

**Board of Public Affairs Meeting
August 28th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor, Joe Morenz, Councilperson.

The meeting was called to order by Chairperson Hoover.

Prayer: Cora Lewis

No corrections or additions to the minutes of the August 11th meeting. They were accepted as written.

Recognize Guests from the floor.

None

Regulatory Compliance

1. We submitted our July Sewer Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – We are just waiting to be issued the permit renewal.
6. Source Water Protection- No new updates. Waiting on OEPA to set meeting. Chris has reached out to them to get dates in October.

Projects

1. North End Pressure Project – Our valve replacement was a success. ACI will be installing the Actuator on the valve once Chris is back after September 10th.
2. St Rt 45 and Adams Rd Line extension – Chris met with Howells and Baird last week to review the status of the project. Last week the contractor connected our new line the 12in line on Lisbon Canfield Rd. Our staff collected a bacteria sample the day they connected (which came back negative). They also ran the line across Hunters Camp Rd and are currently open digging across Ray Lewis's yard. They are planning to make connections at the tower in the next few weeks. They will also be connecting the Church to the new line once all the testing is completed.
3. North Market St Sewer- Chris continues to work with Howells and Baird on this. The last discussion was that construction would begin sometime around the first week of November.
4. Industrial Lift Station Replacement- We continue to work on preparing this project.
5. Pritchard St Bridge- The replacement is scheduled for the summer of 2027.
6. Logan will be on Midnight shift starting the week of September 7th for the 164 Paving project and will remain on the shift until the paving project is completed.

Infrastructure Maintenance

1. We have been monitoring our holes and adding 304, as necessary.
2. We are continuing our annual hydrant flushing and valve exercising as the schedule allows.
3. We expect to have the Chlorine room updated on September 16th.

4. Our staff is currently working on replacing the lead service line on W Lincoln Way. We are just waiting for a confirmation date from Sweet Meadows for the Bore.
5. We began to have issues with Skid's C VFD P1 over the last weekend. We have called Soltis Julin Electric to help trouble shoot it. We believe it is the VFD and not the pump, but we still have a little more investigation to complete.

Motion By Mr. Hoover that we approve up to \$2,000.00 for Solstice electric for rewiring for Skid C. Second by Mrs. Lewis.

Motion Passed

6. Chris has been investigating a way to repair our Raw T1 tanks on the skids for some time now. We have not been able to find a welder who works on welding plastic since the last welder retired. Chris is working with Aria Filtra on a budgetary quote for replacement. He was looking at a 3-year schedule to replace all 3 raw tanks and 1 finish water tank.

Curb Stops

1. Our staff replaced a lead service line at 227 S Lincoln Ave.

Ongoing Responsibilities

1. Our crew delivered 44 red cards.
2. We continue to mow and trim our holdings.
3. We were called down to the elementary school during the county fair for low pressure. It was found that the schools pressure reducing valve was bad. They have since replaced it and everything has returned to normal in their building.

Time off

1. Chris will be off for surgery starting from August 27th to September 10th. Jason and Mike will be covering his EPA Obligations.
2. Chris will be off from September 18th to the 22nd.
3. Jason was off August 21st and will also be off September 25th.

Clerk's Report: We received a letter from Hand Land offering to purchase Parcel #09-00026-001. Mr. Hoover made a motion not to accept the offer, second by Mrs. Lewis.

Motion Passed

Heidi will be out of the office on September 14th. She will also be out September 24th returning October 6th. August billing was mailed today, and September billing will be processed on September 22nd.

Unfinished Business:

- A. Sand Filter Rehabilitation – No update.
- B. Backflow and updating the plumbing in the Water Dept. garage. No Update.
- C. Public Outreach –Ms. Bailey went to Center Twp meeting 8/11/26) and gave them an update that they would be hanging door hangers or speaking to the residents.

New Business

- A. Hiring of Water Department maintenance worker – parttime. Motion by Ms. Bailey to hire Aaron Baton to start September 15th for this position. Second by Mr. Hoover.

Motion Passed

- B. Tap in application for 38005 Saltwell Rd.—Motion by Ms. Bailey to approve the application.
Second by Mrs. Lewis.

Motion Passed

- C. Motion by Mr. Hoover to recommend resolution #2271-2026 to Council to apply for a loan for the alternative bid for the North End and SR 45 waterline replacement. Second by Mrs. Lewis.

Motion Passed

- D. Motion by Ms. Bailey to accept amendment No. 2 to owner-engineer agreement for North End Pressure Improvements. Second by Mr. Hoover.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mrs. Lewis.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
