

**Board of Public Affairs Meeting
September 8th, 2026**

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at the Village Hall. The members present were:

Bill Hoover, Chairperson
Barbara Bailey

Also attending: Chris Peterson, Sr. Plant operator, Heidi Grimm, Tracey Wonner, Fiscal Officer, Peter Wilson, Mayor, Susan Temple, Councilperson, Melissa Hiner Council President.

The meeting was called to order by Chairperson Hoover.

Prayer: Ms. Bailey

No corrections or additions to the minutes of the August 28th meeting. They were accepted as written.

Recognize Guests from the floor.

Mayor, just a reminder they are starting the milling on St Rt 164.

Regulatory Compliance

1. We are currently submitting our August Water Reports.
2. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
3. Asset Management Plan – Chris continues to work with OTCO, RCAP, and OEPA on this.
4. Chris continues to work on the template letters for Backflow and Cross Connection surveys.
5. NPDES lagoon permit renewal – We are just waiting to be issued the permit renewal.
6. Source Water Protection- No new updates. Waiting on OEPA to set meeting. Chris has reached out to them to get dates in October.
7. Chris spoke with Erin Garret from the OEPA last week regarding compliance schedule with our CSO permit. We have closed off the CSO that was required to be permanently blocked off. We are now temporarily blocking 003 off for the next year to see if it has any issues. If we do not, then we will need to permanently block it off.

Projects

1. North End Pressure Project – ACI will be installing the actuator on the new valve this week and we will begin testing after that work has been completed.
2. St Rt 45 and Adams Rd Line extension – The line has been installed, and we have filled the line with water. We are currently working the air out of the line (this has taken up a lot of our time) and there will be bacteria testing and pressure testing the line this week.
3. North Market St Sewer- We have received comments back from the OEPA regarding the bid and are working with the Howells and Baird on starting the project. We are still scheduled to begin in November.
4. Industrial Lift Station Replacement- We continue to work on preparing this project.
5. Pritchard St Bridge- The replacement is currently scheduled for the summer of 2027.
6. St Rt 164 paving project will begin today at 6pm. Logan will be on night shift this week.

Infrastructure Maintenance

1. We have assisted (?) the Steet Department with paving the holes from our line repairs.
2. We are continuing our annual hydrant flushing and valve exercising as the schedule allows.
3. Chlorine room update is scheduled for September 15th.
4. Skid C has been repaired and is back in full operation.

Ongoing Responsibilities

1. Our crew performed 12 shut offs.
2. We continue to mow and trim our holdings.
3. Our staff has been taking the small trees down on the side of the hill by the lagoons. This is something we do annually.

Time off

1. Chris will be off for a surgery Starting from August 27th to September 8th. Jason and Mike will be covering his EPA Obligations.
2. Chris will be off from September 18th and returning on September 22nd.

Clerk's Report:

Heidi will be out of the office on September 14th. Submitted \$1,241.76 to the Columbiana County Auditor to assess various properties for unpaid balances.

Unfinished Business:

- A. Sand Filter Rehabilitation – No update.
- B. Backflow and updating the plumbing in the Water Dept. garage. No Update.
- C. Public Outreach –Ms. Bailey went to Center Twp meeting 8/28/26) and gave them an update on extension project. They had no further questions.

New Business

- A. Tap in application for 8081 Thomas Rd.—Motion by Ms. Bailey to approve the application.
Second by Mr. Hoover.

Motion Passed

- B. Hach Annual Contract – Motion by Mr. Hoover to approve the annual Contract with Hach in the amount of \$5,611.00. Second by Ms. Bailey.

Motion Passed

- C. Quote for Citco Water – did not arrive before the meeting.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mr. Hoover

Motion Passed

Meeting adjourned by Chairperson Hoover.

Attest

Approved
