

Board of Public Affairs Meeting May 9, 2023

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairman
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant operator Chris Peterson, Clerk Heidi Grimm, Fiscal officer Tracey Wonner, Mayor Peter Wilson, Jon Vollnogle with Howells and Baird.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the April 25th, 2023, meeting, Minutes accepted as written.

GUESTS: Jon Vollnogle from Howells and Baird, reported his recommendation for the bids on North End Pressure Project Part 1 and Part 2.

OPERATORS REPORT:

Regulatory Compliance

1. OEPA Water Reports are being submitted for April.
2. NPDES permit renewal; Jon and I continue to work with the EPA.
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS and OTCO.
5. Our staff continues to work on our Cross Connection Survey's. Our goal is to have them all completed by December 31st, 2023.

Projects

1. We will be retesting VOC's at the wellfield in the next week.
2. Bike trail on 154 – Chris continues to work with Rob from Marucci and Gaffney. They will be installing the fence that will run along the bike trail when the weather allows. This fence will cross over our waterline. We will have staff onsite for the installation to ensure our line is not damaged. I have also reached out to Gary Daily to ensure if we have a break with the grade change, they will have the equipment to assist us in getting to the line. He assured me they would and would respond if we call.
3. North End Pressure Project – Chris has been working with Jon from Howell and Baird on reviewing the bids. The engineer recommendations are in your packets.
4. St Rt 45 and Adams Rd Line extension – We continue to wait on the WSLRA to release their project funding.

Infrastructure Maintenance

1. Chris continues to wait on ACI on the patching of the St Rt 45 tank and Wellfield Cell systems. Chris emailed Vik yesterday to remind him of this.
2. Chris is working with the property owner at 960 N Market St who has been having issues with their sewer backing up. Chris spoke with Jon concerning this and he will be reaching out to the property owner to see if they are open to allowing their neighbor an easement.
3. Our staff continues to flush hydrants on the east side of town.

Curb Stops

Ongoing Responsibilities

1. Our staff performed 12 shutoffs.
2. Our crew has been working on getting ready for the pool opening.
3. Chris spoke with Northeast Ohio Truck Driver Training yesterday and the paperwork has come through for the state grant for her CDL. Unfortunately, the class for May 22nd was filled up with people that were not part of the grant. They have placed Laura first in line for that class if someone cancels and have scheduled her for the July 24th class. She will be working on getting her permit and will get her DOT physical in the next 2 weeks.
4. North Market St. Sewer – our staff pulled stuff out last week.
5. Gary Espenschied from OTCO was in on May 2nd and reviewed our Cross Connection Survey's and answered all the questions that have come up during our survey's. We even ran into a couple of things after his visit, and he guided us in the right direction over the phone.
6. Our crew continues to trim and mow our grounds.
7. We are still waiting to hear back from the plumber that is working on running water service to 9204 St Rt 45.
8. We did have a large amount of water usage on Saturday, May 6th. Our staff did search the town for a leak be we found that it was a leak on the customer side at a commercial building. Once we were able to get ahold of them the customer fixed it.
9. Chris left a voicemail and emailed Bradley Tucker from Perso Insurance via email regarding the old Vac-con yesterday. Still waiting for a response.

Time Off

Jim will be off every Monday until Memorial Day

Chris will be off May 10th to 12th and May 24th to 26th 2023.

Chris will be at an OTCO Board meeting May 24th (only for a couple hours)

Jason will be off May 30th to June 5th, 2023.

Clerk's Report – continuing to schedule Cross Connection Surveys, Heid will be out of the office from June 5th returning on June 14th.

Unfinished Business:

- A. Update of North End Pressure Project - See guest section and new business.
- B. N. Market St Sewer line replacement – no report.
- C. Annexation to receive village water – No report.
- D. Engineering for Spruce St - Sanitary Sewer Extension –No report.
- E. Line extension on North end of town – No report.
- F. CDL – See operators report.

G. Status of letter for Mr. Burke of 253 W Spruce St. – No report.

New Business

A. Motion by Mr. Snyder to make a recommendation to the Village Council for a resolution for the North End Pressure Project Phase 1 and 2 to accept bids from McGuire Iron Inc. \$2,725,000.00 for Phase 1 and X Press Underground \$1,249,248.10 for Phase 2. Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed

Meeting adjourned by Chairman Hoover.

Attest

Approved
