

**REGULAR COUNCIL MEETING**  
**October 27, 2020**

**PRESIDING:** Mayor Peter Wilson

**PRESENT:** Temple, Darcy, Cox, Berg, Donnalley and Thomas

**ABSENT:**

The regular meeting on October 27, 2020 was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

**MINUTES REGULAR MEETING OCTOBER 13, 2020**

Thomas made the motion to approve the minutes from the 10/13/2020 meeting.

Cox 2<sup>nd</sup>

All Ayes

Motion Passed

**APPROVAL OF BILLS**

Darcy made the motion to approve the payment of the bills in the amount \$36,219.62, payroll for PPE 10/17/20 in the amount of \$46,389.93

Thomas 2<sup>nd</sup>

All Ayes

Motion Passed

**GUEST (S)**

Bill Hoover, Chair of BPA, requested that Vito Dilullo be appointed at the County Sewer Advisory Board as the Village representative. Chris Peterson, Village Water Operator, already serves on the board.

Cox made the motion to appointment as Vito Dilullo as the Village representative to the County Sewer Advisory Board.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

**OLD BUSINESS:**

**RE: WILLOW GROVE PARK EASEMENT – WESTERN RESERVE LAND CONSERVANCY (WRLC)**

WRLC representatives are looking for the 25% match funding. They will have something for the Village prior to the application due date in February 2021. This item will be removed from the agenda until WRLC comes back with more information.

**RE: CARES ACT MONEY**

Council met on October 19<sup>th</sup> to discuss the CARES ACT money received and proposed purchases for the money. A list of approved items being itemized in the proposed Resolution with the remaining balance being used to purchase new water meters for remote reading.

Cox made the motion to approve Resolution 2081-2020, a Resolution authorizing the purchase of goods and services using fund from the Coronavirus Aid, Relief, and Economic Security Act (CARES ACT HB 481 and HB 614) Fund (2151).

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

Bill Hoover thanked Council for the purchase of the meters.

**RE: TIME CLOCK POLICY**

Thomas made the motion to table the time clock policy and remove from the agenda until further notice while more research is completed.

Temple 2<sup>nd</sup>

All Ayes

Motion Passed

**RE: SEWER RATES**

Chris Peterson explained the sewer rate increase as proposed in the independent rate study completed by RCAP. They proposed that an increase of \$1.00 per 100 cu feet with an automatic permanent increase of 3% be established. During the last meeting Council discussed an in-town rate and out of town rate, it was suggested that the place to have this differential is on the Sewer Capital Improvement Surcharge Ordinance. The current Ordinance was given to council to review.

Berg made the motion to approve the first reading of Ordinance 2082-2020, an Ordinance establishing a Sewer Rate for the Village of Lisbon.

Thomas 2<sup>nd</sup>

All Ayes  
Motion Passed

**NEW BUSINESS**

**RE: ORDINANCE 2080-2020 AMENDED 2020 APPROPRIATIONS AS AN EMERGENCY**

Thomas made the motion to suspend the rules and regulations to pass an ordinance.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

Thomas made the motion to approve Ordinance 2080-2020, Amended 2020 Appropriations as an emergency.

Temple 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: LETTER OF RESIGNATION BARRY JAMES CEMETERY BOARD**

Barry James, Chair of the Cemetery Board, who has served on the Board since October 20, 2003 submitted his letter of resignation.

Cox made the motion with regret to accept the letter of resignation.

Thomas 2<sup>nd</sup> the motion the same.

All Ayes  
Motion Passed

Mayor Wilson presented Mr. James with a framed certificate of appreciation for his years of service and dedication to the Lisbon Cemetery. All in attendance thanked Mr. James and giving him a standing ovation. Mr. James addressed those in attendance stating he has known so many of us since the 6<sup>th</sup> grade and feels we need to be thanked for staying in our community and devoting our time and service to the Village of Lisbon. He is proud to have been able to give back like he has over the years. He also wanted to give Council one more update on the Cemetery. The tree that had been discussed in the Hanna section of the Cemetery was removed, while taking it down it was found the tree to be rotted all the way through. Several homeowners in that area thanked the Board for taking the tree down.

Mayor Wilson indicated that Mr. James term expires on Dec 31, 2020. Would Council like to fill the vacant seat for 2 months than refill it at the beginning of the year or if the current Board members agree leave the seat vacant until the end of the year. The Board was alright with waiting until the end of the year to fill the term.

Berg made the motion to accept letters of interest for the vacant Cemetery Board seat until Nov 30, 2020.

Cox 2<sup>nd</sup>

All Ayes  
Motion Passed

**RE: VACANT BUILDING INSPECTIONS**

Mayor Wilson told those in attendance that Zoning Inspector will be starting the first round of inspections under the new ordinance. This will coincide with the Building and Maintenance inspections.

**RE: COUNCIL MEETING LOCATIONS**

Mayor Wilson feels that it is best if Council would go back to zoom meetings, the virus is spreading at a faster rate. The Council room cannot always accommodate the recommended social distancing. The high school auditorium is to large making it difficult to hear what is being said.

**FISCAL OFFICER'S REPORT**

A fund summary for October 2020 was distributed to council in their packets. Ms. Wonner indicated an AFLAC Supplemental Insurance representative will be at Village Hall from 9:00 am – 12:00 pm Wednesday Oct 28<sup>th</sup>. Ms. Wonner asked to transfer \$20,000.00 from the General Fund with \$16,000.00 to Street and \$4,000.00 to Dare.

Cox made the motion to approve the requested transfer.

Donnalley 2<sup>nd</sup>

All Ayes  
Motion Passed

**STREET DEPARTMENT REPORT**

The street department report was distributed to council in their packets. The repairs have started on Lincoln Way, if the weather cooperates, they hope to be finished within the week. Leaf pick up is scheduled to begin Monday weather permitting. The street department received a thank you from Lary & Robin Muntean for the drainage work completed on Pendleton St.

#### **FIRE DEPARTMENT REPORT**

The fire department plans to be out during trick or treat, as a presence around town. There has been no news on the FEMA grant applications to date. The fire department will be cleaning out the upper room in the station, they ask if they could have a 30 yard roll off from Elk Run Rolloff at a cost of \$589.00.

Berg made the motion to authorize the 30 yard roll off from Elk Run Rolloff at a cost of \$589.00.

Cox 2<sup>nd</sup>

All Ayes with Thomas abstaining.

Motion Passed

Council man Cox requested permission to inquire about 2 trucks he has found some information on a 2019 fire rescue truck and a 2020 pumper. Council has no problem with inquiring about the trucks.

#### **MAYORS FINANCIAL REPORT**

The Mayor's financial report was distributed to council in their packets.

#### **PARKS DEPARTMENT**

Council man Berg reported that he had contacted three (3) different electricians concerning the electric wiring in the downtown parks. Two of the companies responded Graft Electric \$19,850.00 and Soltis Electric \$5,900.00. The work consists of installing 7 new underground receptacles in landscaping around the gazebo quadrant and backside of road sign. Installing 6 new outlets in landscaping by the water fountain quadrant. Move speaker control box from water fountain area near gazebo "concrete pad not included in price". Installing 6 new outlets in landscaping in flagpole quadrant with electric feed coming from traffic control box. Each outlet will be water resistant GFCI outlet, each quadrant will be fed from the existing circuits. Will trench and backfill trenches to each receptacle, will bore under brick sidewalk or remove brick sidewalk where necessary. Council President Thomas verified that this would allow for future upgrades to the possible future landscaping lighting projects in the squares. She was assured this would allow for those kinds of projects.

Cox made the motion to hire Soltis Electric at a cost of \$5,900.00 for the above described project.

Donnalley 2<sup>nd</sup>

All Ayes

Motion Passed

Council man Berg thanked the street department for the work they have helped with in the parks with clean up and installation of new flags. The water lines in the downtown squares will hopefully be the next project in those parks.

#### **ZONING**

The most recent approved zoning applications were included in the council packets.

With nothing further to come before Council the meeting on October 27, 2020 adjourned at 7:20 pm.

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Mayor Peter Wilson

**ATTEST:**

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Tracey Wonner Fiscal Officer