

Board of Public Affairs Meeting November 28, 2023

A regular meeting of the Board of Public Affairs was held at 5:00 p.m. at Village Hall. Those members present were:

Bill Hoover, Chairperson
Barbara Bailey

Also attending: Sr. Plant Operator Chris Peterson, Asst. Clerk Mary Ann Gray, Fiscal Officer Tracey Wonner, and Mayor Peter Wilson.

Board member Jeff Snyder was excused.

The meeting was called to order by Chairperson Hoover.

No additions, deletions, or corrections to the minutes of the November 14, 2023, meeting, Minutes accepted as written.

GUESTS: Mayor Wilson questioned Mr. Peterson on our water plant security because of the recent cyber-attack on the water plant in Pennsylvania. Mr. Peterson assured him that all precautions are being taken that are available to us at this time.

Operator's Report

Regulatory Compliance

1. We have submitted our October OEPA Sewer Reports.
2. NPDES permit renewal; Jon and I continue to work with the EPA. Chris has spoken with the OEPA on several occasions in the last 2 weeks, and it seems that they are working on renewing our CSO NPDES permit.
3. CIP (Clean in Place) and EFM (Enhanced Flux Maintenance) on skids.
4. Asset Management Plan – Chris continues to work with I AM GIS and OTCO.
5. Our staff continues to work on our Cross Connection Surveys.
6. We are still waiting for the official report from our OEPA inspection on November 2nd. Heidi has placed the proper OEPA language on the bills that went out last week for our Backflow and Cross Connection education. Two reports were received November 28th and were passed out to Board Members. There is a new Division of Drinking and Ground Waters contact in Ohio EPA's Northeast District Office and her name is Olivia Gugliemotto. Chris will review the reports and address any violations and deficiencies to the new contact.
7. We continue to review the requirements on the Lead line mapping that is due in October of 2023.
8. Chris submitted our 2022 Metrics as required by the OEPA.

Projects

1. North End Pressure Project – Xpress is at a standstill installing our Supply line until we secure more easements. We are hoping they will be secured soon. This week they will be filling the new supply line from Saltwell where the new booster station will be. They will also be flushing our new line extensions on Lisbon-Canfield and behind Drug Mart for Bacteria testing. The bottom base of the new water tower has been installed and they continue to work on it. Also, the driveway at the standpipe has been redone and looks great. The property owner was pleased.
2. St Rt 45 and Adams Rd Line extension – In a holding pattern
3. North Market St Sewer- Pam is working on the ODOD funding application. Council will take action tonight on a resolution authorizing the Village to apply for an Ohio Water/Wastewater

Infrastructure Grant for \$1.2 million for the Market Street sewer replacement project. Should hear in March 2024 if application is accepted.

4. 9177 St Rt 45 water line repair easement- No new updates. On hold until next spring.
5. Grant St Bridge – We continue to work with the ODOT engineer on this.
6. Prichard Ave. Bridge- our staff has been performing line locations and Chris has been working with the Mayor on some questions about lines that have come up. Chris was at a meeting yesterday with the surveyor and the Mayor.

Infrastructure Maintenance

1. We will begin exercising our main line valves. (We are required to exercise 20% of our valves per year according to OEPA rules) One of the items that came up during our OEPA inspection was how we log the valves we exercise. They have sent their template, and we are working on transferring the information over.
2. We were scheduled to have our tanks cleaned by Liquid Engineering on Saturday, November 24th but we were contacted on November 22nd by them and the cleaning was canceled due to an injury on their dive team. They are not sure when they will be able to reschedule. They did provide us with a letter to show to the OEPA to show it is not our fault the cleaning has not been completed yet. I will provide an update once I have a conversation with them.
3. On November 15th and 16th. we had 2 big leaks on West Washington St on our 8" Main Line. Our crew worked nonstop to repair both leaks and were able to complete the second repair on the evening of the 16th. We estimate that we lost around 350,000 to 400,000 gallons of water between both leaks. We were able to keep most of the town with water service. We did perform a small shutdown of West Washington St. We did issue a small Boil Order for parts of W Washington St. Once we collected bacteria samples and the lab informed us that they were negative Chris lifted the order. Mr. Hoover suggested that a safety vest be ordered for Clerk Grimm to use when she is helping at a site. Mr. Peterson is to order this.
4. We are having problems with chlorine gas leak at the plant. Need to get new regulators and back up supplies.

Curb Stops

1. Our Staff replaced a curb stop at 126 Morton St.

Ongoing Responsibilities

1. Our crew delivered 74 Red cards.
2. Chris and Bill have been working with property owners to secure the necessary easements for the new water supply line.
3. Jim and Chris were recertified on their Backflow certifications on November 21st at the class that was held at our plant.
4. The parts have been ordered for our heater at the plant. We are just waiting for them to come in.

Time Off

Jason will be off November 27th and 29th.

Chris will be off the week of December 11th (He will still be in to cover our EPA requirements and will be at the meeting on December 12th)

Laura will be off December 1st to December 8th, 2023.

Jim will be off the weeks of December 18th and December 25th.

Unfinished Business:

- A. Update of North End Pressure Project. – See operators report.
- B. N. Market St Sewer line replacement – See operators report.
- C. Engineering for Spruce St – Sanitary Sewer Extension – No new updates.
- D. Vac-con Lane at plant – (As funds allow)
- E. Board Members reviewed Mr. Peterson’s letter to Jody Graham on the recent problem that she experienced with her driveway due to the new tower project. Attending Board Members were okay with it and told Mr. Peterson to sign it and have Clerk Grimm send it.

New Business

- A. Mr. Peterson reported that he has received a letter from Misti Moody, Account Executive for Liquid Engineering Corp. advising about the cleaning and inspection of our water storage tanks stating that it will be completed as soon as weather permits in early 2024. The letter was not on company letterhead paper, and the Board agreed with Mr. Peterson and Asst. Clerk Gray that we should have one on the official letterhead of the company. Mr. Peterson will request one.

- B. Mr. Peterson presented a quotation from Ferguson Waterworks of \$2,828.43 to restock items used for the recent water line repairs on West Washington Street. Mr. Hoover made the motion to approve the quotation from Ferguson Waterworks of \$2,828.43 for restocking of items listed. Second by Ms. Bailey.

Motion Passed

Approval of Bills:

Motion made by Ms. Bailey to pay the bills. Second by Mr. Hoover.

Motion Passed.

Meeting adjourned by Chairperson Hoover at 5:30 p.m.

Attest

Approved
