

Board of Public Affairs Meeting March 14, 2023

A regular meeting of the Board of Public Affairs held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairman
Jeffrey Snyder
Barbara Bailey

Also attending: Sr. Plant operator Chris Peterson, Clerk Heidi Grimm, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson, Ruth Ann Bailey, Council President Dawn Thomas.

The meeting called to order by Chairman Hoover.

No additions, deletions, or corrections to the minutes of the February 28th, 2023, meeting, Minutes accepted as written.

GUESTS:

OPERATORS REPORT:

- We submitted our OEPA Water MOR's for February.
- We dug and located the curb stop at 7815 St Rt 45, also we installed a new curb stop at 7843 St Rt 45.
- We are continuing to work on our NPDES permit renewal, John and I continue to work with the EPA on this.
- Our results have come back on the VOCs from our Raw Well samples. I am happy to report we had non detected on every component that it tests for.
- CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
- Our crew spent a day prepping all our pending past digs for seeding next month.
- Our crew trimmed the trees at the wellfield.
- Chris continues to work with Rob from Marucci and Gaffney regarding the bike trail on 154. After much discussion between all the involved parties we have decided to relocate a couple of hydrants 4 foot to the north due to the extended lead time on the extensions for the hydrants. All the work will be done by the contractor to our spec's, and we will inspect before they backfill.
- Chris continues to work with Howells and Baird on the North End Pressure Project. They are prepping everything for bid and should be sending it out soon. As I have mentioned in the past this project will have 2 bids. One for the tank demolition and installation and one for the line work and booster stations.
- We continue to work with I am GIS and OTCO on our updated Asset Management plan. Chris is working on setting up a training with I Am GIS to go over the new software changes they did a couple of months ago.
- Well 7 has been repaired and is back online.
- The nomination for the line extension was submitted on March 2nd. Chris continues to work with the Health Department for letters of support to apply for grant funding.

- Our crew continues to work on organizing the garage
- We continue to work with ACI on our Cell readings from the tank. All the components have been installed and we are just waiting for ACI to come in and hook everything up. They are looking to hook it up this week.
- Our crew preformed shut offs on Wednesday, March 1st
- We are still working with Minor Insurance on their service line leak. Chris called them yesterday for a status update and is just waiting to hear back.
- Chris has sent in all the required paperwork for our Lab Recertification. They will be testing our crew on March 22nd @ 10am via team Microsoft.
- We are running low on $\frac{3}{4}$ in copper water line. Chris has contacted Pipelines and Core & Main for quotes and is just waiting for them to come in.
- We continue to check the N Market St Sewer and we have had no issues in the last 2 weeks.

Time Off

- Jason will be off March 28th
- Jason will be off April 3rd to April 10th

Clerk's Report – Quiet 2 weeks, Mary Ann will be returning on Monday March 20th, 2023.

Unfinished Business:

- North End Pressure Project – See operators report.
- N. Market St Sewer Line replacement – No update.
- Annexation to receive village water – No update.
- Engineering for Spruce St – Sanitary Sewer Extension – No update.
- Line extension north end of town. – Nomination has been submitted.
- Lawn Mower – will be going to Brothers for repairs, there will be a charge from Hilltop for looking at it.
- 252 W. High St. –no changes in sidewalk as of last week.

New Business:

- Relocation of hydrants on St Rt 154 – explained in the operators report.
- Mr. Burke of 253 W Spruce St is requesting a letter stating that the BPA be responsible for the service line from the house to the new curb stop since we moved it.
Motion by Ms. Bailey to grant Mr. Bure's request for the letter, making the letter non-transferable and with the approval of Atty. Beech. Second by Mr. Hoover.

Motion Passed

- Quote from Core and Main for $\frac{3}{4}$ " copper tubing, 100 ft. – Motion by Mr. Snyder to purchase 100 ft. of copper tubing from Ferguson at a cost of \$743.35. Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Mr. Snyder to pay the bills. Second by Ms. Bailey.

Motion Passed

Meeting adjourned by Chairman Hoover.

Attest

Approved
