

Board of Public Affairs Meeting January 9, 2024

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey
Jeff Snyder

Also attending: Sr. Plant Operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

The meeting was called to order by Chairperson Hoover.

Reorganization of the Board: Motion was made by Ms. Bailey to keep the board as it exists today with Mr. Hoover, Chairperson, Barbara Bailey and Jeff Snyder as members. Second from Mr. Snyder.

Motion Passed

No additions, deletions, or corrections to the minutes of the December 12th, 2023, meeting, Minutes accepted as written.

GUESTS: Sara Sorge of DCS Homes questioning the status of an easement for sewer for the property located at 960 N Market St. Senior Plant Operator invited her to attend a meeting with the engineer from Howells and Baird on Monday January 15th, 2024, to get the latest update straight from them. Her main concern is that she has been unable to rent the property until she can resolve the sewer problem.

Operator's Report

Regulatory Compliance

1. We have submitted our December OEPA Water Reports
2. We submitted our November OEPA Sewer Reports
3. NPDES permit renewal; Jon and I continue to work with the EPA. Chris continues to speak with the OEPA on this renewal. The OEPA did send us a draft copy of the new permit for the CSO's last month. Jon and Chris did a review and found everything to be in order. The OEPA should be sending it out for public comments any time now.
4. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids. Due to the power issues at the wellfield and the last major leak we had last month we have been cleaning the skids more often than normal.
5. Asset Management Plan – Chris continues to work with I AM GIS, OTCO, and the OEPA on this.
6. Our staff continues to work on our Cross Connection Survey's.
7. Chris is finishing our response letter from our inspection to the OEPA and should be sending it out in the next couple of days.
8. We continue to review the requirements on the Lead line mapping that is due in October of 2024

Projects

1. North End Pressure Project – Work continues on the foundation for the new water tower. Xpress has been working on the foundation for the new booster station. Last week they poured the concrete and have been working on storm water catch basins. Chris met with Howell's and Baird last week concerning storm water around the new booster station. Chris spoke with the Street Dept about cleaning out the ditch coming down the hill by the booster station since it is

overgrown, and they will be cleaning it out this week. Work continues for the rest of the easements and Alec has approved the new easement proposal for Buckeye Fab. They are reviewing it and hopefully will be signing it soon. We also received a call from the Health Department a couple of weeks ago and they stated that their sewer lateral outside of their building was backing up and felt it was due to the repair that Xpress conducted after they hit it this summer while installing the new Water Main. After talking with Jon from Howell's and Baird we decided to call Salem Sewer and Drain into camera it to see if the issue was truly their fault. Salem Sewer and Drain found that it was a combination of what the Health Department was flushing down their line and a slight lip on the pipe from it settling. Xpress stated they would dig it back up at their cost and fix it. That repair was conducted last week on January 4th, 2024, and was to the Health Departments satisfaction.

2. St Rt 45 and Adams Rd Line extension – Waiting until spring to apply for funding.
3. North Market St Sewer- Pam is working on the ODOD funding application.
4. 9177 St Rt 45 water line repair easement- No new updates. On hold until next spring.
5. Grant St Bridge – We continue to work with the ODOT engineer on this.
6. Prichard St Bridge- No new updates to date.

Infrastructure Maintenance

1. We are working on our schedule for exercising our assets for this year. We are hoping to have the schedule finalized by the end of this month.
2. We continue to wait for an updated schedule of when Liquid Engineering will be onsite for our inspection and cleaning. Chris's last conversation with them was Friday, January 5, 2024, asking for an update.
3. Leak seekers were in town for about 2 weeks trying to assist us locating our 100,000 gal a day leak that we had last month. They were finally able to locate it on St Rt 517. We found that it was going straight into a storm sewer which is why it was so hard to find. We were able to conduct the repair on December 26th and we did issue a boil order to the homes east of the repair. After the samples came back negative, we were able to lift the boil order.
4. The Twin Oaks Mobile Home Community did have a couple of issues (big leaks) over the holidays. Our staff worked with JP Plumbing and the Park staff to help their residents get through until the repairs could be completed.
5. We did find that we are starting to have issues with our V2B valve actuator on Skid B. Chris worked with Pall Corp and was able to get a quote for a replacement. They no longer sell or make the one we currently have but the quote that is in your packet is the replacement for it. I would like to purchase two of them since we have one on each skid.

Curb Stops

1. We again replaced a curb stop at 156 Sherman St due to the homeowner moving our barricades and parking on top of it.
2. We repaired a service line leak at 401 South Lincoln Ave that Leak Seekers found.

Ongoing Responsibilities

1. Our crew performed 17 shut offs.
2. Our crew delivered 67 red cards.
3. Chris and Bill continue to work with property owners to secure the necessary easements for the new water supply line.
4. We are still waiting for the parts for the heater at the plant. Chris's last conversation with them was on January 5th, 2024, and they are still waiting on the parts.

Time Off

Logan will be on vacation from February 2nd to February 17th, 2024.

Chris will be at an OTCO Board meeting on January 26th, 2024.

Clerks Report: Changes have been made for the annual 3% increase to be on the January billing.
Reminder that Heidi will be out of the office January 17th thru the 19th, returning to the office on the 22nd.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No new updates.
- D. Vac-con Lane at plant – (As funds allow)

New Business:

- A. 156 Sherman St – Discussion about the curb stop that was repaired a second time. They believe the second repair was due to the homeowner parking on top of it before the ground has had a chance to settle and withstand the pressure of a car. The board requested a letter be composed and sent to the homeowner explaining why they cannot park over top of it.
- B. Leak Seekers LLC – They were in town for approximately 2 weeks, looking for a large leak (100,000 gallons per day). A motion was made by Mr. Snyder to pay \$5,000.00 to Leak Seekers LLC, Seconded by Ms. Bailey.
Motion Passed
- C. Mr. Hoover made a motion to purchase 2 control valves for the skid at a cost of \$824.01 + shipping per valve not to exceed \$2,000.00 from Ariafiltr (Pall Corp). Second by Mr. Snyder.
Motion Passed
- D. Discussion about unpaid invoices from ACI. All work was discussed at prior meetings with the board. Formal quotes were not received from ACI and brought back to the Board for approval. ACI did not bill or discuss any open invoices until December of 2023. The invoices are as follows:

09/06/2022	LISB-SR24-2022-1	\$5,922.00
12/29/2022	LISB-221229-1	\$2,498.45
03/31/2023	LISB-230331-FIBER	\$9,677.00
06/29/2023	LISB-CLINKMODS	\$7,520.00
08/30, 9/6/23	LISB-230830	\$4,513.80
TOTAL		\$30,131.25

- E. Updated Change order #3 for Xpress Underground: Board previous discussed and approved \$5964.42, the change is for 2 10"x 8" reducers for an additional \$3,666.25 totaling \$9,630.67. A motion to approve updated change order #3 in the amount of \$9,630.67 was made by Mr. Snyder and a second by Ms. Bailey.
Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed.

Meeting adjourned by Chairperson Hoover.

Attest

Approved
