

**REGULAR COUNCIL MEETING  
September 10, 2024**

**PRESIDING:** Hiner

**PRESENT:** Temple, Darcy, Cox, Donnalley, Hiner, Smith & Beech

**ABSENT:** Wilson

The regular meeting on September 10, 2024, was called to order at 6:30 with Council President Hiner presiding.

Reverend Donna Shuman, Lisbon Assembly of God opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING AUGUST 13, 2024**

Donnalley made the motion to approve the minutes from the 8/13/24 regular meeting  
Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**MINUTES SPECIAL MEETING AUGUST 27, 2024**

Darcy made the motion to approve the minutes from the 8/27/24 special meeting.  
Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the bills in the amount of \$75,826.42 and approve two payrolls PPE 8/17/24 and 8/31/24 in the amount of \$125,383.71

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**GUEST (S):**

Rev. Shuman informed those that were present she is planning to do the gift cards for foster teens in the county again this year. Currently there are 22 foster teens between the ages of 13 and 17 years in the county. She asked if she were to go to different businesses would she need to any type of solicitation permit. Chief Abraham said she would not.

**OLD BUSINESS:**

**RE: CROSSWALK SIGNAGE E LINCOLN WAY AND PRITCHARD AVE**

Council was informed that the ADA crosswalk is already in place therefore this would not need to be completed. ODOT has said per Mayor Wilson the village can still apply for the grant this year with applications due prior to September 30<sup>th</sup>. The village would be responsible for the concrete pad installation.

Cox made the motion to authorize the mayor to submit the grant application to ODOT prior to the September 30<sup>th</sup> deadline for the Traffic Control school crosswalk at a cost of \$22,000.00.

Darcy 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: PLAYTOWN REPAIRS**

Council man Cox reported he went and looked at Playtown since the last meeting, he distributed to council assorted sizes of playground equipment with pricing including pricing for rubber mulch. Mr. Cox, after looking at Playtown, feels that with some cosmetic clean up and ground work that Playtown is in decent shape and structurally sound. He visited Columbiana’s Playtown and the playground at Robert Bycroft that has rubber mulch. To put the rubber mulch in an area of the current size of Playtown it is estimated to cost \$30,000.00, new equipment equivalent to what the village has with no swings is \$31,000.00. Mr. Cox believes that this amount of money can be spent in better places within the village, more suitably infrastructure. The ground work could be completed for \$6,000.00 to \$7,000.00. Council woman Donnalley agreed new equipment is not needed, the village needs to clean up what is there and do repairs to the ground. All of council agreed this was the best option at this time.

**RE: FIRE STATION ROOF REPAIRS**

Council man Cox reported that the committee for the fire department met, they reviewed the one written quote from M&D Contractor’s in the amount of \$1,650.00 for repairs to the fire department roof. This quote also included pictures of the roof where the work is needed. John Beechy roofing who had been contacted did not submit anything in writing, only a text message to the mayor in the amount of \$450.00. The committee suggested that M&D Contracting be used for the repairs, this work will be a three way split with Center, Elkrun and Village. Center Township approved M&D Contracting at their meeting, Elkrun has a meeting Wednesday night.

Cox made the motion to approve the M&D Contractor’s quote for repairs to the fire department roof in the amount of \$1,650.00 contingent on Elkrun Township’s approval.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: GRANT ST BRIDGE UPDATE**

The water line has been installed and the existing structure should be demolished in October. When ask street foreman Oliver reported the project is on schedule.

**RE: PRITCHARD AVE BRIDGE UPDATE**

The estimated cost for the Pritchard Ave bridge replacement has increased from \$600,000.00 plus to \$1,150,000.00 per ODOT representatives. The total amount of construction is still being paid for by the ODOT municipal bridge program.

**RE: DURAPATCHER SALE**

The durapatcher did not sell on GovDeals, the minimum bid of \$30,000.00 was not met, the best bid was \$7,000.00. Council man Cox suggested this be reexamined in the spring and the street department use the durapatcher this fall.

Darcy made the motion to table the sale of the durapatcher with reexamination in the spring.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: DICKEY DR SIDEWALKS RTPO UPDATE**

The Columbiana County Port Authority has decided to not move forward with this grant application.

**RE: NATURAL GAS AGGREGATION**

There were no current updates on the pricing for the gas aggregation.

**NEW BUSINESS**

**RE: 2<sup>ND</sup> READING ORDINANCE NO. 2206-2024 – VILLAGE PAYROLL ORDINANCE**

Cox made the motion to suspend the rules for passing an ordinance.

Darcy 2<sup>nd</sup> All Ayes  
Motion Passed

Cox made the motion to pass Ordinance #2206-2024 as an emergency.

Darcy 2<sup>nd</sup> All Ayes  
Motion Passed

**RE: RESIGNATION OF PT DISPATCHER – LUCAS DAVIS**

Cox made the motion to accept the resignation of PT Dispatcher Davis.

Donnalley 2<sup>nd</sup> All Ayes  
Motion Passed

**RE: HIRING OF PT DISPATCHER – BRYANNA CURFMAN**

Chief Abraham reported this application is to replace the resignation of Lucas Davis, he is interviewing for another open PT position.

Cox made the motion to approve the hiring of Bryanna Curfman as a PT Dispatcher.

Darcy 2<sup>nd</sup> All Ayes  
Motion Passed

**RE: COMPUTER FOR DETECTIVE DESK**

Cox made the motion to approve the purchase of a computer for the Detectives desk from Selectus Consulting at cost of \$1,299.00.

Donnalley 2<sup>nd</sup> All Ayes  
Motion Passed

**RE: INSTRUCTIONAL TRAINING CLASS – SGT. JORDAN REYNOLDS**

Chief Abraham reported that Sgt Reynolds is certified in all the training required, however, to be able to instruct he has to be certified it is required by OPOTA that he be certified.

Cox made the motion to approve the instructional training class at a cost of \$1,000.00.

Temple 2<sup>nd</sup> All Ayes  
Motion Passed

**RE: COUNCIL PROCEDURES**

Council President Hiner reported that the mayor request this to be on the agenda. She suggested that everyone read the Village Officers handbook, it outlines responsibilities. She also said Fiscal Officer Wonner has a copy of Salem’s council rules book in her office if anyone is interested in reading it.

**FISCAL OFFICER’S REPORT**

The following financial reports were submitted to council: August bank reconciliation, month end fund summaries, appropriation, and revenue summaries. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported the monthly transfer for the 5% income tax and additional \$7,500.00 totaled \$11,957.14 for August. Ms. Wonner reported the village is eligible for an early renewal through Anthem BC/BS according to our broker. The renewal is a 2% renewal in addition to small increases in the vision and dental plans. The HSA account has no changes, the PPO account there are co-pay increases with none being higher than \$10.00. The drug plan in the PPO did not change at all. She also discussed the property and liability insurance renewal with PEP, there were changes to made to values last year, two new trucks, an addition to the cemetery garage, the new water tower and booster pump. After you take those changes into consideration there was a premium decrease.

### **STREET DEPARTMENT REPORT**

There was no report provided to council in their packets, vehicle inspection reports were provided to council in their packets. Street Foreman Oliver reported the department is prepping the squares for the Johnny Appleseed Festival, they blacktopped some streets last week. Street Sweeping is scheduled for the beginning of next week prior to the festival. Council man Cox reported that PT employee Roger Sweeney has been released to return to work October 1<sup>st</sup>.

### **CEMETERY REPORT**

Cemetery Board President Jim Landfried reported cemetery has completed blacktopping from one gate to the other, they intend to do this kind of blacktopping each year. The next project is some refurbish work on the chapel, council was reminded the chapel was built entirely on donations in 1988. Cemetery Clerk Pat MacAleese reported that an original member of the group has reestablished the Chapel Renovation Committee for fundraising, the money will be deposited into the village consolidated account and kept separate in the cemetery funds.

### **FIRE COMMITTEE**

Chief Hall reported the slide unit has been installed in the 1986 grass truck; air bags will be put on the truck in the near future. He is in the process of completing the required paperwork for reimbursement on the grant for the slide. The annual Johnny Appleseed Breakfast will be on Saturday September 21<sup>st</sup> from 7:00 to 11:00 am. The department attended a full day rope and rescue training class at the end of August. The city truck Engine 151 is out of service with a fuel tank leak. There is not a coverage issue Chief Hall stated with the townships trucks and small pumper being available if needed.

### **PARKS COMMITTEE**

Council man Cox presented to council an estimate to finish the couple of projects at the Cedar St Park that was requested. The estimate from Miller's Multi Services is to paint the remaining fence around the tennis and pickle ball courts and install a small retaining wall for water runoff between the courts and walking path. These are projects discussed earlier in the year but had not been finalized. The total quote is \$13,569.18.

Temple made the motion to have the work completed as described by Miller Multi Services at a cost of \$13,569.18.  
Darcy 2<sup>nd</sup>

All Ayes  
Motion Passed

### **BPA REPORT**

Bill Hoover, Chair of the BPA, reported the connections for the water lines for the Johnny Appleseed Festival will be completed tomorrow. Council man Cox questioned if this was the hole on S Jefferson St, it is, Mr. Cox ask Mr. Oliver to have that filled before the festival. This project will do away with the water hoses being run across the streets. The VacCon was down but has been repaired, the parts were under warranty the work by CSS Mechanix was not. There are still a few more easements to be obtained for the NE Pressure project. Jason Hartman will be attending a confined space training class in October, after this there will be a BWC Safety meeting covering the class. There was

a question if this were a training the fire department could teach, they could not we have firefighters and the chief who have the training but are not certified to train.

**ZONING APPLICATIONS**

The most current zoning applications were distributed to the council in their packets.

**EXECUTIVE SESSION**

Cox made the motion to go into executive session for the compensation and employment of a public employee.  
Donnalley 2<sup>nd</sup> All Ayes with roll call vote  
Motion Passed

The regular meeting adjourned at 7:25 pm.

Donnalley made the motion to reconvene from executive session at 8:05 pm.  
Smith 2<sup>nd</sup> All Ayes with roll call vote  
Motion Passed

The parks attendant job description is accepted with one change in the hours section when the parks attendant is working in the street department as described it will be in the Maintenance II position.

Cox made the motion to dissolve the Street/Parks Laborer position.  
Temple 2<sup>nd</sup> All Ayes  
Motion Passed

Cox made the motion to create a Parks Attendant job at a rate of \$19.64 per hour effective September 15, 2024  
Donnalley 2<sup>nd</sup> All Ayes  
Motion Passed

Cox made the motion to hire Lesa Gray for the parks attendant position.  
Darcy 2<sup>nd</sup> All Ayes  
Motion Passed

Donnalley made the motion to approve Resolution No. 2207-2024, a resolution to appoint Alec Beech Village Solicitor at a salary of \$19,000.00 per year.  
Temple 2<sup>nd</sup> All Ayes  
Motion Passed

Darcy made the motion that Fred Carlisle only pay back the net portion after being prorated for the amount of time worked of the police retention grant received.  
Donnalley 2<sup>nd</sup> All Ayes  
Motion Passed

With nothing further to come before the council, Council President Hiner adjourned the September 10, 2024, meeting at pm.

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Council President Melissa Hiner

**ATTEST:**

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Tracey Wonner, Fiscal Officer