

**REGULAR COUNCIL MEETING
January 24, 2023**

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, Thomas, Hiner, and
Beech

The regular meeting on January 24, 2023, was called to order at 6:30 with Mayor Peter Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

Mayor Wilson introduced village officials to the WKBN, and Morning Journal reporters present at the meeting.

MINUTES REGULAR MEETING JANUARY 10, 2023

Thomas made the motion to approve the minutes from the 1/10/23 regular meeting.

Darcy 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the bills in the amount of \$28,244.69

Temple 2nd

All Ayes

Motion Passed

Darcy made the motion to approve payroll for PPE 1/7/23 in the amount of \$69,782.63

Thomas 2nd

All Ayes

Motion Passed

GUEST (S)

There were no guest present at the meeting.

OLD BUSINESS:

RE: UPDATE ON GREENWAY TRAIL EXTENSION

Mayor Wilson reported he attended a meeting with Park District officials and ODOT regarding the Greenway Trail extension to the park and ride along SR 154 east out of town. The construction is expected to begin February 6th with paving in July. The project is expected to be completed in September 2023. Council President Thomas ask if the board had decided on which route would be used, the last meeting they attended it was still undecided. The mayor said they will be using the route suggested by council.

RE: UPDATE ON CHICKENS IN THE VILLAGE

Mayor Wilson said the first letter had been sent to resident regarding having chickens in the village, the resident in question sent all the required information back within a few days. The information has been forwarded to the zoning inspector for review. The mayor indicated he expects more letters to be sent.

RE: REMODEL OF STREET GARAGE

Mayor Wilson mentioned the remodel of the current street garage was discussed at a street committee meeting last week, he asked Council man Cox if he would like to go into detail. Mr. Cox explained as he did in the street committee meeting the current figures being talked about were gathered for informational purposes only to begin the process of having a detailed project for budget purposes only. The work being discussed is general contract work, electrical, roof, doors, excavating and drainage, Mr. Cox wanted to verify that all of council was on board with moving forward in drafting a detailed scope of project for bidding purposes. He believes this work needs to be completed with the condition of the garage but if council does not want to move forward should a scope of project be completed. Mayor Wilson stated that a mayor from another community reached out to him suggesting the village bid the project as one project and also bid each area separately to compare overall pricing. It was agreed by all that before any required advertising is done Solicitor Beech will review for proper language.

Thomas made the motion to move forward with drafting a scope of project for bidding purposes on the remodel of the street garage.

Hiner 2nd

All Ayes
Motion Passed

RE: EPA REQUIRED RCAP CLASSES 101 AND 201 FOR FUNDING PURPOSES

Mayor Wilson reported he received an email from Pam Ewing which was forwarded from an EPA representative reminding the village that a minimum of 50% of council must complete the 101 and 201 RCAP classes to be eligible for funding on the NE Pressure (Water Tower) project. As of this meeting Linda Donnalley and Dawn Thomas have completed the required training. Ms. Wonner reported it was originally suggested that these classes be completed before June, Ms. Ewing from RCAP has now suggested the earlier the possible would be better April is her suggestion.

NEW BUSINESS:

RE: RESOLUTION 2142-2023 – DRUG TASK FORCE PARTICIPATION

Hiner made the motion to approve Resolution No. 2142-2023, a resolution accepting monies from the Columbiana County Board of Commissioners to be used exclusively for wages and related benefits to permit the Village of Lisbon Police Department to assign an officer to the Columbiana County Drug Task Force.

Donnalley 2nd

All Ayes
Motion Passed

RE: HIRING OF PART TIME POLICE OFFICER – D SINKOVICH

Chief Abraham presented to council in their packets for consideration as a part time officer Dylan Sinkovich. Mr. Sinkovich has recently graduated from the academy and is currently employed part time with Springfield Township. Council President Thomas ask if this hiring would replace the part timer who had been hired full time, Chief Abraham indicated it would however he would take as many part time officers as council would permit. He is concerned the new hires will not stay long since most are looking for full time jobs, with that being said he would like council to consider at some point adding another full time position for officers in the village.

Thomas made the motion to hire Dylan Sinkovich as a part time officer as recommended by Chief Abraham.

Cox 2nd

All Ayes
Motion Passed

RE: 2022 YEAR END POLICE DEPARTMENT REPORT

Chief Abraham submitted to council in their packets the 2022 yearly department report. Chief Abraham reported the following items were up from 2021. Complaints miscellaneous calls up 678 to 2967 for the year. Traffic/Private Property Accidents up 10 to 87 for the year. Vandalisms were up 4 to 15 for the year. Traffic citations were up 65

to 480 for the year. Warnings were up 50 to 741 for the year. Traffic stops were up 115 to 1,221 for the year and drive offs (gas station customer not paying for gas) were up 13 to 25 this year. The total phone/calls 27,045 this is down from last year, gasoline cost increased to \$14,703.99 with a total of 45,074 miles driven for the department up by 1500 miles from 2021. The following items were down from 2021. Thefts down 11 to 33 for the year. Domestic/Verbal down 1 to 38 this year. Stolen/recovered vehicles down 3 to 7 this year. Non traffic citations down 30 to 112. The gallons of gasoline down 154 to 3963.12 despite the cost increase. Alarm Drops down 12 to 90 this year. Lockouts down 10 to 90 this year. Pink slip down 5 to 1 this year. Chief Abraham also reported in the last 2 years there have been no break in attempted and in 2021 53 of the 102 calls in the Drug Task Force were completed by the Lisbon Officer. Training is almost complete for the body cams and should be in use in the near future. The trainer for the new multi-purpose K9 dog has three in training, he will be determining which dog is the best fit for the village.

RE: LISBON SCHOOL ADAPT DAY AT POOL

Mayor Wilson reported he had been contacted by the school regarding a pool day for the ADAPT program, this is where the school distributes back packs and school supplies. The last event was in August 2019, there is not an exact date yet but most likely sometime in August again.

Donnalley made the motion to allow the Lisbon School District to have their ADAPT day at the Lisbon Pool.

Temple 2nd

All Ayes

Motion Passed

Mayor Wilson was asked to get a date as soon as possible to put on the calendar.

RE: 2023 PROPOSED POOL/PAVILION PRICES

The 2023 proposed prices were submitted to council in their packets. Council man Cox said he was not in favor of the gate prices recommended at the 17 and under \$5.00 or the over 17 \$6.00, he feels this is to high for our town. A price was not set by the committee for a pool pass for individuals over 17, it was decided \$100.00. The Senior Citizen age of 55 was changed to 62 after discussion.

Donnalley made the motion to approve the following pool/pavilion prices for the 2023 season: Individual daily price 17 and under \$4.00, over 17 \$5.00, handicap and senior citizens 62 and over free, pool passes 17 and under \$80.00, over 17 \$100.00, family of 4 \$175.00 family of 6 \$200.00 additional family members \$25.00 each, pool party prices \$150.00 for up to 50 swimmers 7:00 pm – 9:00 pm, \$25.00 deposit required with remaining balance due 14 days prior, pavilion rental both Pool and Willow Grove Park 9:00 am – 9:00 pm \$125.00, pavilion and pool 7:00 pm – 9:00 pm \$200.00

Darcy 2nd

All Ayes

Motion Passed

Cox made the motion to place an advertisement in the newspaper to hire a pool manager and lifeguards.

Donnalley 2nd

All Ayes

Motion Passed

RE: VACATION TIME CREDIT DATE CHANGE POLICY AND PROCEDURE UPDATE

Council woman Hiner explained the proposed change to the credit of employees vacation time, currently each employee earns their vacation time per pay period. The proposed change would credit all employees with their total earnable vacation time January 1st of each year. The criteria for disbursement, repayment if needed and probationary employees using their vacation will be outlined in Section 6.04 letters D and E of the Policy and

Procedure Manual if approved as follows: On January 1, all employees entitled to receive vacation time shall be credited with the actual number of vacation days the employee would receive in the following year. If an employee retires prior to December 31, the employee shall receive the employee's actual number of vacation days earned prorated from January 1 to the employee's retirement date. If an employee ends employment with the Village or is terminated by the Village prior to December 31, the Village shall deduct from the employee's final pay the value of any vacation time used in excess of that which the employee would have accrued as of the employee's final date of employment. If the value of the vacation time used by an employee exceeds the value of the employee's final pay, the employee shall repay the excess to the Village within 30 days following the employee's final date of employment. For purposes of this section, the amount of vacation time an employee would have accrued on the employee's final date of employment shall be the employee's actual number of vacation days earned prorated from January 1 to the employee's final date of employment. Probationary employees are not permitted to use vacation time during probationary period.

Hiner made the motion to approve the addition of letters D and E described above to Section 6.04 Vacation of the Policy and Procedure Manual.

Thomas 2nd

All Ayes

Motion Passed

RE: 2023 EVERBRITE STREET SWEEPING PROPOSAL

A new pricing sheet for street sweeping was distributed to council for their reference for the 2023 sweeping services. Councilman Cox received from Everbrite Inc, they will provide a mobile street sweeper with operator to power sweep all streets as specified. The village will provide a dumpsite for material collected and water for dust control. Cost per hour \$150.00, travel one way.

RE: FISCAL OFFICER'S REPORT

The following reports were submitted to council in their packets, the most current January month end fund summary. All vouchers were presented prior to the meeting for review and signatures. Ms. Wonner reported the village has 1 employee who has been drawn for the random drug test, she will be scheduling the appointment than the employee will be notified when to report with the provided documents.

RE: MAYOR'S FINANCIAL REPORT

The mayor's financial report was distributed to council in their packets.

RE: STREET DEPARTMENT REPORT

The street department was submitted to council in their packets. One of the catch basins on Jerome has been completed, the mayor thanked the department for their work. The department has been cutting weeds and cleaning around the garage. Councilman Cox commended the department on the difference to date.

RE: PARKS DEPARTMENT REPORT

Council discussed the pool manager salary in the current payroll ordinance is \$1,704.66 per month April through September and life guard \$10.50 per hour. After some discussion it was decided to not make any changes at this time. The Village will once again pay for certifications for lifeguards. Mayor Wilson reported that Salem's wage is minimum wage for lifeguards 20 hours per week approximately and they will also pay for certification.

RE: BOARD OF PUBLIC AFFAIRS REPORT

Mr. Hoover reported Best Equipment has completed the training they used the Village vac-con for, in return 3 employees were able to attend the training for free and the vac-con was detailed before being returned. Best Equipment also was able to find the fuse issue repairing it before returning. The vac-con has been lettered by Campbell Signs and Apparel. While the vac-con was at Best Equipment, the county assisted the village with a sewer issue at Family Dollar to which the village is thankful. While doing the work towels were found in the line, these towels were kept to verify where they came from than contact the business or individual in question. The Kubota lawn mower has been taken to Phil's for its yearly service. The Dixon mower is at Hilltop, where it is being held until the servicing is approved at the next meeting due to the estimated cost. The department has also been cleaning up around the garage with all the old meters being removed, Council man Cox commended them on the work so far saying it looks much better. The BPA authorized Chris to apply for an Ohio EPA grant up to \$10,000.00 for equipment, the board authorized a correlator, if approved for the full amount the village portion would be approximately \$411.00 based on the current quote. A correlator helps locate leaks and is a supplement to having Leak Seekers in the village the current 3 to 4 times they are here.

MISCELLANEOUS

Mayor Wilson reported the Annual Lisbon Foundation pancake breakfast is scheduled for February 11th 8:00 am – 11:30 am Lisbon Methodist Church. The 5th Annual Lisbon Chamber of Commerce Wine about Winter is scheduled for February 25th 2:00 pm – 5:00 pm.

RE: EXECUTIVE SESSION

Thomas made the motion to adjourn into executive session for compensation of a public employee.

Temple 2nd

All Ayes with a roll call vote

Motion Passed

Solicitor Beech and Fiscal Officer Wonner were invited into the executive session.

The regular meeting adjourned at 7:15 pm.

Thomas made the motion to reconvene from executive session.

Temple 2nd

All Aye with a roll call vote

Motion Passed

The regular meeting reconvened from executive session at 7:33 pm with no action being taken as indicated by Council President Thomas.

With nothing further to come before council, Mayor Wilson adjourned the January 24, 2023 meeting at 7:34 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner, Fiscal Officer