

Board of Public Affairs Meeting September 13, 2022

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Chairman William Hoover
Jeff Snyder

Also attending: Senior Operator Chris Peterson, Clerk, Heidi Grimm, Fiscal Officer, Tracey Wonner, and Mayor Peter Wilson.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the August 23rd, 2022, meeting, accepted as written.

No additions, deletions, or corrections to the minutes of the Special Meeting held August 29th, 2022, meeting, accepted as written.

GUESTS: Barb Bailey

Operators Report:

- We have submitted our Monthly Water Reports
- We have installed the new yard hydrant at the dog park.
- We are continuing to work on our NPDES permit renewal, Jon and I continue to work with the EPA on this.
- Howells and Baird continue to work on our survey work for Design Engineering of the North-end Pressure Project. Jon and Chris met on Aug 25th to review the project. Jon is planning to send out a crew to go with our crew to take some flow and pressure readings from some of our hydrants on the North end. We also reviewed the proposed tank, booster, and line extension design. Currently we are looking at a 500,000-gallon tank at an elevation of 150ft. We are also looking at the possibility of replacing the transite 10in line from Industrial Park Rd to the tower due to the difference in static pressure it will have on it. For the booster station we are looking at a above ground building with a 3-pump alternating system for redundancy. We will meet again in Mid-October before the final design is complete. While we were meeting, we also discussed the final touches of the meter project. We also reviewed the North Market St sewer line replacement. He was putting the final touches on the engineering proposal and would send it over as soon as he can. We did get that information and sent it on to RCAP and they submitted it to WPCLF for funding. The last item we discussed was the Nazarene Church. Jon still believes that our best bet is to run a stub off Beaver St to Market for the church due to the fact we have no idea what condition the line on Market is in. They will be doing some survey work to make sure it is a viable option and let us know.
- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- We continue to have issues with our tank reading since switching over to 4G. Vik has been on site a couple of times and has been working on the issue. What we have finally decided to look at is installing new antennas placed higher at the Standpipe, Reservoir, and Plant, included in your packet are the quotes to do the necessary work.
- We have been working with AT&T to get our account switched around. It has been a long process, but we finally received the confirmation email to terminate the old, dedicated line. We are still working to

switch the account to gate back the speed on the new fiber line. AT&T has assured me that credits will be given accordingly.

- We did collect our samples for TTHM's and HAA5's and sent them to the lab for testing.
- We received the clamp from Trumbull Industries for the repair on Sherman St. The repair has been completed.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan.
- We are still waiting for JCM to camera the sewer on N Market St. They are hoping to come this week.
- We have been working on our annual hydrant flushing on the east side as the work schedule allows.
- The pool has closed for the season. We are looking to drain the pool to winter level and winterize everything the last week of September.
- The Road Department did lend us a crew member to assist with shut offs on August 31st
- We replaced a curb stop on the end of Maple St
- We have been working on collecting our Lead and Copper sampling. We found that a couple of residents that we had listed no longer wanted to participate or have modified their plumbing. I believe we have finally found enough places to sample, and we are in the process of updating our OEPA list. Once that is completed, we will collect the rest of the samples and send them to the lab.
- We continue to work on updating our lead mapping. All systems are required to update the lead mapping by December 31st, 2022. The last time our mapping was updated was 2017.

Time Off

- Laura will be off until October 31st.
- Chris will be on Vacation the week of September 12th.
- Chris will be off Sept 22nd through Sept 26th

Clerks Report:

Working on compiling information for Chris, so we can do mailing to schedule surveys to be completed.

Heidi will be out of the office 9/22 returning 9/27/2022.

Unfinished Business:

- A. Meters: see operators report
- B. NPDES permit renewal & CSO report – See operators report.
- C. VFD Project – See operators report.
- D. Fire Hydrants on ST RT 154 as workload permits.
- E. North end pressure project

New Business:

- A. Mr. Hoover made a motion to recommend Barbara Bailey to council to fill the now vacated position of Carol Petrachkoff on the BPA. Second by Mr. Snyder.
Motion Passed
- B. Trumbull Annual Software renewal
Motion made by Mr. Snyder to pay renewal at a cost of \$\$5428.86. Second by Mr. Hoover.
Motion Passed

C. Trumbull Industries quote

Motion by Mr. Hoover to approve an additional \$1500.00 for a total of \$2500.00) to purchase a hydrant of the correct height for the N Market St. location due to the length of time it is going to take to just get the extension for current hydrant. Second by Mr. Snyder.

Motion Passed

D. Quotes from ACI

Motion by Mr. Hoover to pay \$3,132.00 to ACI for the purchase of 4 Antennas and Cable for link access, and final SR 45 tank RTU site antenna installation, inspection and check out. Second by Mr. Snyder.

Motion Passed

Motion by Mr. Snyder approve quote for Soltis Julian Electric to install RTU and installation of Antennas at RT 45, Reservoir, and plant at a cost of \$6,900.00. Second by Mr. Hoover.

Motion Passed

E. Motion by Mr. Hoover to have repairs made to the backhoe not to exceed \$2,600.00 (cylinders and hoses). Second by Mr. Snyder.

Motion Passed

Approval of Bills:

Motion made by Mr. Hoover to pay the bills, a second by Mr. Snyder.

Motion Passed

Meeting adjourned by Mr. Hoover, Chairman.

Attest

Approved
