

REGULAR COUNCIL MEETING
October 12, 2021

PRESIDING: Mayor Peter Wilson

PRESENT: Temple, Darcy, Cox, Donnalley, DeCort, Thomas and
Beech

ABSENT:

The regular meeting on October 12, 2021 was called to order at 6:30 with Mayor Wilson presiding.

Mayor Wilson opened the meeting with prayer followed by the Pledge of Allegiance.

MINUTES REGULAR MEETING SEPTEMBER 28, 2021

Darcy made the motion to approve the minutes from the 9/28/21 regular meeting.

Donnalley 2nd

All Ayes

Motion Passed

APPROVAL OF BILLS

Darcy made the motion to approve the payment of the bills in the amount of \$21,339.21 and payroll for PPE 10/2/21 in the amount of \$56,337.15.

Temple 2nd

All Ayes

Motion Passed

GUEST (S)

There were no guest present at this meeting.

OLD BUSINESS:

RE: PROPOSAL TO NAME SQUARE AFTER LEWIS KINNEY UPDATE

Jason Leggett submitted a letter to council with his ideas on the renaming of the square parks. Several council members suggested this be tabled. There is concern that the Historical Society has not been consulted and may not support the idea, there are several past leaders in the community it needs to have more research before any action is taken on the request.

Thomas made the motion to table this request.

Cox 2nd

All Ayes

Motion Passed

RE: VILLAGE PROJECT UPDATE

Mayor Wilson updated Council on the following projects:

The Fire Department was awarded \$150,000.00 for training and equipment through the state capital budget per Senator Rulli's office. The mayor was contacted by the state fire marshal office which will be contacting the Fiscal Officer for direct deposit on the award.

The Willow Grove Bridge the Village has been awarded \$100,000.00 from the state capital investment budget. This award is administered through ODNR, with requirements outlined in a booklet sent to the Village. This award can be used for engineering and environmental studies. The award is on a reimbursing system with a deadline of June 2022. The mayor has applied for a \$500,000.00 ODNR grant, there should be an answer in three to four weeks. Mayor Wilson reported that he has been in contact with US Bridge who has an owner of a bridge truss who interested in selling or donating to the Village for this bridge. He spoke with the owner today, the truss has been in storage for 15 years, Mayor Wilson did not want to give the owners name at this time.

The swimming pool repairs are moving along, GW Dailey will be back in the next week to tear up the remaining concrete, after this is complete the Village will fill and have the area ready for concrete to be poured in the spring. The Village was awarded a \$19,000.00 ODNR CPAR grant for this project, with a deadline of Dec. 2021. The village has reached out to ODNR to extend the deadline for spending on this project with weather and contractor constraints delaying the project a little. The total project is estimated at \$49,999.00 with \$12,096.59 being spent to date.

The Village was awarded a \$98,000.00 CDBG grant from the County to pave Creek Rd (Lions Club Rd), the Village match is \$125.00 for the paving and any engineering fees associated with the project. The deadline for the CDBG monies is June 30, 2022. The project is scheduled to be ready for bid in January or February of 2022. Council man Cox questioned if Creek Rd will need to be widened before the paving, it will not.

The Village has been awarded \$1,465,787.00 through ODOT Municipal Bridge Grant for the Grant St bridge replacement, the original cost estimate for the bridge when the grant was applied for was \$1,878,733.81. The Village applied for \$400,000.00 OPWC funding in early 2020 the request was denied since the dates of the project did not coincide with OPWC funding requirements. The village will reapply for this funding. OPWC funding was explained to council how it can be all grant all loan or a combination, the normal is a combination of some kind with grant/loan. The Village was sub granted \$103,500.00 from the Columbiana County Commissioners from their American Recovery Plan funding.

Dallis Dawson and Associates applied for a second ODOT Municipal Bridge Grant on Sept 28th for Pritchard Ave bridge, the original cost estimate was \$779,900.00 for construction only, after review ODOT ask for some modifications in the proposal reducing the cost estimate to \$647,000.00.

RE: APPROVAL FOR IBI ENGINEERING TO SUBMIT COST PROPOSAL ON GRANT ST BRIDGE ENGINEERING

The submitted engineering requirements have been graded, the firm with the highest score is IBI Engineering from Canton OH. Mayor Wilson is seeking approval to have IBI submit a cost proposal for approval for the Grant St Bridge replacement project.

Thomas made the motion to approve IBI Engineering to submit a cost proposal for engineering services related to the Grant St Bridge replacement project.

Cox 2nd

All Ayes
Motion Passed

RE: INCOME TAX UPDATE

Fiscal Officer Wonner updated council on the progress of the letters and statements being sent by the tax administrator. The letters indicating if you do not arrange a payment your account will be sent to the Attorney General have generated a lot of response to set up a payment plan or pay in full. There are still a few who are not acknowledging, those individuals will be sent to the Attorney General. The letters being sent with cross reference from permits bought or the water office have also generated response, some did not know the village had an income tax, others just moved in, and some do not have eligible income for collection. A landlord in submitted a list of tenants also which will be cross referenced with the system. Mayor Wilson mentioned that in 2015 the state made it a law that landlords disclose their rental information. Ms. Wonner also went over the collections as of the meeting compared to 2020.

NEW BUSINESS

RE: FARMERS MARKET CONCERNS

Council woman Donnalley reported that she as a Chamber officer had been approached and it was on Facebook asking why those who participate in the Farmer's Market the chamber has do not have to have a yard sale permit. She checked with the health department farmers market by definition are exempt from permits. The ordinance in relation to the event only states that sales cannot be on the streets or sidewalks, Chief Abraham said with them setting up in the grass on their square there is no ordinance they need to follow. The requirements are set by the Chamber of Commerce. The Farmers Market which was scheduled for August and September has been extended into October as long as weather permits.

RE: UPDATE FOR POLICE POLICIES

Chief Abraham presented to council a new policy in regard to body worn cameras in the council packets. This policy is a requirement of the grants being applied for. Mayor Wilson ask if this was a policy sent from the state, it is with some modifications from other area departments who already have the policy in place. The prosecutor's office has reviewed the policy.

Cox made the motion to approve the addition to the police department policies to include the body worn camera section.
Donnalley 2nd

All Ayes
Motion Passed

The second mandated revision is a policy on restraint or confinement of a pregnant woman or female juvenile who is a charged or convicted criminal offender also presented to council in their packets for review.

Cox made the motion to approve the addition to the policies as presented.
Thomas 2nd

All Ayes
Motion Passed

RE: POLICE DEPARTMENT PERSONNEL

Chief Abraham reported since the last meeting two applications had been received for dispatching positions. His recommendation for hiring is in their packet.

Cox made the motion to hire Jon Leisure a part time dispatcher.
Darcy 2nd

All Ayes
Motion Passed

Cox made the motion to accept the resignation of Will Grodhaus as a full time officer of the village.
Temple 2nd

All Ayes
Motion Passed

FISCAL OFFICER'S REPORT

A copy of the September bank reconciliation and most recent fund summary was presented to Council in their packets. The most recent warrant vouchers were presented for signatures prior to the meeting. Ms. Wonner reported she has been contacted about the update on codification of ordinances with American Legal, she is estimating this cost to be between \$8,000.00 and \$10,000.00 but is dependent on the number of ordinances passed since the last codification in 2019. The codification will also include any updates in state laws.

STREET DEPARTMENT REPORT

The street department report was distributed in their packets. Leaf collections is scheduled to start the first week in November and will follow the same schedule as last year. The department has been working on some manhole covers throughout town. Mayor Wilson thanked the department for their help on installing the roof on the gazebo at the new realtor park. Council man Cox reported the large dump truck is having some mechanical issues and will need to be replaced in the near future, the truck is only being used for in town department use and not being taken to pick up supplies out of town as usual.

FIRE DEPARTMENT REPORT

Chief Hall reported all the SCBA testing has been completed and he has those certifications to file and record. The jaws of life are still on schedule for some time in November or December. Wayne County Fire Association sponsors "firefighter for a day" where they train municipal officials on what a firefighter experiences, the training includes everything from wearing turn out gear to simulation of a real house fire. Mayor Wilson indicating he has put himself and Council woman Temple on the waiting list. Chief Hall will be attending a virtual conference on new training material available that will allow firefighters to attend trainings virtually. The backflow system at the station has been rebuilt the last couple of times every three to four years, this cost around \$1,200.00 a new one can be installed at a cost of around \$2,300.00. The install of a new one has been scheduled with JP Plumbing.

PARKS DEPARTMENT

The majority of Council woman Donnalley's report she indicated was under the project report in old business. When ask how the Goodwill worker is doing, she reported he is doing better.

APPROVED ZONING APPLICATIONS

The approved zoning applications were included in the Council packet.

MISCELLANEOUS

The Chamber of Commerce Zombie walk is scheduled for Oct. 16th at 1:30 with trunk or treat scheduled from 2:00 to 4:00, weather permitting, with a rain date of Oct. 23rd. There are other activities planned for the day also. Council woman Donnalley will get with Chief Abraham about closing of the streets for the zombie walk. During this discussion Chief Abraham mentioned that with the various events for street closure he has prepared a form for any organization wanting to use Village streets for any event to complete and return for approval. The form has been given to Solicitor Beech for review, the ordinance outlines what has to be completed and any insurance the group may need to have for the event. Chief Abraham feels with the increase in events downtown this will make for easier tracking and scheduling. The Lisbon Little Blue Devils annual bonfire event is planned for Oct 16th at 4:30 pm, the fire department is assisting with this.

EXECUTIVE SESSION

Thomas made the motion to adjourn into executive session for the compensation of a public employee inviting Solicitor Beech into the executive session.

Cox 2nd

All Ayes with a roll call vote
Motion Passed

The meeting adjourned at 7:25 pm.

Thomas made the motion to reconvene from executive session at 7:44 pm.

Temple 2nd

All Ayes with a roll call vote
Motion Passed

There was no action taken from the executive session.

With nothing further to come before Council the meeting on October 12, 2021 adjourned at 7:45 pm.

Mayor Peter Wilson

ATTEST:

Tracey Wonner Fiscal Officer