

REGULAR COUNCIL MEETING
January 13, 2026

PRESIDING: Mayor Wilson

PRESENT: Temple, Morenz, Cox, Donnalley, Hiner, & Smith
ABSENT:

The regular meeting on January 13, 2026 was called to order at 6:30 with Mayor Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

ELECT PRESIDENT OF COUNCIL

Cox made the motion to elect Hiner as President of Council

Donnalley 2nd

All Ayes
Motion Passed

COUNCIL COMMITTEE ASSIGNMENTS

Mayor Wilson asked council members to email him with their preferred council committee assignments. He will have these for the next meeting.

BOARD OF ZONING APPEALS APPOINTMENTS

Cox made the motion to approve the reappointments of Stanley Marshalek (2026-2030), Alisa Hall (2026-2029), and Ryan Berg (2026-2028) to the Board of Zoning Appeals

Morenz 2nd

All Ayes
Motion Passed

CEMETERY BOARD APPOINTMENT

Temple made the motion to approve the reappointment of Wendell Cole (2026-2028) to the Cemetery Board

Donnalley 2nd

All Ayes
Motion Passed

SAVE A LOT DONATION

Council President Hiner wanted to publicly thank Save A Lot for their donation of the hams, condiments and cheese for the employee Christmas dinner hosted by Council and the Mayor.

MINUTES REGULAR MEETING DECEMBER 9, 2025

Temple made the motion to approve the minutes of the regular meeting 12/9/25.

Donnalley

All Ayes
Motion Passed

APPROVAL OF BILLS

Hiner made the motion to approve the bills in the amount of \$89,904.52 and to approve payroll for three (3) pay periods 12/6/25, 12/20/25 and 1/3/26 totaling \$230,666.05

Temple 2nd

All Ayes
Motion Passed

GUEST (S):

Sonja Hoover Gibson was present to make a donation to the Fire Department; Chief Hall accepted on behalf of the department. Ms. Gibson representing Akron Brass donated 2 nozzles, gate knob, and wrenches. Chief Hall said these were the items that council had approved to purchase last year, they have a value of about \$3,000.00. Chief Hall thanked Ms. Gibson, saying how much the department appreciates their generosity. Council also thanked Ms. Gibson for the donation.

Jereme Kliner was present to update Council on his conversation with Congressman Rulli and voice his displeasure with the Federal Government stating his concerns with ICE. What would we do if they came to town?

OLD BUSINESS:

RE: PRITCHARD AVE BRIDGE UPDATE

The village received an email update from ODOT representative Dan Lorenz that was distributed in their packets. The state estimate for the Pritchard Ave bridge is 5-6% higher than the design estimate for the project. The state estimate is what is used to invoice the LPA's deposit for processing a project to sale. The \$1.15 million Municipal Bridge CAP, with the state estimate, the village's local match would be between \$80,000.00 and \$90,000.00 Per Mr. Lorenz the Municipal Bridge Program has no funds to increase the CAP. Given the design estimate and the State Estimate difference Mr. Lorenz feels the best option for the Village is the Escrow Option this way if the bid does come in lower than the State Estimate the village is not out the deposit money until the project is closed out. Mr. Lorenz indicated he will continue to look for additional funding, but he does need to know if the village is able/willing to pay the required Local Match assuming no additional funding is available. The state is waiting on First Energy to complete the easement of their parcel when he has this, he will have the official number, and the project will be ready to go to Sale. Mayor Wilson reminded council that when this project started the original estimate was \$691,394.00 in 2021 it has since doubled. Fiscal Officer Wonner explained the escrow account is what the village also had to do for the Grant St Bridge project. She suggest that the additional funds be taken out of the capital improvement fund instead of the General fund. Council President Hiner agreed the capital improvement fund is the best option for the village.

Hiner made the motion to authorize the Fiscal Officer to open the escrow account at the request of ODOT and encumber the required funds out of the capital improvement fund

Temple 2nd

All Ayes

Motion Passed

RE: RCAP TEAM BUILDING COURSE

Council was given in their packets a team building workshop summary improving Council effectiveness and deliberation. Mayor Wilson stated this is a 2 hour course for council and the mayor that could be on a Saturday if needed.

Temple made the motion to schedule a team building course as presented

Morenz 2nd

A roll call vote indicated all Ayes with the exception of Cox who said No

Motion Passed

RE: AMERICA 250 2026 CELEBRATIONS

Council President Hiner explained that before a resolution could be passed to participate the Village would have to complete the required application, then the resolution is passed. After the resolution is passed a committee with designated liaisons has to be formed and monthly meetings are held with participating communities.

Temple made the motion to complete the application for the America 250 celebrations
Donnalley 2nd
All Ayes
Motion Passed

RE: REDUCING SPEED LIMITS

Mayor Wilson reported that he spoke with ODOT, and they said the Village can change speed limits on state routes in the village without a study it is not a problem. He also talked to the Safety Director in Salem who said the same thing they have changed speed limits on state route without having a traffic study. Council President Hiner stated she is in favor of changing the speed limit but everything she has read in the Ohio Revised Code Section 45.1121 and the ODOT website that a traffic study has to be done and ODOT approval is needed if going below the indicated *prima facia* speed limits suggested by ODOT. She also talked to Salem, and they indicated to her that they did do an extensive traffic study before changing the speed limit. She would like Solicitor Beech to look into the process prior to the Village moving forward. Solicitor Beech requested any and all written information from the individuals that have been contacted. Chief Abraham was asked about a school zone on E Lincoln Way, since it is not in the required area along a State Route it is not considered a school zone.

RE: E WASHINGTON ST PAVING UPDATE

The E Washington St paving project has been completed and signed off on. Mayor Wilson reminded Council the County had given the Village \$35,000.00 in ARPA funds to use a match for the project. The final amount the village had to pay was \$21,769.75 to Lindy Paving. The County has indicated the remaining \$13,230.25 can be used at the Village's discretion they do not want the balance returned. These funds are in the American Rescue Plan fund encumbered by the Village of Lisbon.

RE: SWIMMING POOL UPDATE

There is no new update on the swimming pool. Mayor Wilson did request council approval to submit a Capital Expenditure administered through ODNR request to Senator Cutrona's office for swimming pool repairs saying this type of funding only comes around every 2 years. He has been in contact with the Senator's office but there is no guarantee the village will receive the funds. Council President Hiner expressed that she does not think this is a good idea since we do not even know exactly what the exact of the leak and repairs would be, she would hate for the village to get these funds then they not be enough to cover the project. We have already done this with the funds we received for the Willow Grove Bridge on which we are still sitting. If the Village could not come up with the remaining funds and have to return what they received, she does not think this is a good thing or fair to others who request funds who may be ready for their project. The village has been talking about this leak for several years and because work has not been completed to assess the situation and come up with a cost estimate she does not think a request should be made. The mayor disagreed, saying we know we need a pump and filter that will cost approximately \$105,000.00 so he could ask for this. The concern there is if we get that put the pump and filter system in then have a bigger issue with the pool. Council agreed they would like to have more information on the pool leak and required repairs before submitting any request for funds. It was suggested that a parks committee meeting be scheduled to discuss the pool repairs. Ms. Hiner suggested that if Council man Morenz were all right with being on the committees that Council man Darcy was on until the new committee assignments are made, and council agreed he could attend a parks committee. Mr. Morenz agreed, saying he wants to be on the Parks Committee anyway.

Hiner made the motion to appoint Joe Morenz to all committees that Tom Darcy served; Finance, Personnel and Parks
Cox 2nd
All Ayes
Motion Passed

NEW BUSINESS

RE: PROMOTION OF PT OFFICER WILLIAM DICKSON TO FULL TIME OFFICER

Chief Abraham recommended the promotion at 92% of the base wage.

Cox made the motion to promote PT Officer William Dickson to Ft at 92% of the base wage
Hiner 2nd All Ayes
Motion Passed

RE: HIRING OF SARINA STEPHEN PART TIME OFFICER

Cox made the motion to hire Sarina Stephen as a part time officer

Temple 2nd All Ayes
Motion Passed

RE: HIRING OF SHARMAIN DAUB PART TIME COMMISSION COURT OF COMMON PLEAS

Chief Abraham reported that Officer Daub will be employed at the court as Officer Boyd is, the Village will hold her commission.

Cox made the motion to hire Sharmain Daub part time for the purpose of holding her commission while working at the Court of Common Pleas

Morenz 2nd All Ayes
Motion Passed

RE: HIRING OF HUNTER DAILEY PART TIME POLICE OFFICER

Cox made the motion to hire Hunter Dailey as a part time officer

Morenz 2nd All Ayes
Motion Passed

RE: RESIGNATION OF MICHAEL FEE PART TIME DISPATCHER

Cox made the motion to accept the resignation of part time dispatcher Micheal Fee

Temple 2nd All Ayes
Motion Passed

Chief Abraham stated that Tina Baumgartner had been hired at the last meeting to fill this position.

RE: RESIGNATION OF DYLAN BERKHEIMER PART TIME POLICE OFFICER

Cox made the motion to accept the resignation of part time officer Dylan Berkeimer

Hiner 2nd All Ayes
Motion Passed

RE: DELINQUENT TAX NOTICE MCBANE PROPERTY – VILLAGE HAS EASEMENT ON THIS PROPERTY

Solicitor Beech reported the village has been named in the case for delinquent tax notice on the McBane property since the village has an easement on the property for the NE Pressure project. Solicitor Beech will respond to the court system to protect our interest in the property for the easement.

RE: CATCH BASIN W LINCOLN WAY

Street Supervisor Oliver reported that the department has put a temporary blacktop buffer to stop the water from running in the basement of the house until a catch basin can be installed. The village is waiting on a quote for the work.

RE: CATCH BASIN S LINCOLN AVE

The village is always waiting on a quote for a catch basin to be installed on S Lincoln Ave.

RE: PAVING SR 164 – DRAINAGE IMPROVEMENTS ON W WASHINGTON ST

ODOT had informed the village they will be repaving all of SR 164 in the village limits, W Washington St is part of SR 164. There are known drainage issues along West Washington that the mayor feels should be corrected before the paving project instead of being in a situation where the new road would be torn up. He would also like council to consider paving the section of Lincoln Ave between W Washington St and W Lincoln Way that is not part of SR 164. The ideal situation would be the company awarded the bid for the paving also agree to pave this block. Council agreed it is worth getting a price and having it paved if possible. Mr. Oliver believes that ten (10) catch basins are needed to correct the drainage on SR 164, he is waiting on a quote from the contractor.

RE: VILLAGE HALL ROOF

Street Supervisor Oliver had been informed of a water spot in village hall where the flat portion of the roof may be leaking, it was found that the drain on this part of the roof that goes with the electric heated down spouts needed being cleaned out. While completing the work he noticed that a few of the shingles on a section of the roof are in bad shape. Mayor Wilson suggested Council consider obtaining quotes for a new roof. Council man Cox asked if this would be a metal or shingle roof, Council agreed metal because of their higher life expectancy. The shingles used during construction in 2006, according to Mr. Oliver, had a 15 year life expectancy.

RE: REMOVAL OF TREES ON W WASHINGTON ST

The shade tree commission presented to council in their packets a quote to remove three (3) Maple trees located near 310-314 W Washington St, clean up all the brush, fire wood and stump griding from Barnes Tree Service in the amount of \$2,200.00. Mayor Wilson reported the trees are dead.

Temple made the motion to approve the removal of the trees as presented

Morenz 2nd

All Ayes

Motion passed

FISCAL OFFICER'S REPORT

The following financial statements were distributed to the council in their packets: December bank reconciliation, month end fund summary, appropriation and revenue status reports and the most current January month end fund summary. All vouchers were presented to the council prior to the meeting for signatures. Ms. Wonner reported all required year end reports are completed and submitted to the appropriate agencies. Employee W2 are available in the Paychex portal; Paychex will mail copies. If anyone needs a copy that can be printed in her office. Ms. Wonner also reported on expenditures and revenues comparing 2025 to 2024, the expenses were less than \$6,000.00 difference for the village. This number did not include the cemetery, water, or sewer funds. Revenues were just over \$36,000.00 lower; this though is from interest collection being lower, some grants that were received in 2024

and timing of income tax collections at the end of the year. Transfers out of the general fund increased in 2025 to \$454,574.20 from \$414,087.89 in 2024. The street department was the majority of each transfer amount with capital improvement and the swimming pool being the others. Taking this into consideration Ms. Wonner asked that the monthly transfer that now includes 5% of the income tax collections with an additional \$7,500.00 that had been the village hall mortgage payment be reduced to just 5% of the income tax collections. The second transfer request is the Village portion of the 2026 Dare program, the total cost is \$11,000.00. The Village is responsible for 50%.

Hiner made the motion to approve a transfer of \$5,500.00 from the general fund to the DARE fund.

Morenz 2nd

All Ayes

Motion Passed

Hiner made the motion to approve the adjustment of the monthly transfer from 5% of the monthly income tax collections plus \$7,500.00 to only 5% of the monthly income tax collections

Temple 2nd

All Ayes

Motion Passed

MAYORS FINANCIAL REPORT

The Mayor's monthly financial report was distributed to council in their packets.

STREET DEPARTMENT REPORT

Street quadrant reports were distributed to council in their packets. Mr. Oliver reported that leaf collection is complete all the leaves have been cleared of the garage area. The machine will be cleaned and taken to storage.

FIRE REPORT

Council man Cox reported the truck still has not made it to Lisbon for inspection, it currently is at a Cummins dealership for a computer recall. He will report to council when he has an update from the dealer.

Chief Hall thanked Council and the Mayor from the entire department for the Christmas dinner. He requested approval to send newly hired firefighter Nathaniel Clark to the required 36 hour training class in February at a cost of \$925.00. Saying that, Mr. Clark is doing a great job.

Cox made the motion to approve the training as requested

Morenz 2nd

All Ayes

Motion Passed

Chief Hall reported to council the 2025 fire run reports, saying in his 38 years on the department this is the highest number of calls ever. The total was 324 calls with the following breakdown. Another first is that Lisbon had more than either township, Lisbon 119, Center 108, and Elkrun 97.

CEMETERY REPORT

Board Member Wendell Cole reported the department had purchased a shield for the utility vehicle to be used in bad weather. Also, the board took the employees and their families to dinner at Pondi's for Christmas, this was no cost to the village.

BPA REPORT

Board Chairman Bill Hoover reported employees are in the process of completing their three (3) year lab certifications through the EPA. The application for the SR 45/Lisbon Rd water line extension has been submitted.

The project should go to bid later this month or next. Soil Sampling is scheduled to be completed for the N Market Sewer line replacement project; the estimated bid is scheduled for February or March. The department has been putting 304 in the holes they have dug for leaks as needed.

ZONING REPORT

Council was given a copy of the fee schedule and zoning map for approval. As indicated during the process of the rewrite these items are separate from the ordinance allowing for changes without going through the entire process of a zoning change. Mr. Barkley reported the new code is now in effect, he is requesting approval for the fees as presented. Council was given the fees in November and the map in July for review. Each has also been reviewed by the Board of Zoning Appeals and Planning Commission.

Hiner made the motion to approve the fee schedule and map as presented

Temple 2nd All Ayes
Motion Passed

Ms. Wonner requested approval to obtain a quote from American Legal to have any ordinances from the last codification including the new zoning code to be codified. Council agreed.

Mr. Barkley reported when asked whether there were any updates from the owners of 119 W Lincoln Way on the requested ingress and egress off of Lincoln Way, there was but it was not what Council was looking for so he returned it with some suggestions.

EXECUTIVE SESSION FOR THE EMPLOYMENT OF A PUBLIC EMPLOYEE

Hiner made the motion to go into executive session for the employment of a public employee inviting Chief Abraham and Solicitor Beech

All Ayes with a roll call vote

The regular meeting adjourned at 7:46 pm for executive session

Hiner made the motion to reconvene from executive session at 7:56 pm

Morenz 2nd All Ayes with a roll call vote
Motion Passed

Hiner made the motion to accept the resignation of full time officer Shawn Reynolds

Morenz 2nd All Ayes
Motion Passed

With nothing further to come before the council, Mayor Wilson adjourned the January 13, 2026, council meeting at 7:57 pm

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer