

Board of Public Affairs Meeting March 12, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey
Jeff Snyder

Also attending: Senior Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the February 27, 2024, meeting, Minutes accepted as written.

GUESTS: Kathy Close addressed the board with concerns about a nearby storm sewer drain, tree roots and the threat of a backup as she has had on two occasions in the past 30 years.

Operator's Report

Regulatory Compliance

1. We submitted our February OEPA Water Reports
2. NPDES permit renewal; Jon and I continue to work with the EPA. No new updates
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
5. Our staff continues to work on our Cross Connection Survey's. We currently have 15 left. Our crews have been stopping into the customers' places that have not responded yet.
6. We continue to review the requirements on the Lead line mapping that is due in October of 2024. Chris has been working with a couple of other operators from other communities on this and we are putting a mailer together.
7. Chris has completed and submitted our ODNR Reports

Projects

1. North End Pressure Project – Maguire Iron had a companywide training last week that all their crews attended so no work was completed on the new tower. Their crew was slated to return to work on Friday, March 8th, and resume work on it. Chris was able to finally secure the easement at Buckeye Fabrication.
2. St Rt 45 and Adams Rd Line extension – Chris has been working with Pam from RCAP on this and we were able to secure 2 letters of support, and we have submitted our application to Ohio EPA for funding on March 7th, 2024.
3. North Market St Sewer- Chris is also working with Jon and Pam on this.
4. 9177 St Rt 45 water line repair easement- No new updates. On hold until spring.
5. Grant St Bridge – No new updates.
6. Prichard St Bridge- No new updates.

Infrastructure Maintenance

1. We continue to wait for an updated schedule of when Liquid Engineering will be onsite for our inspection and cleaning. No new updates.
2. We will be assisting the street department this week with cleaning catch basins.

Curb Stops

1. We replaced a curb stop at 629 Beaver St
2. We reset the curb box at 226 South Lincoln

Ongoing Responsibilities

1. Our crew performed 2 shut offs last week.
2. All our Heaters in the water plant have been serviced. All are working except for 1 which needs a new motor. Chris just received the quote and will get it ordered.
3. Chris and Jon continue to work with the owner of 960 N Market St.
4. Chris continues to work with ACI on our SCADA upgrade and repair.
5. Chris has been working with Pall Corp on our new computer.

Time Off

Jason was off on bereavement on March 8th, 2024.

Chris will be in Mississippi from March 22nd until March 26th, 2024. Mike will cover if needed.

Clerk's Report – Just busy with Mary Ann out of the office.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report, Easement was secured with Buckeye Fabricating. Ned to secure five more with various properties north of Buckeye Fabricating. Should only take a couple of weeks to finish the line once they resume.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No update.
- D. Vac-con Lane at plant – (As funds allow)
- E. Sand Filter Rehabilitation – Chris has contacted several companies for quotes, waiting to receive them.

New Business:

- A. Mr. Hoover made the motion to pay \$750.00 to Salem Sewer and Drain for running a camera to locate depts and laterals for the sewer at 960 N Market St. Second by Mr. Snyder.
Motion passed.
- B. Grant for lead service line replacement. Discussion about the program from the EPA requiring lead line replacement. Once we determine the number of services affected (October 2024 deadline) The EPA will require an abatement program to start 2027 of 10% of lead lines be removed annually. Chris was given permission to apply for the grant if there is no obligation to accept.
- C. Appleseed Festival we received the letter from the Chamber with the dates of the festival, September 21 & 22, 2024. Needing water lines run Friday Sept. 20th in the afternoon. Will

send a letter to the Chamber outlining the use of the water lines.

- D. It was discussed and agreed that the new water tower will be painted off-white or white with black lettering and the wording will just be Lisbon.
- E. There was a discussion about the barricades on Sherman St. that had been being moved previously.
- F. Mr. Snyder made a motion to do a title search on the property that we are going to purchase on St Rt 45 near the water tower. Second by Ms. Bailey.
Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
