

**Board of Public Affairs Meeting
July 28th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey
Cora Lewis

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor, Joe Morenz, Councilperson and Susan Temple, Councilperson.

The meeting was called to order by Chairperson Hoover.

Prayer: Pastor Nancy Davis, Ministerial Society.

No corrections or additions to the minutes of the July 14th meeting. They were accepted as written.

Recognize Guests from the floor.

None in attendance

Regulatory Compliance

1. We submitted our June Sewer Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – We are just waiting to be issued the permit renewal.
6. Source Water Protection- No new updates. Waiting on OEPA to set meeting.
7. The contractor completed work on the CSO last week.
8. On July 16th we resampled the residents that exceeded the action level for lead and copper. Chris received the results back on Friday, July 24th and the lead level has gone down but is still over the action level. Chris has spoken in length with the OEPA regarding this and also has a conference call set up on Monday, July 27th with them. We will need to provide filters for the residents for the next 3 months per OEPA regulations. Chris is looking at where to purchase these.

Projects

1. North End Pressure Project – Our valve replacement at the plant is currently scheduled for July 29th.
2. St Rt 45 and Adams Rd Line extension – Our contractor has installed the 12 in. line on Lisbon-Canfield Rd and the 8 in. on Adams Rd. They are currently installing the 12 in. line on St Rt 45. The current plan is for them to shut down the week of fair and resume the installation the week after.
3. North Market St Sewer- This project went out to bid the week of July 13th. The bid opening will be the week of August 3rd.
4. Industrial Lift Station Replacement- We continue to work on preparing this project.
5. Prichard St Bridge- The replacement is scheduled currently scheduled for the summer of 2027.
6. After a lot of back and forth the county's fire suppression company and engineer have agreed that they now have enough flow for the fire suppression for the new county archives building. We will have a letter stating this in the next few days. We will not need to install the line new water main from N Market St to the new building.

Infrastructure Maintenance

1. We have been monitoring our holes and adding 304, as necessary.
2. We are continuing our annual hydrant flushing and valve exercising as the schedule allows.
3. We expect to have the Chlorine room updated this month.
4. Our staff replaced the lead service line at 135 Jerome St.
5. Our staff replaced the service line on Sherman St.
6. Our staff is currently working on replacing a lead service line on W. Lincoln Way.

Motion by Mr. Hoover to approve Sweet Meadows permission to bore under road for service line replacement at a cost not to exceed \$1,400.00. Second by Mrs. Lewis.

Motion Passed

7. Our staff replaced one of the antennas for one of the meters at the trailer park last week.
8. We took Skid C OOS the week of July 13th due to issues with the finished water transducer. We have received the replacement and are currently working with Aria Filtra to replace it.
9. Dickey lift station is not working, called Solstice electrical is fine.

Motion by Mrs. Lewis to have pump systems come out and evaluate the lift station at a cost not to exceed \$1,500.00. Second by Ms. Bailey.

Motion Passed

Curb Stops

Ongoing Responsibilities

1. Our crew delivered 45 red cards.
2. We continue to mow and trim our holdings

Time off

1. Chris will be off for a surgery Starting from August 27th to September 8th. Jason and Mike will be covering his EPA Obligations.
2. Logan will be off on vacation July 30th to August 10th.
3. Chris will be at the One Water Conference on August 19th and 20th.

Clerk's Report: Tracey and I had a meeting with the state auditors. We explained that the rate increases were approved several years ago as 3% every year.

The suggestion from the auditors is to have them approved every year. Based on that suggestion what I would like is for you to retroactively approve years 2024, 2025 and 2026, which the auditors said would be acceptable. Then in January of 2027, at our first meeting I will bring the new rates to have them approved and we will then do it this way going forward every year.

Motion by Ms. Bailey to retroactively approve the rates for the past 3 years,

2024 In Town \$11.11 per 748 gallons, \$.01053284 per gallon over 748.

Out of Town \$13.76 per 748 gallons, \$.01216969 per gallon over 748.

2025 In town \$11.45 per 748 gallons, \$.01530748 per gallon over 748.

Out of town \$14.18 per 748 gallons, \$.01895721 per gallon over 748.

2026 In Town \$11.79 per 748 gallons, \$.01576203 per gallon over 748.

Out of Town \$14.60 per 748 gallons, \$.01951871 per gallon over 748.

Second by Mrs. Lewis

Motion Passed

Unfinished Business:

- A. Sand Filter Rehabilitation – No update.
- B. Backflow and updating the plumbing in the Water Dept. garage. No Update.
- C. Public Outreach –Ms. Bailey went to Center Twp meeting (7/14/26) and gave them an update on the extension project.

New Business

- A. Iamgis Contract: Motion by Ms. Bailey to approve a twelve-month contract with Iamgis. Second by Mr. Hoover.

Motion Passed

- B. Ordinance #2065-2026 Amended Appropriations is being presented to council this evening.
- C. Leak across from Juvenile Center on W. Lincoln Way – See operators report.
- D. Change order for the North End Pressure project—Motion by Ms. Bailey to approve change order #9 under the North End Pressure project in the amount of \$215,785.81. Second by Mr. Hoover.

Motion Passed

- E. Bid alternate for the line extension project. Chris is contacting Howells and Baird to research for funding for the bid alternate.

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mrs. Lewis.

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
