

Board of Public Affairs Meeting August 9, 2022

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Chairman William Hoover
Carol Petrachkoff
Jeffrey Snyder

Also attending: Senior Operator Chris Peterson, Clerk, Heidi Grimm, Fiscal Officer, Tracey Wonner, and Mayor Peter Wilson.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the July 26th, 2022, meeting, accepted as written.

GUESTS: None

Report from Ms. Wonner:

Motion by Mrs. Petrachkoff to approve \$10,450.00 to be paid from village funds which exceeds our \$25,000.00 allocated per OWDA agreement. Second Mr. Snyder.

Motion Passed

Letter from Verizon about decommissioning of 3G-4G and certain devices that will no longer work. Mr. Peterson is to check water department phones.

Ms. Wonner submitted amended certificates to the county:

- Lease of Vac-con \$411,475.00
- Water operating OWDA Design and Engineering \$260,910.00

Motion by Mrs. Petrachkoff to appoint Ms. Wonner as a designee for the mandatory training for Ohio Revised Code. Second Chairman Hoover.

Motion Passed

Discussion about rates for water and sewer and where we are financially. Agreed to monitor closely & go forward with the annual 3% increase in January for water and sewer.

Operators Report:

- We have submitted our currently submitting our Monthly Water Reports
- We repaired service line leak at 213 Pendleton St. did line under pressure. Need to look at possible replacing some valves in that area.
- We are continuing to work on our NPDES permit renewal, Jon and I continue to work with the EPA on this.
- Howells and Baird continue to work on our survey work for Design Engineering of the North-end Pressure Project. During our weekly conversation he stated that core samples were completed, most of the engineering work on the line extensions has been completed. He is currently working on the

engineering for the new booster station and flow data. We will be having a face to face meeting the week of August 15th to review what has been completed so far and any issues that have arisen.

- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- We have continued to have multiple issues with our cellular system for our tank readings. ACI and I have discussed these issues at length and have decided to move our entire system from AT&T to T-Mobile to see if that rectifies the issues. I will continue to keep everyone up to date.
- I continue to work with Howells and Baird regarding our Lead and Galvanized service line replacement project. Jon is communicating with the EPA on the grant funding. This will be an ongoing process and we will keep you informed, and we receive information.
- We repaired a curb box at 39189 Oak St.
- Leak Seeker will be going back through town in a couple of areas they heard noise this week.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- The developer at Miller Place has installed the blow offs and we are currently drafting the letter of completion for them.
- Since our Sewer backup on N Market on July 25th I have spoken with several Operators including the County for ideas on how to address our issues. We have decided that we need to camera the sewer on St Rt 45 and seeing if we can find out where the towels are coming from and where the drop ins are located. I have spoken with JCM Contracting who has done our camera work in the past. For them to camera the whole day would be a cost of \$3,200.00. If the board is ok with proceeding, we could camera as early as the week of August 15th.

Motion was made by Mr. Snyder to have JCM Contracting camera for a whole day north of Saltwell Rd. on N Market and south on N Market to possibly Lee Ave. to see if we can determine where the towels are coming from that seem to be causing the sewer back-up issues at a cost of \$3,200.00 for an entire day. Second by Mrs. Petrachkoff.

Motion Passed

- ACI is looking at the week of Aug 15th to complete the work in the new building at the standpipe.
- Hach was in to service our CL17 and our turbidity meters on Friday, August 5th.
- Our staff did perform shut offs on August 3rd.
- Heidi and I have begun working on our sample sites for our Lead and Copper samples. We will have to add some sample sites to the EPA due to the school water fountains being excluded by OEPA orders.
- We continue to work on updating our lead mapping. All systems are required to update the lead mapping by December 31st, 2022. The last time our mapping was updated was 2017.
- We have installed the new cover for the pit on Pine St for the cemetery.
- We passed our Health Department inspection for the pool on August 4th.
- We jetted out a Catch Basin in the square due to a backup from the last rain for the Road Department.

We filled in where the hydrant will be on N. Market St. once parts are received. Currently no ETA on parts.

Having a problem with skids, Jim is working with Pall this evening, filters may need replaced soon.

Time Off

- Jason Will be off August 9th
- Chris will be at a OTCO training class and Board meeting from Aug 9th to the 12th.
- Chris will be off Aug 16th and 19th. I will still be in to meet our EPA obligations.

Clerks Report:

Quiet couple of weeks, want to commend Mary Ann on all her work with Tracey putting together a plan to track and balance all the new deposits involved with Invoice Cloud. I will be out of the office on Aug. 25th & 26th, 2022.

Unfinished Business:

- A. Meters: see operators report
- B. NPDES permit renewal & CSO report – See operators report.
- C. VFD Project – See operators report.
- D. Fire Hydrants on ST RT 154 as workload permits.
- E. North end pressure project
- F. Scheduling east side of town flushing
- G. Status of CDL training was discussed, Chris is looking at a place in West Virginia

New Business:

- A. Rydar tree service estimate for tree removal at plant.
Motion made by Mr. Snyder to pay \$600.00 for tree removal at the plant by Rydar Tree service.
Second by Mrs. Petrachkoff.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills, a second by Chairman Hoover.

Motion Passed

Meeting adjourned by Mr. Hoover, Chairman.

Attest

Approved
