

**REGULAR COUNCIL MEETING  
APRIL 28, 2020**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Berg, Donnalley, Thomas  
and Beech

**ABSENT:**

The regular meeting on April 28, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding on zoom.

Mayor Wilson opened the meeting with an opening prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING APRIL 14, 2020**

Cox made the motion to approve the minutes from the 4/14/20 meeting.

Berg 2nd

All Ayes with a roll call vote

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount of \$24,404.40 and payroll for PPE 4/18/20 in the amount of \$37,497.71.

Thomas 2nd

All Ayes with a roll call vote

Motion Passed

**GUEST (S)**

Philip Campbell addressed council about the possibility of starting a petition to permitting chickens in the Village limits; he stated that he has lived in areas where they were allowed in city limits that did not cause any issues. Council thanked him for his interest stating that they will take this under advisement looking into want to change the current ordinance which prohibits chickens.

**OLD BUSINESS:**

**RE: THIRD READING ORDINANCE NO. 2059-20 THE 2020 PAYROLL ORDINANCE**

The third reading was tabled with COVID19 circumstances Council would like to table this looking at in again in the near future. Council President emphasized the fact it is not that Council does not want to give raises it is the fact with the economic issues of the pandemic it is better to be able to make the current payroll than increase wages and have to furlough employees. The wage increases will happen it is just not sure when.

**RE: CHIP AND SEAL PROGRAM**

Council man Cox updated Council on the final chip and seal schedule has been sent to the Village with Logtown Rd and Pritchard St scheduled to be chip and sealed May 19th. The county also sent a list of requirements that are to be completed prior to the county doing the chip and seal. They suggest this work be ready at least four weeks in advance, due to manpower shortages with the pandemic the county is also requiring a minimum of one worker and a roller from the Village.

Cox made a motion to approve the chip and seal along with necessary preparation work for the chip and seal.

Donnalley 2nd

All Ayes with a roll call vote

Motion Passed

**RE: VILLAGE MOWING**

Council man Cox stated that he would like to suggest the Village modify the original quote for Village mowing. The original was for Hayes Lawn Care to mow Village Hall, Willow Grove Park, Lisbon pool and park and the three Village squares. Mr. Cox would like to have Hayes Lawn Care only mow Village Hall at a cost of \$75.00 per cut and the square at \$75.00 per cut. He feels that Hayes does a nice job these two places are the most seen than the Village can maintain the remaining.

Cox made the motion to hire Hayes Lawn Care to mow Village Hall at \$75.00 per cut and the square at \$75.00 per cut.

Berg 2nd

All Ayes with a roll call vote  
Motion Passed

**RE: PURCHASE 6 SETS TURN OUT GEAR BLUE LINE LTD**

This was tabled until Center and Elkrun Township are contacted about their decision on the purchase.

**RE: RESOLUTION NO. 2067-20 DECLARING A STATE OF EMERGENCY**

Darcy made the motion to approve resolution 2067-20 declaring a state of emergency in the Village as a result of the COVID19p pandemic.

Donnalley 2nd

All Ayes with a roll call vote  
Motion Passed

**RE: CDBG APPLICATION**

The Village applied for two separate CDBG applications through the County both applications are for areas of the Village south of Lincoln Way. This area qualifies for the LMI (low to moderate income) requirements based on the last census, so a LMI survey did not have to be completed. The first application is for the new water meter project the BPA is doing; this area has approximately 330 meters the application was for \$140,000.00 of the total estimated \$550,000.00 project cost. The other application is to pave Maple St there were two separate quotes, the area of Maple St from Lincoln Ave to the bike trail the cost of this section is \$87,631.00 the area of Creek Rd (Lions Club Rd) from the bike trail to Logtown Rd is \$98,125.00 for a total project cost of \$185,756.00, the application was submitted for \$155,756.00.

**RE: SERVICE AGREEMENT WITH THOROUGHBRED ENERGY SERVICES**

The service agreement with Thoroughbred Energy for the port o johns at the Lisbon Pool and Dog Park corrections had been made and is ready to be sent to Thoroughbred Energy for their approval.

Donnalley made the motion to approve the service agreement as written and send it to Thoroughbred Energy Services for their approval.

Temple 2nd

All Ayes with a roll call vote  
Motion Passed

**RE: FIRE DEPARTMENT STANDARD OPERATING PROCEDURES AND GUIDELINES**

The department has been working on the standard operating procedures presenting the following for Council approval: Driving Emergency Vehicles, Emergency Vehicles and Special Apparatus, Equipment and Supplies, Facilities, General Communication Procedures, Incident Command - Incident Management Plan, Notification of Calls for Service, Operating on Roadways, Organization, Personnel Accountability System, Rapid Intervention Team, Required use of Personal Protective Equipment, Rules and Regulations, Scene Stabilization, Training, Education, and Exercise, the use of Personal Vehicles each having their own number. Council woman Donnalley stated that she read over the procedures and guidelines saying they looked very good.

Donnalley made the motion to approve all Standard Operating Procedures and Guidelines as presented by the Fire Department.

Berg 2nd

All Ayes with a roll call vote, Thomas abstaining  
Motion Passed

**RE: EAGLES DONATION**

Council at a past meeting discussed the \$1,000.00 donation received from the Eagles from the chili cook off; the Eagles had requested Council donate this to any 501.3c organization they desired. Council was not sure they needed to be acting as a pass through for donations to these organizations, after some consideration Council decided to send the \$1,000.00 back to the Eagles with a list of the 501.3c organizations they would like the money to be donated to. The check was deposited so a check from the Village will be sent back to the Eagles.

Cox made the motion to send a check in the amount of \$1,000.00 back to the Eagles so they can make the donations.

Donnalley 2nd

All Ayes with a roll call vote

## Motion Passed

### **NEW BUSINESS**

#### **RE: YARD SALES**

The issuing of yard sales permits has been suspended for the time being and will be looked at during the next meeting with the fluid changes of the COVID19 issues.

#### **RE: LYFT YOUTH GROUP REQUEST**

Phil Bartholomew advisor for LYFT requested feedback from Council on the possibility of putting a wheel chair swing in the Pool Park at the north end of Playtown. The youth group would like to do this wheel chair accessible swing project as a community service project. Mr. Bartholomew stated before moving forward with plans and costs they wanted to verify that Council would be interested in the project. All of Council agreed this would be a nice addition to the park fully supporting the idea. Mr. Bartholomew thanked Council for their support; he will work on a plan including getting quotes than present this to Council for final approval.

#### **RE: ATV CONCERNS ON EAST WASHINGTON ST**

Kim and Stevie Halverstadt prepared a petition to Council in regards to ATV concerns on E Washington St behind property owned by them. There were four other signatures on the petition asking council to consider enacting an ordinance not allowing ATV in the Village. Council man Cox stated that he went and looked at the area, he said he could not see where anyone has rode on the property in some time and what he saw was not from ATV riding. Chief Abraham said he talked with the resident in question, her landlord told her she would be evicted if the riding did not stop; therefore they have not been riding. It was also determined that the area in question is on private property which the Village does not have any control over. Council man Cox suggested that the Halverstadt's contact Strong Family Investment who owns the house up from the area where the ATV are crossing saying that they will be placing fencing and no trespassing signs on the access to the homes affected. The home owned by Strong Family Investment has other access to the property if the area in question is marked as suggested. Kim and Stevie said they would do this moving forward.

Kim than ask about the projects at Lincoln Way and Jackson, this is an ODOT project that will change the light and intersection making traffic flow less congested. The project at Lincoln Way and Market is to change lights and install a cross walk button. In relation to this project Council man Cox later in the meeting stated that he and Jim Oliver met with an ODOT representative about removing the brick inlay at the squares replacing it with concrete. This is not part of the proposed project, for ODOT to do this work it would cost the Village \$10,500.00, Cox stated as much as he would like to have this done it is not feasible.

#### **FISCAL OFFICER'S REPORT**

The following reports were submitted to Council in their packets Fund Summary and a payment listing. There was discussion on the April 2019 balances compared to the April 2020 balances, the year to date balances are not too far off as of yet. The month to month comparison shows a bigger difference in collections. All expenses are down with departments only spending on essential items and employee cost. These totals will continue to be monitored with the thought that May could show an even bigger decrease in collections. The period of April 13-20 2019 compared to April 13-20 2020 in income tax collections was lower by approximately \$30,000.00. The income tax filing deadline has been extended until July 15th. The water and sewer collections were down approximately \$40,000.00 in the month of April.

#### **STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets. The Garfield/Summit St project is still being worked on. The tractor was purchased and has been delivered; the final cost was \$12,500.00. Council man Cox questioned when the work on Grant St Bridge is going too started, Jim explained he needs two nice days in a row plus is waiting on the plate from Heim Sheet Metal.

#### **PARKS DEPARTMENT**

Mrs. Blackburn reported that the signs presented at the last meeting for the Parks have been donated, Council thanked Dana and her husband and Mr. & Mrs. Tim Myers for the donation. Dana is planning on having a kindness rock garden this summer

for those who visit the park. PlayTown has not been inspected yet, Dana said she has not been able to contact Brian Brownfield so she called Jeff Fischer, Fischer Construction, he will schedule a date to inspect. Council woman Donnalley questioned the sand box completion mentioning that she thought the Boy Scout had a deadline that needed to be completed for the Eagle Scout certification. Dana said the deadline has been extended per the Scout leader of the troop because of the pandemic. Dana also reported that she will need to install a service gate along the side of Playtown for the dump truck to be able to enter plus for the excavator to get in to spread the sand. Council man Berg reported that he has spoke with a few companies about inspecting the pool as discussed, Aqua Pool from Akron they do not really have the equipment to do the type of inspection we are wanting and they are really busy. She suggested we call American Leak Detection. We had already had a quote for them to complete an inspection the cost will remain the same as quoted \$1,950.00. The pool will need to be drained, cleaned than filled just like it was going to be used for the inspection.

Berg made the motion to hire American Leak Detectors to inspect the pool at a cost of \$1,950.00.

Thomas 2nd

All Ayes with a roll call vote

Motion Passed

#### **MISCELLANEOUS**

Council man Cox wanted to publically acknowledge the work former Mayor Joe Morenz has done on the last house on the right which has been empty for several years at the corner of Lincoln Way and Logtown Rd. Mr. Morenz had purchased the house did a remodel and now has it on the market with an offer already to sell. Council agreed the house looks much better.

With nothing further to come before Council the meeting on April 28, 2020 adjourned at 7:40 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner Fiscal Officer