad and lifeguard chairs have been received. The stain has been ordered for Playtown; an anonymous donor purchased the needed 60 gallons. A couple of the rooms in the pool house have been cleaned out and ready for painting. The diving board needs some work, the base is salvageable, the fulcrum can be repaired. A new diving board itself will need to be replaced, it is suggested a 600 lb. rated 16 foot stainless steel board be purchased. Council man Cox has made several calls to OP Aquatics with no return calls, he will continue to look for a diving board. The board is estimated to cost \$6,500.00. The old snack room will be converted into a storage room with a drain installed, the depth markets have been ordered for the pool pad. The village will be offering a free swim weekend once the pool opens, Anna Madison has offered to put together and get out a flyer. The village received a \$2,000.00 anonymous donation and a \$50.00 donation from Mr. Williams towards the pool remodel. Council expressed their thanks and how all the effort on this project is appreciated.

### **BOARD OF PUBLIC AFFAIRS REPORT**

Bill Hoover, BPA chair, informed council that Jim Strabala's Mother passed away, there is a card if anyone would like to sign. The fire hydrants on the west side of town have been flushed, the east side of town will start next week. The Vaccon delivery has been delayed some parts are on back order, the hope is to have delivery June 1<sup>st</sup> now. The village was awarded a design and engineering loan through OWDA for the NE Pressure project. The board is working with RCAP on a possible grant for the construction phase of the project through OPWC. The board is requesting that before any grant applications are approved council discuss with the board where they are at in their process. The board would like to not compete against any other village projects for funding, the NE Pressure is a very important project the board would like to work together with council not against, council agreed. The pool filter room will be put together next week, there is some old chemical to be disposed of. Univar is the first choice for disposal because this is where the chemicals were purchased if unused there could be a partial refund. The ball valve be installed, and the DE will be ordered for the pool.

### **ZONING DEPARTMENT**

The reports for the approved zoning applications were submitted to council in their packets.

### **MISCELLANEOUS**

The volunteer day for the cemetery is scheduled May 21<sup>st</sup>.

### **EXECUTIVE SESSION**

Thomas made the motion to enter into executive session for the compensation of a public employee with Solicitor Beech and Fiscal Officer Wonner being invited into the executive session.

Temple 2<sup>nd</sup>

All Ayes with a roll call vote  
Motion Passed

The regular meeting adjourned at 7:40 pm for executive session.

Thomas made the motion to reconvene from executive session.

Hiner 2<sup>nd</sup>

All Ayes with a roll call vote  
Motion Passed

The meeting reconvened at 7:51 pm.

Thomas made the motion that cemetery employee Brian McCulley a salary employee be paid the overtime wages for the hours he plowed for the street department 17 hours in January.

Hiner 2<sup>nd</sup>

All Ayes  
Motion Passed

With nothing further to come before council, Mayor Wilson adjourned the meeting on May 10, 2022 at 7:53 pm

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner, Fiscal Officer